



## RM of Hillsdale No. 440 E-Notice Consent Form

The RM of Hillsdale No. 440 offers residents the opportunity to receive Tax and Assessment Notices by e-mail rather than by regular mail.

Consent of the following is mandatory in order to receive notices by e-mail.

Transmitting information by e-mail has a number of risks that residents should be aware of. These include, but are not limited to, the following:

- E-mail can be circulated, forwarded, and stored in numerous paper and electronic files.
- E-mail can be immediately broadcast worldwide and be received by many intended and unintended recipients.
- E-mail senders can easily misaddress an e-mail.
- Backup copies of e-mail may exist even after the sender, or the recipient has deleted their copy.
- E-mail can be intercepted, altered, forwarded, or sued without authorization or detection.
- E-mail can be used to introduce viruses into computer systems.

The RM of Hillsdale No. 440 will use reasonable means to protect the security and confidentiality of e-mail information sent and received. The municipality cannot guarantee the security and confidentiality of e-mail communication and will not be liable for improper disclosure of sensitive information. Therefore, the following must be agreed to:

1. Failure to receive an e-mailed Tax or Assessment Notice does not release me from my responsibility to pay any charges specified on the notice, or any penalties which may be incurred by late payment.
2. I will inform the RM of Hillsdale No. 440 of a change in my e-mail address as soon as possible, to prevent the misdirection of notices and reduce the risk of not receiving my copy.
3. I may withdraw from e-mail delivery at any time. To do so I will inform the RM of Hillsdale No. 440 and all future notices will be sent by regular mail.

### Customer Acknowledgement and Consent (please print)

Customer Name \_\_\_\_\_

Customer e-mail address \_\_\_\_\_

*I acknowledge that I have read and fully understand this document, and consent to the delivery of tax and assessment notices from the RM of Hillsdale No. 440 by e-mail.*

Customer Signature \_\_\_\_\_ Date \_\_\_\_\_

Please return signed form to Municipal Office via email, mail or fax.