

## TENDER DOCUMENT

RURAL MUNICIPALITY OF HILLSDALE NO. 440  
GRAVEL HAULING SEASONS 2025, 2026 & 2027



### THREE (3) YEAR GRAVEL HAUL TENDER INSTRUCTION TO BIDDERS

#### 1) Time & Place

- a) Tenders will be submitted to the Rural Municipality of Hillsdale No. 440 by April 10, 2025 at 9:50 a.m.  
Tenders may be submitted by the following means:
  - i) Sealed with the words “Gravel Haul” to the  
Rural Municipality of Hillsdale No. 440  
Box 280  
Neilburg, SK S0M 2C0
  - ii) Faxed with a cover page stating “Gravel Haul” to 306-823-4477
  - iii) E-mailed with the subject line stating “Gravel Haul” to [pwc.rm440@sasktel.net](mailto:pwc.rm440@sasktel.net)
- b) Tenders will be opened at the Regular Meeting of Council on April 10, 2025 at 10:00 a.m.

#### 2) Tender Acceptance

- a) The Municipality reserves the right to refuse to accept any or all tenders, and the lowest tender will not necessarily be accepted
- b) Without limiting the generality of the foregoing, any tender may be rejected which is incomplete, obscure, or irregular
- c) The Municipality reserves the right to cancel the acceptance of any tender at any time before the execution of the contract by all parties without any liability against the Municipality

#### 3) Late Tenders

- a) Tenders received after the time and date specified in Clause one (1) of the Instruction to Bidders will not be considered

#### 4) Validity of Tenders

- a) A bidder may, without prejudice to himself, withdraw his tender at any time up to within two (2) hours of the time specified in Clause one (1) of the Instruction to Bidders. The tenders received will be valid for a period of fifteen (15) days from the date of the opening of the tender

#### 5) Tender Limitations

- a) Oral and telephone tenders will not be considered.
- b) Oral and telephone modifications to submitted tenders will not be considered. Modifications will only be accepted in writing by the means noted in Clause one (1) of the Instruction to Bidders

#### 6) Tender Submissions

- a) All tenders shall include the following information for the 2025, 2026 & 2027 Gravel Hauling seasons:
  - i) Price per cubic yard mile for hauling gravel from the RM 440 Municipal Gravel Pit located NE 17-46-24W3M



- ii) Price per cubic yard for loading
- iii) 8-mile minimum for hauling
- iv) Fuel price calculations are based on \$1.16 per litre plus Carbon Tax (GST not included)
- v) A list of equipment/machinery relevant to the completion of the Gravel Haul along with a copy of valid liability insurance & Saskatchewan Workers Compensation Coverage
- vi) Start date for each year
- vii) Projected Completion date for each year

#### **7) Project Specifications**

- a) The Gravel Haul for the municipality will consist of loading, hauling & spreading 7/8" Road Gravel from the RM 440 Municipal Gravel Pit located NE 17-46-24W3M as per map to be provided at the beginning of each season
- b) The Municipality also has a stock of 1 1/4" Road Gravel and Reject Material that may need to be spot hauled in each hauling season, this gravel is located at the same pit
- c) From time to time when the municipal haul is completed the Municipality requires spot gravelling, on new construction or light areas etc. The tender submission shall indicate if the company is willing to do said spot hauls and the price per cubic yard mile for such hauls
- d) Load slips are required to accompany invoices, indicating placement of gravel

#### **8) Tender Omissions**

- a) Council reserves the right to consider tenders with minor omissions provided that the bidder, if successful in the tender awarding, can rectify the omission within five (5) days of the tender being awarded

#### **9) Labour, Materials & Equipment**

- a) The successful bidder shall supply all supervision, labour, materials, equipment, tools and all other things necessary for the complete supply of the work as indicated or intended by the specifications which form part of this document
- b) The unit price shall include the supply of all supervision, labour, materials, equipment, tools and all other things necessary for the complete supply of the work

#### **10) Successful Tender**

- a) The successful bidder will be required to sign the Contract Agreement (separate document)
- b) If the successful bidder refuses or neglects to sign the Contract Agreement within seven (7) days after the notice that the bidder has been successful in procuring the job the Municipality reserves the right to cancel the tender and award it to the next bidder considered appropriate by the Municipality

#### **11) Commencement and Completion of Work**

- a) Time will be of the essence of the Contract made with the successful bidder and the Contractor will be required to comply strictly with the dates specified, subject to the terms of the contract

#### **12) Goods & Services Tax**

- a) The tender unit price shall not include Goods and Services Tax