

M-11

**MINUTES OF A MEETING OF THE COUNCIL OF
THE RURAL MUNICIPALITY OF HILLSDALE NO. 440,**

held in the Municipal Office in Neilburg on
Thursday, July 9, 2015 at 9:00 a.m. MST.

Call to Order

Reeve Glenn Goodfellow called the meeting to order.

Members Present

Reeve Glenn Goodfellow; Councillors Trevor McCrea, Jerry Petovello, Bernadette Poppleton, Vincent Murphy, Floyd Whitney and Chip Chibri; the Foreman Cliff Stewart; and the Administrator Janet Black.

Minutes

158/15 BERNADETTE POPPLETON

That the minutes of the June 4, 2015 meeting be adopted as circulated.

Motion Carried.

Financial Activities

159/15 CHIP CHIBRI

That the Statement of Financial Activities for the month of June 2015 and the Bank Reconciliation for June 2015 be approved as presented.

Motion Carried.

Accounts

160/15 VINCENT MURPHY

That the accounts be approved and paid as presented in Schedule 'A' to these minutes.

Motion Carried.

Public Hearing – Discretionary Use

161/15 TREVOR MCCREA

That the Council meeting be suspended to open a Public Hearing for the Discretionary Use Permit #5/2015 and #6/2015 at 10:00 a.m. MDT.

Motion Carried.

The Public Hearing was held from 10:00-10:05 with 0 people in attendance.

Resume Regular Meeting

162/15 JERRY PTOVELLO

That the Public Hearing be closed and the council meeting resume 10:05 a.m.

Motion Carried.

Cliff Stewart gave his foreman's report as presented in Schedule 'B' to these minutes.

Auditor Representation Letter

163/15 TREVOR MCCREA

That the Reeve and Administrator be authorized to sign the auditor representation letter for Holm Raiche Oberg.

Motion Carried

Correspondence

- | | |
|---|---------------------------------------|
| Cut Knife Recreation Board | Re: Financial Statements |
| SARM | Re: Sask Power relocates |
| Lilydale School Historical Society Inc. | Re: Financial Statements |
| Government of Saskatchewan | Re: Revenue Sharing |
| Novlan Bros. Sales | Re: Service and Inspections |
| Community Futures | Re: Futurescape Newsletter |
| H2Safety Services Inc. | Re: Emergency Documentation System |
| RM of Reno No. 51 | Re: Energy East Pipeline Support |
| SK Hockey Hall of Fame | Re: Funding Request |
| SK Crop Insurance Corporation | Re: Dry Condition Challenge |
| SAMA | Re: Primary Audit Report Confirmation |
| APAS | Re: Forum on Grain Transportation |
| NCTPC | Re: Organizational Meeting Minutes |
| WCMGC | Re: Minutes |
| RJK Holdings Inc. | Re: Invoice |
| United Rentals Pump Solutions | Re: Pumps |
| Well traxx | Re: Oil and Gas Software |
| Meridian Surveys | Re: Unmanned Aerial Vehicles |
| NCTPC | Re: Executive Meeting Minutes |
| Feldspar Inc. | Re: Noise Bylaw |
| Pipemaster Oilfield Services | Re: Equipment and Services Available |
| Holm Raiche Oberg | Re: Audit Engagement Letter |
| RM of Manitou Lake No. 442 | Re: Fire Coverage Changes |
| TJ Consulting Ltd. | Re: MOA – Fire Fighting |
| Elaine Etson | Re: Transfer Station Requests |
| Ground Force | Re: Training |
| SARM | Re: Strychnine |
| WYWRA | Re: Disposal Fees |

First Nation Fire Agreement

164/15 BERNADETTE POPPLETON

That we invite the Maidstone Waseca & District Fire Board, Neilburg Fire Board and Cut Knife & District Fire Association to a joint meeting to discuss fire fighting agreements with First Nations on July 28, 2015 at 7:30 p.m. in the Municipal Office, Neilburg.

Motion Carried.

Discretionary Use-Permit #5-2015

165/15 VINCE MURPHY

That the Development Permit #5-2015 for Dustin and Danielle Hollingshead, NW 31-45-23-3, be approved as a discretionary use under Table 6-1 A-Agriculture District Development Standards; Residential Uses; Section 3 Single detached dwelling.

Motion Carried.

Discretionary Use-Permit #6-2015

166/15 BERNADETTE POPPLETON

That the Development Permit #6-2015 for Randall and Robin Flicek, NW 16-43-25-3, be approved as a discretionary use under Table 6-1 A-Agriculture District Development Standards; Residential Uses; Section 3 Single detached dwelling. The Rural Municipality of Hillsdale No. 440 is not responsible for the Northern Blizzard lease road/laneway access.

Motion Carried.

Right of Way Agreements-Carruthers Road

167/15 TREVOR MCCREA

That the Reeve and Administrator be authorized to sign the Right of Way agreements for the Carruthers Road construction and the land be purchased as follows:-

Vincent & Iris Murphy	SE 13-45-23-3	3,000.42
	NE 11-45-23-3	2,161.52
Shawn & Jennifer Bingham	SW 13-45-23-3	2,145.00
George Murphy	SE 14-45-23-3	2,523.75
Red Willow Ranch Ltd.	LSD 4-14-45-23-3	473.91
	SE 15-45-23-3	1,074.26
Marling Farms Ltd.	SW 15-45-23-3	1,882.45
Ronald & Eileen Crunkhorn	NW 11-45-23-3	1,134.49
Kevin Murphy	NE 12-45-23-3	2,494.50
	NW 12-45-23-3	1,025.03
Hutterian Brethren Church of Hillsvale	NE 10-45-23-3	1,234.67
	NW 10-45-23-3	100.00

Motion Carried.

Prairie North Construction Ltd. Contract

168/15 FLOYD WHITNEY

That we contract Prairie North Construction Ltd. to construct the road west of Pt Section 1 and Section 12-45-25-3 for an estimated cost of \$287,000.00 built to 7m top; 3:1 slopes, 5:1 back slope, with 2m berm through slough.

Motion Carried.

Letter to Keith Paton

169/15 CHIP CHIBRI

That we write Keith Paton to explain that previously the Rural Municipality of Hillsdale No. 440 has not reclaimed old roads as a portion of the road closure process. That you have the following options:-

1. allow the Rural Municipality of Hillsdale No. 440 to close the road and give the road to landowner without reclaiming; or
2. that the Rural Municipality of Hillsdale No. 440 does not close the road and everything remains as is.

Motion Carried.

CTP Declaration

170/15 TREVOR MCCREA

That the Reeve and the Administrator be authorized to sign the CTP Incremental Maintenance declaration for the portion of PG 675 North of Neilburg, west of sections 6, 7, 18, 19, 30, 31-45-25-3.

Motion Carried.

STARS Contribution

171/15 JERRY PETOVELLO

That the Rural Municipality of Hillsdale No. 440 contribute \$1,500.00 to STARS for 2015.

Motion Carried.

Safety Manuel Contract – Tracy Kurtz

172/15 VINCE MURPHY

That we contract Tracy Kurtz to build a safety manual for the Rural Municipality of Hillsdale No. 440 for approximately 10 hours and that we contract for once per week inspection/consultation at \$35.00 per hour until December 31, 2015.

Motion Carried.

Council broke for lunch at 12:05 p.m.

Council reconvened from lunch at 1:10 p.m.

In Camera

173/15 TREVOR MCCREA

That the meeting proceed in camera at 2:25 p.m. as per Section 16(1) of the *Local Authority Freedom of Information and Protection of Privacy Act*.

Motion Carried.

Meeting Reconvenes

174/15 CHIP CHIBRI

That the Council come out of camera at 2:40 p.m.

Motion Carried

Greg Bertoia Lawsuit

175/15 VINCE MURPHY

That Councillor Trevor McCrea be appointed to represent the Rural Municipality of Hillsdale No. 440 at the questioning for the Greg Bertoia Lawsuit.

Motion Carried.

Office Space for Village of Neilburg

176/15 BERNADETTE POPPLETON

That we write a letter to the Village of Neilburg Council that we will provide an office/workspace for their new administrator.

Motion Carried.

Invitation to Darcy Bulitz to Attend August 6, 2015 Meeting

177/15 TREVOR MCCREA

That we invite Darcy Bulitz, Territory Manager for Brandt Tractor Ltd. to attend the August 6, 2015 and he may also bring the service manager.

Motion Carried.

Universal Consulting Group-Consult for Office Design

178/15 FLOYD WHITNEY

That the Rural Municipality of Hillsdale No. 440 contact Universal Consulting Group for design options for renovating the office and future addition of office space on the east end of the existing office.

Motion Carried.

Baytex Energy Ltd.

Notice of Well

Request to Construct Approach

Baytex Soda Lake HZ 2D1-28-1A1-27-46-24 W3M

179/15 FLOYD WHITNEY

That we approve the request from Baytex Energy Ltd. to construct an approach for access to Baytex Soda Lake HZ 2D1-28-1A1-27-46-24 W3M from a surface location in 1-28-46-24 W3M with the following stipulations:-

- the RM's Industrial Road Use Agreement is signed by Baytex
- that the approach have a minimum top width of thirty feet and 5:1 side slopes where possible

Motion Carried.

Baytex Energy Ltd.

Notice of Well

Request to Construct Approach/Utilize Existing Approach

Baytex Soda Lake HZ 3A1-32-1D1-33-46-24 W3M

180/15 FLOYD WHITNEY

That we approve the request from Baytex Energy Ltd. to construct an approach for access to Baytex Soda Lake HZ 3A1-32-1D1-33-46-24 W3M from a surface location in 1-32-46-24 W3M with the following stipulations:-

- the RM's Industrial Road Use Agreement is signed by Baytex
- that the approach have a minimum top width being equal to the adjacent road top and 5:1 side slopes
- if the existing approach requires upgrading, it be built with a minimum top width of thirty feet and 5:1 side slopes where possible.

Motion Carried.

Baytex Energy Ltd.

Notice of Wells

Request to Construct Approach

Baytex Soda Lake HZ 7A8- 32-1D8-33-46-24 W3M

Baytex Soda Lake HZ 3A8- 32-1D8-33-46-24 W3M

181/15 FLOYD WHITNEY

That we approve the request from Baytex Energy Ltd. to construct an approach for access to Baytex Soda Lake HZ 7A8- 32-1D8-33-46-24 W3M and Baytex Soda Lake HZ 3A8- 32-1D8-33-46-24 W3M both from a surface location in 8-32-46-24 W3M with the following stipulations:-

- the RM's Industrial Road Use Agreement is signed by Baytex
- that the approach have a minimum top width of thirty feet and 5:1 side slopes where possible

Motion Carried.

Councillor Whitney left the meeting at 3:30 p.m.

Construction of Freemont Road

182/15 CHIP CHIBRI

That we engineer the construction of the Freemont Road and prepare for tendering on Range Road 3250.09, 3250.10, 3250.11 and a portion of 3250.12 to the old boundary of the Hamlet of Freemont to the following standards:-

8.6m top, 3.1 side slope, 5.1 back slope and 3.0m ditch width.

Motion Carried.

Construction of Township Road 432.15 and Portion of 432.14

183/15 VINCE MURPHY

That we construct the Township Road 432.15 and a portion of Township Road 432.14 to the east boundary of the yardsite located on the north side of the road to the following standards:-

7.0m road top, 3.1 side slopes, 5.1 back slope.

Motion Carried.

Delegations

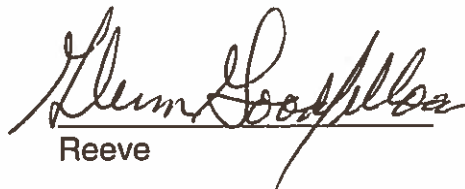
- 1] Village of Neilburg Council
- 2] Chelsea Smith

Adjourn

184/15 TREVOR MCCREA

That this meeting does now adjourn.

Motion Carried.



 Reeve



 Administrator

Schedule 'A'

DD918 – DD923	6000.00
DD924 – DD935	40,579.85
4307 David Stasiuk	1000.00
4308 CUETS Financial	1,189.37
4309 David Stasiuk	3,481.66
4310 Receiver General for Canada	29,431.84
4311 Receiver General for Canada	3,108.04
4312 Municipal Employees Pension Plan	12,078.96
4313 Ruby Flicek	350.00
4314 Amec Foster Wheeler	6,419.89
4315 Janet Black	130.00
4316 Canada Culvert	7,676.19
4317 City Locksmithing & Security	84.00
4318 Clifton Associates Ltd.	1,754.81
4319 Elaine Etson	1,121.75
4320 Randy Flicek	5,491.50
4321 Highway 40 Courier	31.50
4322 Information Services Corporation	131.95
4323 Linde Canada Limited C3199	247.21
4324 Living Sky School Division #202	593.41
4325 Lloydminster Co-operative Ltd	2,049.54
4326 Glen McGladdery	1,764.66
4327 Midway Distributors Ltd.	1,231.85
4328 M.R. Website Development	339.90
4329 Munisoft	220.00
4330 Neilburg Pro Hardware	142.88
4331 Northwest School Division #203	1,804.85
4332 Rack Petroleum Ltd.	15,431.36
4333 SARM	1,783.17
4334 Sask Energy	248.14
4335 Sask Power	964.43
4336 Sask Tel	424.76
4337 SGI	1,303.00
4338 Sask Tel Mobility	89.82
4339 Shred-it International ULC	126.47
4340 Stuart Wright	33.87
4341 Texas Refinery Corp. of Canada	715.00
4342 Van Houtte Coffee Services Inc.	17.75
4343 Vercomm Wireless	151.20
4344 West Yellowhead Waste Resource	2,768.66
4345 Neilburg Family Restaurant	112.00
4346 Baldwinton Cemetery Committee	200.00
4347 Bee J's Stationers Inc.	67.04
4348 Shawn Milton & Jennifer Bingham	2,252.25
4349 Brandt Tractor Saskatoon Branch	3,594.18
4350 Brandt Tractor Saskatoon Branch	8,806.58
4351 Carruthers Cemetery Committee	400.00
4352 Ronald Frederick & Eileen Crunkhorn	1,191.21
4353 Jug's Trucking Ltd.	3,465.00
4354 Lakeland Library Region	3,378.00
4355 Jason Lane	690.00
4356 Lloydminster Co-operative Ltd.	309.99
4357 Majic Environmental Ltd.	17,183.26
4358 Majic Environmental Ltd.	7,050.75
4359 Majic Environmental Ltd.	6,478.50
4360 Marling Farms Ltd.	1,976.57
4361 McIntosh Garage & Auto Body Ltd.	52,379.40
4362 McIntosh Garage & Auto Body Ltd.	71,973.14
4363 George Emmitt Murphy	2,649.93
4364 Prairie North Construction Ltd.	24,265.50
4365 Prairie North Construction Ltd.	275,341.50

4366	Red Willow Ranch Ltd.	1,625.57
4367	Sperle's Tire & Battery Ltd.	565.70
4368	Vercomm Wireless	151.20
4369	Village of Neilburg	234.00
4370	Glenn Goodfellow	1234.60
4371	Trevor McCrea	667.85
4372	Jerry Petovello	783.68
4373	Vince Murphy	721.00
4374	Floyd Whitney	472.00
4375	Chip Chibri	571.51
4376	Vincent Wallace & Iris Murphy	5,420.04
4377	Kevin Emerson Murphy	3,695.51
4378	SARM	1,500.00



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Schedule 'B'**Foreman's Report**

- 2011 F250 diesel-front hub, bangs pretty bad, won't go in manually, fan running all the time, sensor or clutch;
- 872 G #2- problems with chain case
 - in Saskatoon-give us a loaner
- PG 675 drainage at cemetery, Prairie North to do culvert in pavement
- soft spots-Cozy Nook, Bob Gee, Waseca, Sumner, Sunny's, Carruthers Cemetery, Avelino's
- dust control problem-applied in rain, ran
- handy hitch-gear boxes back ordered, should be here next week
- gravel at Floyd & Jessie's where bus turns around
- Grisbrook-south of first mile, cost to fix through dips \$20,000.00
- spray program-grass is creeping in, grass on road will have windrow
 - custom operator
 - \$475.00 write test in Vermillion
- rig up gravel truck & pup to haul water and spray bar
- Lilydale Grid-want 3% crown, too hard, need 2 day rain

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