

**MINUTES OF A MEETING OF THE COUNCIL OF
THE RURAL MUNICIPALITY OF HILLSDALE NO. 440,**
held in the Municipal Office in Neilburg on
Thursday, December 3, 2015 at 9:00 a.m. MST.

Call to Order

Reeve Glenn Goodfellow called the meeting to order.

Members Present

Reeve Glenn Goodfellow; Councillors Trevor McCrea, Jerry Petovello, Bernadette Poppleton, Vincent Murphy, Floyd Whitney and Chip Chibri; Foreman Cliff Stewart; Administrator Janet Black and Assistant Administrator Natalie Sousa-Pelley.

Minutes

277/15 VINCENT MURPHY

That the minutes of the November 5, 2015 meeting be adopted as circulated.

Motion Carried.

Financial Activities

278/15 JERRY PETOVELLO

That the Statement of Financial Activities for the month of November 2015 and the Bank Reconciliation for November 2015 be approved as presented.

Motion Carried.

Accounts

279/15 CHIP CHIBRI

That the accounts be approved and paid as presented in Schedule 'A' to these minutes.

Motion Carried.

Gravel Tender Opening

Urlacher

Type 105	Pit Location NE 17-46-24-W3 & NW 14-46-24-W3
\$4.25 Crush	1-1/4" \$25.50 includes haul
\$0.75 Loading	2" \$25.00 includes haul
<u>\$6.50 Pit Fees</u>	\$0.44 Primary Weights (8 Mile Minimum)
\$11.50	\$0.45 Secondary Weights (8 Mile Minimum)

McIntosh

Type 105	Pit Location SE 20-46-24 & NW 12-46-24
\$4.00 Crush	1-1/4" \$13.00 plus haul
\$1.00 Loading	2" \$13.00 plus haul
<u>\$4.00 Pit Fees</u>	\$0.34 Primary Weights (8 Mile Minimum)
\$9.00	\$0.45 Secondary Weights (8 Mile Minimum)

Con Alexander

Type 105	Pit Location SE 19-43-25-3
\$7.70 Crush	1-1/4" \$13.95 plus haul
\$1.25 Loading	2" \$13.95 plus haul
<u>\$7.25 Pit Fees</u>	\$0.39 Primary Weights (8 Mile Minimum)
\$16.20	\$0.47 Secondary Weights (8 Mile Minimum)

Gravel Tender

280/15 TREVOR MCCREA

That we sign a three year contract with McIntosh Garage & Autobody Ltd. for Type 105 gravel at a price of \$9.00 per cubic yard, \$0.34 primary weight/\$0.45 secondary weight haul per yard mile with an 8 mile minimum and a fuel surcharge with base price of \$1.00 per liter with product being hauled from the Paton Pit located at SE 20-46-24-W3M. Any increase in pit fees and the contract will be null and void. 1 ¼" and 2" material is \$13.00 per yard with the above yard mile hauling rate applied with product being hauled from the McConnell pit located at NW 12-46-24-W3M.

Motion Carried.

Public Hearing – Discretionary Use

281/15 FLOYD WHITNEY

That the council meeting be suspended to open a Public Hearing for the discretionary use farm yard subdivision and Discretionary Use Development Permit # 9/2015 at 10:20 am MST.

Motion Carried.

Resume Regular Meeting

282/15 BERNADETTE POPPLETON

That the Public Hearing be closed and the council meeting resume at 10:25 am MST.

Motion Carried.

Discretionary Use-Proposed Residential Subdivision

283/15 VINCENT MURPHY

That the Council of the Rural Municipality of Hillsdale No. 440 approve for Municipal purposes, the Application identified as Community Planning file R0967-155, to subdivide one parcel Proposed Parcel B Residential in NE 15-45-23 W3M, 4.831 Hectares; and that we recommend approval by Community Planning under section 3.7.2.2 Single Parcel Country Residential Development, Policy d(ii)(b) of the Official Community Plan. Municipal Reserve requirement of \$700.00 is required as this is the second subdivision from the quarter section.

Motion Carried.

Development Permit #9-2015

284/15 TREVOR MCCREA

That the Development Permit #9-2015 for Darren and Tina Tyler on proposed Parcel B in NW 15-45-23 W3M, be approved as a discretionary use under Table 6-1 A-Agriculture District Development Standards; Residential Uses; Section 1 Farm Dwelling.

Motion Carried.

Diesel Fuel Tender Opening

CPS	\$0.784
Rack	\$0.801
Co-op	\$0.813
Hancock	\$0.7968
PFA	\$0.8319

Diesel Fuel Tender

285/15 BERNADETTE POPPLETON

That we award the diesel fuel tender for 2016 to supply and deliver approximately 100,000 to 105,000 liters to Crop Production Services at 78.4¢ per liter based as of December 1st, 2015.

Motion Carried.

Cliff Stewart gave his foreman's report as presented in Schedule 'B' to these minutes

Correspondence

WCMGC	Re: Minutes
PREP	Re: Update
Minister of Government Relations	Re: Municipal Boundary Alteration
Scott Land & Lease Ltd.	Re: Infrastructure Land Service
SK Tip	Re: Newsletter
Serve It Right Saskatchewan	Re: Liquor Permit Holders
Government of Saskatchewan	Re: Crown Land Purchase
Flaman	Re: Grain Extractor & Grain Bag Roller
Hudson Bay Route Association	Re: Newsletter
HELP	Re: Shelterbelt Tree Program
Trinity Excavating Ltd.	Re: Custom Gravel Crushing
Carruthers Community Hall	Re: Financial Statement 2014
Ombudsman Saskatchewan	Re: Public Interest Disclosure Commissioner
SaskTel	Re: First Service Coverage
Handy Hitch	Re: New Products
Larry Doke, MLA	Re: Mobile Office
STARS	Re: Funding/Thank You
FCM	Re: Action Plan for New Government
SK Highways	Re: Winter Weights
NCTPC	Re: Workshop
SARM	Re: Blue Lights on Snow Removal Equipment
Manitou Pioneers Museum	Re: Fundraising Letter
4-H Saskatchewan	Re: Donation Request
WYWRA	Re: MMRP Delegation
WSA	Re: Gregoire Slough
Manitou Lake Canada 150	Re: Funding Request
Glen Hinch	Re: East Manitou Drainage
Maidstone Park & Recreation Board	Re: Financial Statements
Prairie North Health Region	Re: Nurse Call System Purchase
Randy Ducherer	Re: Crown Land Purchase
Myron Wiebe	Re: Crown Land Purchase
Lakeland Library Region	Re: Library Requisition Increase
Holm Raiche Oberg	Re: Audit Engagement Letter
Ministry of Agriculture	Re: Crown Land Sale

Councilor Bernadette Poppleton declared a pecuniary interest in the discussion for funding Manitou Lake Canada 150 and left the meeting at 11:35 am.

Manitou Lake Canada 150

286/15 GLENN GOODFELLOW

That the Council of the Rural Municipality of Hillsdale No. 440 give \$500.00 to start their fundraising campaign and planning to Manitou Lake Canada 150.

Motion Carried.

Councilor Bernadette Poppleton returned to the meeting at 11:36 am

4-H Saskatchewan

287/15 JERRY PETOVELLO

That the Rural Municipality of Hillsdale No. 440 give a grant of \$250.00 to the Saskatchewan 4-H Council.

Motion Carried.

Council broke for lunch at 11:40 a.m.

Council reconvened from lunch at 12:55 p.m.

Councillor Chibri left the meeting at lunch.

East Manitou Culverts and Drainage

288/15 BERNADETTE POPPLETON

That we write a letter to Glen Hinch to reiterate that we have upgraded the culverts and drainage south of the East Manitou Cemetery and will monitor the water in the spring of 2016. If it becomes a problem, council is willing to install another culvert in the gravel road.

Motion Carried.

Prairie North Trust Account

289/15 JERRY PETOVELLO

That the RM of Hillsdale No. 440 pay out the \$57,579.54 to Prairie North Health Region for the nurse call system at the Cut Knife Health Complex and close the trust fund.

Motion Carried.

Gravel Exploration Agreement

290/15 JERRY PETOVELLO

That we enter into a gravel exploration agreement with Randall John Ducherer for the crown land upon him receiving title.

NW 29-45-23 W3M

SW 29-45-23 W3M

Motion Carried.

Chip Chibri returned to the meeting at 1:30 pm.

Purchase of Crown Land

291/15 TREVOR MCCREA

That the council of the Rural Municipality of Hillsdale No. 440 approve the application from Randall Ducherer to purchase the following crown land:

NW 29-45-23 W3M

SW 29-45-23 W3M

Motion Carried.

Purchase of Crown Land

292/15 TREVOR MCCREA

That the council of the Rural Municipality of Hillsdale No. 440 approve the application from Myron Wiebe to purchase the following crown land:

NE 1-43-26 W3M

NE 4-43-25 W3M

NW 4-43-25 W3M

Motion Carried.

Auditor

293/15 TREVOR MCCREA

That the Reeve and Administrator be authorized to sign the audit engagement letter from Holm Raiche Oberg for the 2015 audit to be performed in early 2016.

Motion Carried.

2016 Meeting Schedule

294/15 VINCENT MURPHY

That the 2016 meeting schedule of the Council of the Rural Municipality of Hillsdale No. 440 be as follows:

- Thursday, January 7, 2016
- Thursday, February 4, 2016
- Thursday, March 3, 2016
- Thursday, April 7, 2016
- Thursday, May 5, 2016
- Thursday, June 9, 2016
- Thursday, July 7, 2016
- Thursday, August 4, 2016
- Thursday, September 8, 2016
- Thursday, October 6, 2016
- Thursday, November 3, 2016
- Thursday, December 8, 2016

held in the Municipal Office, Neilburg at 9:00 am MST.

Motion Carried.

PSAB 3260 Liability for Contaminated Sites

295/15 VINCENT MURPHY

That the Council of the Rural Municipality of Hillsdale No. 440 discussed the PSAB 3260 accounting principle and council has no knowledge of any contaminated sites within our jurisdiction.

Motion Carried.

In Camera

296/15 TREVOR MCCREA

That the meeting proceed in camera at 2:20 pm as per Section 16 (1) of the *Local Authority Freedom of Information and Protection of Privacy Act* to discuss the Greg Bertoia lawsuit.

Motion Carried.

Meeting Reconvenes

297/15 CHIP CHIBRI

That the Council come out of camera at 2:25 p.m.

Motion Carried.

Greg Bertoia Lawsuit

298/15 GLENN GOODFELLOW

That the Council of the Rural Municipality of Hillsdale No. 440 approve the amended statement of defense of the defendant in Q.B.G. No. 65 of 2014 by Michael Morris dated December, 2015.

Motion Carried.

Security System

299/15 JERRY PETOVELLO

That we contact Lakeland IT Consulting Ltd. to install a 4 Channel High Definition camera surveillance system and one Network Video Recorder for an estimated cost of \$5,150.00 plus GST.

Motion Carried.

Letter to Laura Herle

300/15 JERRY PETOVELLO

That we write a letter to Laura Herle that we have received communications from Shaun Herle regarding a further decrease in taxes on SE 6-45-25-W3M. As you are the registered owner of this property and as per the *Local Authority Freedom of Information and Privacy Act* we must correspond with you. Council has allowed for the tax compromise of \$ 2,000.00 for 2015. Council has spoken with Darrel Brandle, SAMA and asked for the physical reassessment for 2016. Due to the fact that the proper processes were not following in 2015 no further decrease in taxes will be allowed by Council.

Motion Carried.

Special Meeting Numbered Wrong

301/15 BERNADETTE POPPLETON

That resolutions # 111/15 to 116/15 from the Special Meeting Minutes for the April 24, 2015 meeting be renumbered as 111/15SP, 112/15SP, 113/15SP, 114/15SP, 115/15SP, and 116/15SP.

Motion Carried.

Road Maintenance Agreement-Gravel Haul

302/15 VINCE MURPHY

That the Reeve and Administrator be authorized to sign the Road Maintenance Agreement #3/15 with Lonesome Prairie Sand and Gravel for a gravel haul on the road, south of 13, 14, 15, 16, 17, 18-45-23-3.

Motion Carried.

Human Resource Committee

303/15 CHIP CHIBRI

That we appoint Reeve Glenn Goodfellow and Councillor Trevor McCrea to the Joint Human Resources Committee with the Village of Neilburg.

Motion Carried.

Tax Enforcement – 6 Month Notice

304/15 FLOYD WHITNEY

That the Council of the Rural Municipality of Hillsdale No. 440 authorize the Administrator to begin the Tax Enforcement process on the following properties any time after the 6th of December, 2015:

Blk/Par A-Plan 70B00067 Ext 0	119702426
NE 1-46-23-3 Ext 0	146113220
NW 1-46-23-3 Ext 0	146113376
SE 1-46-23-3 Ext 1	146113242
SE 1-46-23-3 Ext 2	146113264
SW 1-46-23-3 Ext 1	146113387
SW 1-46-23-3 Ext 2	146113398
Lot 2-Blk/Par 1-Plan AC827 Ext 0	118856098
Lot 3-Blk/Par 1-Plan AC 827 Ext 0	118856100
Lot 4-Blk/Par 1-Plan AC 827 Ext 0	118856111
Lot 5-Blk/Par 1-Plan AC 827 Ext 0	130642804
Lot 6-Blk/Par 1-Plan AC 827 Ext 0	118856122
Lot 7-Blk/Par 1-Plan AC 827 Ext 0	118856133
Lot 8-Blk/Par 1-Plan AC 827 Ext 0	118856144
Lot 1-Blk/Par 3-Plan BK9517 Ext 0	118856830
Lot 7-Blk/Par 3-Plan BK9517 Ext 0	114615457
Lot 8-Blk/Par 3-Plan BK9517 Ext 0	114615468
Lot 9-Blk/Par 3-Plan BK9517 Ext 0	114615479
Lot 10-Blk/Par 3-Plan BK9517 Ext 0	114615480
Lot 11-Blk/Par 3-Plan BK9517 Ext 0	118856919
Lot 12-Blk/Par 3-Plan BK9517 Ext 0	118856920
Lot 13-Blk/Par 3-Plan BK9517 Ext 0	118856931
Lot 14-Blk/Par 3-Plan BK9517 Ext 0	118856942
Blk/Par A-Plan 102129689 Ext 0	143992930

Motion Carried.

Baytex Energy Ltd.**Notice of Wells****Revised Request to Construct Approach****Baytex Soda Lake 2HZ2D1-28-1A1-27-46-24 W3M****Baytex Soda Lake 2HZ 2D1-28-5A1-27-46-24 W3M**

305/15 FLOYD WHITNEY

That we approve the revised request from Baytex Energy Ltd. to construct an approach for access to Baytex Soda Lake 2HZ 2D1-28-1A1-27-46-24 W3M and additional well Baytex Soda Lake 2HZ 2D1-28-5A1-27-46-24 W3M from a surface location in 1-28-46-24 W3M with the following stipulations:

- the RM's Industrial Road Use Agreement for the additional well is signed by Baytex.
- that the approach have a minimum top width being equal to the adjacent road top and 5:1 side slopes.

Motion Carried.

Plains Midstream Canada ULC**Integrity Dig GWD 18240 – NW 19-44-25 W3M****Utilize an Existing Approach Approval**

306/15 CHIP CHIBRI

That we approve the request from Plains Midstream Canada ULC to utilize an existing approach for access to their proposed integrity dig GWD 18240 in NW 19-44-25 W3M.

Motion Carried.

**Plains Midstream Canada ULC
Integrity Dig GWD 21420 – NW 5-44-25 W3M
Utilize an Existing Approach Approval**

307/15 BERNADETTE POPPLETON

That we approve the request from Plains Midstream Canada ULC to utilize an existing approach for access to their proposed integrity dig GWD 21420 in NW 5-44-25 W3M.

Motion Carried.

**Plains Midstream Canada ULC
Integrity Dig GWD 28430 – NE 33-42-25 W3M
Construct Temporary Approach**

308/15 BERNADETTE POPPLETON

That we approve the request from Plains Midstream Canada ULC to construct a temporary approach for access to their proposed integrity dig GWD 28430 within NE 33-42-25 W3M with the following stipulations:-
-the temporary approach be removed upon completion of dig
-the right of way be returned to condition it was prior to construction

Motion Carried.

**Plains Midstream Canada ULC
Integrity Dig GWD 26820 – SE 10-43-25 W3M
Construct Temporary Approach**

309/15 BERNADETTE POPPLETON

That we approve the request from Plains Midstream Canada ULC to construct a temporary approach for access to their proposed integrity dig GWD 26820 within SE 10-43-25 W3M with the following stipulations:-
-the temporary approach be removed upon completion of dig
-the right of way be returned to condition it was prior to construction.

Motion Carried.

**Plains Midstream Canada ULC
Integrity Dig GWD 24980 – SW 22 & NW 15-43-25 W3M
Construct Temporary Approach**

310/15 BERNADETTE POPPLETON

That we approve the request from Plains Midstream Canada ULC to construct a temporary approach for access to their proposed integrity dig GWD 24980 within SW 22 & NW 15-43-25 W3M with the following stipulations:-
-the temporary approach be removed upon completion of dig
-the right of way be returned to condition it was prior to construction
-if approach to be left in over winter a culvert must be placed in the approach to accommodate spring runoff.

Motion Carried.

Delegations

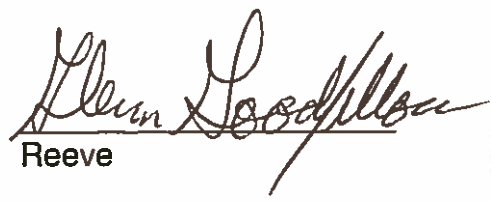
- 1) Larry Budd – JD Ag Tech

Adjourn

311/15 FLOYD WHITNEY

That this meeting does now adjourn.

Motion Carried.


Reeve


Administrator

Schedule 'A'

DD1022-1037		39,311.62
4633	Dave Stasiuk	993.77
4634	CUETS	241.11
4635	David Stasiuk	158.84
4636	Receiver General for Canada	16,248.54
4637	Receiver General for Canada	834.69
4638	Municipal Employees Pension Plan	9,897.90
4639	Ruby Flicek	350.00
4640	John Deere Financial	381.84
4641	Baldwinton Community Hall	5,711.60
4642	Bee J's Stationers Inc.	245.07
4643	Janet Black	424.90
4644	Karrie Blackbeard	100.25
4645	Dale F. G. (Chip) Chibri	25.88
4646	Elaine Etson	1,104.00
4647	Grab `N` Go Foods	12.00
4648	Hydrodig Canada Inc.	973.88
4649	J & S Enterprises Ltd.	115.50
4650	Edmonton Kenworth Ltd.	395.48
4651	Lash Enterprises	57.79
4652	Lilydale Creek Enterprises Ltd.	787.50
4653	Lloydminster Co-operative Ltd.	312.43
4654	Midway Distributors Ltd.	50.95
4655	Ministry of Agriculture	2,412.51
4656	Munisoft	4,728.87
4657	Rack Petroleum Ltd.	5,095.21
4658	Saskatchewan Association	211.79
4659	Sask Energy	146.87
4660	Sask Power	899.06
4661	Sask Tel	415.48
4662	Tarin Enterprises Ltd	3,886.05
4663	Texas Refinery Corp. of Canada	715.00
4664	Truck Zone	151.07
4665	Van Houtte Coffee Services Ltd.	53.99
4666	Vercomm Wireless	151.20
4667	West Yellowhead Waste Resource	2,663.08
4668	Whitford Construction Ltd.	1,312.50
4669	Tracey Zweifel	29.40
4670	Baldwinton Cemetery Committee	40.00
4671	Karrie Blackbeard	15.00
4672	Brandt Tractor Saskatoon Branch	1,782.80
4673	Brandt Tractor Ltd.	119,134.88
4674	Canada Post	1,785.00
4675	Carruthers Cemetery Committee	20.00
4676	Crop Production Services	655.20
4677	Information Services	97.38
4678	Living Sky School Division #2	5,385.65
4679	Lloydminster Co-operative Ltd.	857.12
4680	McIntosh Garage & Auto Body Ltd.	7,928.92
4681	M.R. Website Development	101.98
4682	Northwest School Division / 203	7,881.46
4683	Prairie North Regional Health	57,579.54
4684	Rack Petroleum Ltd.	6,559.60
4685	Sask Tel Mobility	50.17
4686	Village of Neilburg	234.00
4687	Xerox Canada Ltd.	620.43
4688	Neilburg Family Restaurant	150.00
4689	Karrie Blackbeard	417.88
4690	VOID	0.00
4691	Manitou Lake Canada 150	500.00
4692	City Locksmithing & Security	623.53

4692	Randy Flicek	6,011.25
4694	Lakeland IT Consulting Ltd.	5,536.65
4695	Lilydale Creek Enterprises	472.50
4696	Neilburg Legion	50.00
4697	Prairie North Construction	30,560.25
4698	Saskatchewan 4-H Foundation	250.00
4699	John Woloshyn	1,348.66
.....		

Schedule 'B'

Foreman's Report

- Shop Break In – impact tools, keys, broken door on east side, shop has been rekeyed, Brent's truck is rekeyed, metal cover over the door set to be installed.
- Security system installed, helper was chased off site, back today to finish
- Build tool locker this winter, key safe.
- Blue lights to be added to snow removal equipment, recommended by Transport Canada
- Kohlmans pit – wants stock pile of black dirt for 8 meters not reclaimed, Robert will seed the stockpile and reclaimed area.
- Freemont road- brushing now, piled ready to burn, leaving fences in, leave Buffalo rock on Ray Herbert's property.
- LED head lights on 872G #2, problems with bulbs on grader, trying John Deere headlights.
- Distributor truck, sale is done deal.
- East Manitou ditch by Flicek finished, grader to clean-up in spring.
- Gregoire road – not opening until signs are received and installed.