MINUTES OF A MEETING OF THE COUNCIL OF THE RURAL MUNICIPALITY OF HILLSDALE NO. 440,

held in the Municipal Office at 39 L.E. Gibbons Centre Street in Neilburg, Saskatchewan on Thursday, February 6, 2025, at 9:00 a.m. MST.

Call to Order

Reeve Trevor McCrea called the meeting to order at 9:05 a.m.

Members Present

Reeve: Trevor McCrea

Division 1 Councillor: Dalyn Woloshyn Division 2 Councillor: Tannis Chibri

Division 3 Councillor: Bernadette Poppleton

Division 4 Councillor: Absent

Division 5 Councillor: Floyd Whitney

Division 6 Councillor: Absent

Chief Administrative Officer: Janet Hollingshead-Leslie Deputy Chief Administrative Officer: Kathleen McGladdery

Public Works Coordinator: Karrie Blackbeard

Foreman: Darnell Zweifel

Appointment of Acting Administrator

30/2025 DARREN TYLER

That Deputy CAO Kathleen McGladdery be appointed as the Acting Administrator for this meeting.

Motion Carried.

Agenda

31/2025 FLOYD WHITNEY

That the agenda be approved as presented.

Motion Carried.

Declaration of Interest

None

<u>Minutes</u>

32/2025 BERNADETTE POPPLETON

That the minutes of the January 9, 2025 meeting be adopted as circulated.

Motion Carried.

Financial Activities

33/2025 TANNIS CHIBRI

That the Statement of Financial Activities for January 2025 be approved as presented and the Bank Reconciliation for the month of January 2025 be accepted as presented.

Motion Carried.



R.M. Of Hillsdale No. 440 February 6, 2025 Minutes Page 2

List of Accounts for Approval

34/2025 DARREN TYLER

That the list of accounts be approved and authorized for payment and a list of cheques numbered 10177-10214 inclusive, payroll direct deposit 3331-3345 inclusive and online payments, 1876361, 11436046, 11441120, 11452936-11452946, 202501RP0001, 202501RP0002, 202501202, 202501203, totaling \$221,824.14 be presented in Schedule 'B' to these minutes.

Motion Carried.

Karrie Blackbeard presented the public works report as disclosed in Schedule 'C' to these minutes.

Diesel Fuel Tender

35/2025 BERNADETTE POPPLETON

That the Council of the Rural Municipality of Hillsdale No. 440 call for fuel tenders for a contractor to:

Supply and deliver approximately 110,000 to 115,000 liters of clear diesel to the Rural Municipality of Hillsdale No. 440. One tank is located in the Village of Neilburg and must be filled at least once every two weeks and the tank located in the Hamlet of Baldwinton filled at least once every two weeks during the summer season. The approximate size of fuel tank in the Village of Neilburg is 10,000 liters and the tank in Baldwinton is 5,000 liters.

Motion Carried.

Correspondence

RCMP Re: Reports

Ministry of Agriculture Re: Participate in a Consultation

Re: Ag Matters Maidstone Waseca & District Fire Bd Re: Meeting Minutes

Re: 2024 Annual Meeting Minutes

Canadian Union of Postal Workers Re: Industrial Inquiry Commission Reviewing Canada Post

SMHI Re: 2025 AGM Delegate

iHunter Saskatchewan Re: Landowner Map Sales Report

Matrix Law Group Re: Northland Sporting Club Assessment Re: ETR Extension

Minister of Government Relations Re: AGM

SAMA

In Camera

36/2025 DALYN WOLOSHYN

That the meeting proceeds in camera at 10:25 a.m. to discuss the Hutterite Road Construction tenders.

Motion Carried.

Members present Reeve Trevor McCrea, Councillor(s) Dalyn Woloshyn, Tannis Chibri, Bernadette Poppleton, Darren Tyler, Floyd Whitney, CAO Janet Hollingshead-Leslie, Deputy CAO Kathleen McGladdery, PWC Karrie Blackbeard, Foreman Darnell Zweifel and Dave Wintonyk, WSP.

Out of Camera

37/2025 DARREN TYLER

That the Council come out of camera at 10:52 a.m.

Motion Carried.



Page 3 R.M. Of Hillsdale No. 440 February 6, 2025 Minutes

Hutterite Road Construction

38/2025 DARREN TYLER

That the Rural Municipality of Hillsdale No. 440 accept the tender provided by ALH Contracting for the reconstruction of 5.7 km of municipal road, referred to as the Hutterite Road Construction, contract no. ST234403, located North of 34,35,36-44-23-W3M, East of PT NE 33-44-23-W3M and East of PT SE 4-45-23-W3M at a cost of \$791,236 plus applicable taxes.

Motion Carried.

Northland Sporting Club LLC Response

39/2025 FLOYD WHITNEY

That the CAO responds to the letter sent by Matrix Law Group regarding assessment and taxation concerns originating from Northland Sporting Club LLC. The municipality advises that the 2024 assessment and tax notice will remain the same as calculated, printed and mailed. The municipality invites Northland Sporting Club LLC to appeal their 2025 assessment should they feel an error is evident.

Motion Carried.

Council broke for lunch at 11:50 a.m.

Council reconvened from lunch at 12:25 p.m.

Bylaw 1/2025 1st Reading

40/2025 FLOYD WHITNEY

That Bylaw 1/2025 being a bylaw to repeal bylaws 7/2020 and 4/2023 be given first reading.

Motion Carried.

Bylaw 1/2025 2nd Reading

41/2025 DARREN TYLER

That Bylaw 1/2025 being a bylaw to repeal bylaws 7/2020 and 4/2023 be given second reading.

Motion Carried.

Bylaw 1/2025 3rd Reading Approval

42/2025 BERNADETTE POPPLETON

That Bylaw 1/2025 being a bylaw to repeal bylaws 7/2020 and 4/2023 be given three readings at this meeting.

Motion Carried. Unanimously.

Bylaw 1/2025 3rd Reading

43/2025 TANNIS CHIBRI

That Bylaw 1/2025 being a bylaw to repeal bylaws 7/2020 and 4/2023 be read a third time and finally adopted.

Motion Carried.



Bylaw 2/2025 1st Reading

44/2025 DALYN WOLOSHYN

That Bylaw 2/2025 being a bylaw to provide for assessing and levying the cost of fire suppression services in the Rural Municipality of Hillsdale No. 440 be read a first time.

Motion Carried.

Bylaw 2/2025 2nd Reading

45/2025 FLOYD WHITNEY

That Bylaw 2/2025 being a bylaw to provide for assessing and levying the cost of fire suppression services in the Rural Municipality of Hillsdale No. 440 be read a second time.

Motion Carried.

Bylaw 2/2025 3rd Reading Approval

46/2025 DARREN TYLER

That Bylaw 2/2025 being a bylaw to provide for assessing and levying the cost of fire suppression services in the Rural Municipality of Hillsdale No. 440 be given three readings at this meeting.

Motion Carried. Unanimously.

Bylaw 2/2025 3rd Reading

47/2025 BERNADETTE POPPLETON

That Bylaw 2/2025 being a bylaw to provide for assessing and levying the cost of fire suppression services in the Rural Municipality of Hillsdale No. 440 be read a third time and finally adopted.

Motion Carried.

BAYTEX ENERGY LTD. (BLF 24-88009)
Notice of Wells
Request to Utilize an Existing Approach
Baytex Soda Lake HZ 4C4-15-3C4-16-46-23 W3M
SW 15-46-23 W3M

48/2025 FLOYD WHITNEY

That we acknowledge the notice of well from Baytex Energy Ltd. in SE 35-46-24 W3M and that we approve the request to utilize with the following stipulations:-

-the Industrial Road Use Agreement be signed by a Baytex Energy Ltd. Representative

-if the existing approach requires upgrading, to be built with a minimum top width of thirty feet and 5:1 slopes where possible. -any structures, machinery or other objects shall not be placed within one hundred and fifty feet from the centerline of the road allowance.

Motion Carried.

Im Initial here

Page 5 R.M. Of Hillsdale No. 440 February 6, 2025 Minutes

Road Diversion Abandonment NE 9-45-23-3

49/2025 DARREN TYLER

That the Council of the Rural Municipality of Hillsdale No. 440 authorize the abandonment of the road diversion described as the whole portion of Registered Plan No. 76B01081, in NE 09-45-23-3. This proposed abandonment will not affect access to other property owners in the area and no public utilities above or below ground will be affected by transfer/ The old road will be transferred back to the adjacent landowners who agree with the transfer.

Motion Carried.

\$ARM Annual Convention

50/2025 DALYN WOLOSHYN

That Reeve Trevor McCrea, Councillors Bernadette Poppleton and Tannis Chibri, CAO Janet Hollingshead-Leslie, and Deputy CAO Kathleen McGladdery be authorized to attend the SARM Annual Convention March 11-13, 2025 in Saskatoon.

Motion Carried.

Delegations

None

Adjourn

\$1/2025 DARREN TYLER

That this meeting adjourns at 1:06 p.m.

Motion Carried.

Reeve

Chief Administrative Officer

Page 6 R.M. Of Hillsdale No. 440 February 6, 2025 Minutes

REGULAR MEETING AGENDA Thursday, February 6, 2025

CALL TO ORDER

MEMBERS PRESENT

APPROVAL OF AGENDA

DECLARATION OF INTEREST

MINUTES

January 9, 2025 Meeting

STATEMENTS OF PREVIOUS MONTH

Changes in Financial Position

Accounts

PUBLIC WORKS REPORT

CORRESPONDENCE

RCMP Re: Reports

Ministry of Agriculture Re: Participate in a Consultation

APAS Re: Ag Matters

Maidstone Waseca & District Fire Bd Re: Meeting Minutes

SMHI Re: 2024 Annual Meeting Minutes
Canadian Union of Postal Workers Re: Industrial Inquiry Commission

Reviewing Canada Post Re: 2025 AGM Delegate

SMHI Re: 2025 AGM Delegate iHunter Saskatchewan Re: Landowner Map Sales Report

Matrix Law Group Re: Northland Sporting Club Assessment

Minister of Government Relations Re: ETR Extension

Re: AGM

OTHER BUSINESS

SAMA

- 1] Policy Review
- 2] CAO Report
- 3] Bylaw 1/2025 Bylaw to Repeal Bylaws 7/2020 and 4/2023
- 4] Bylaw 2/2025 Bylaw for Cost of Fire Suppression Services
- 4] Road Construction Tender Opening 10:00 a.m.
- 5] Oilfield Approval(s)
- 6] Road Diversion Abandonment
- 7] SARM Convention Registration

8]

IN CAMERA

DELEGATIONS

1.

ADJOURNMENT

Page 7 R.M. Of Hillsdale No. 440 February 6, 2025 Minutes

Schedule 'B' Accounts

10177 Keri Bratkowski 338.00 10178 Howard Erb's Trucking Ltd 8,297.68 10180 Brandt Tractor Saskatoon Branch 1,003.58 10181 Rick & Ruby Flicek 9,051.19 10182 Hayo Heeroma 2,773.72 10183 Information Services Corporation 45.00 10184 Victor Koch 5,599.96 10185 McIntosh Garage & Auto Body Ltd. 2,455.43 10186 West Yellowhead Waste Resource 6,101.90 10187 Astec Safety Inc. 969.90 10188 beePlus Workplace Solutions 1,724.00 10189 Keri Bratkowski 1,248.00 10190 Robert Dale Knoll 180.00 10191 Lloydminster Nut & Bolt 6,98.0 10192 Lloydminster Nut & Bolt 6,98.0 10193 Messer Canada Inc. 771.79 10194 Munisoft 332.33 10195 Neilburg Composite School 30.03 10196 North Saskatchewan River Basin Council 123.89	DD#3331	-DD#33	45	26,989.58
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Page 8 R.M. Of Hillsdale No. 440 February 6, 2025 Minutes

\$chedule 'C' Public Works Report

January temperatures fluctuated, with ice, snow and wind

2025 Road Construction

- Environmental Proposal

Equipment

- Pressure Washer Arrived
- One-Way Plow and is attached to Grader #5
 - o issue with tire and chain on first use chain one link too short
- Grader Warranty

RM Fuel Tender

Dust Control

- Plan to stay with MG30
- May not need product this year

E-Notice Consent

- With Canada Post letter mail increase 1 envelope mailed is \$1.44.
 - o We purchase in bulk so we only pay \$1.24
 - Consent forms are available at the front counter or online to urge people to help save money

Foreman Coffee Break

- February 19, 2025 at 10:00 am being held in the Neilburg Legion

BYLAW 1/2025

A BYLAW TO REPEAL BYLAWS 7/2020, 4/2023

The Council of the Rural Municipality of Hillsdale No. 440, in the Province of Saskatchewan, enacts as follows: -

- 1. Bylaw 7/2020 being a bylaw to Prevent and Control Clubroot, passed September 3, 2020, is hereby repealed.
- 2. Bylaw 4/2023 being a bylaw to repeal bylaws 3/1975, 2/1989, 4/1989, 1/1993, 2/1995, 7/1997, 1/2003, 12/2016, 4/2014, 2/2015, 3/2015, 4/2015, 1/2017, 2/2017, 5/2017, 1/2018, 6/2018, 5/2019 and 6/2019, passed May 4, 2023, is hereby repealed.



Reeve mc lug

Chief Administrative Officer

M-11

BYLAW 2/2025

BYLAW TO PROVIDE FOR ASSESSING AND LEVYING THE COST OF FIRE SUPPRESSION SERVICES.

The Council of the Rural Municipality of Hillsdale No. 440 in the Province of Saskatchewan enacts as follows:

. The costs of fire suppression services provided within the Rural Municipality of Hillsdale No. 440 shall be charged directly to the persons who receive the service, within the Neilburg Fire Board area, in accordance with the following charges:

Services Provided

a) Fire truck

- b) Fire Fighters
- c) Command Truck
- d) Command Truck-Wildlife Suppression
- e) Support Unit
- f) Class A Foam
 - Class B Foam
- g) Water Tankers/Heavy Equipment
- h) Outside Services Contracted

Applicable Charges

\$450.00 first hour, minimum charge

\$350.00 each additional hour

\$40.00 per every man hour

\$100.00 per hour

\$150.00 per hour

\$100.00 per hour

Actual Costs Incurred

Actual Costs Incurred

\$250.00 per hour

Actual Costs Incurred Under Contract

2. Bylaw number 5/2018 is hereby repealed.



Surenm Cluck Reeve

Chief Administrative Officer

Report Date 02-06-2025 9:04 AM

R.M. of Hillsdale Statement of Financial Activities - Detailed For the Period Ending January 31, 2025

Page 1

Current	Year To Date	Budget	Variance	%
4,055.33 	4,055.33		4,055.33	
4,055.33	4,055.33	0.00	4,055.33	0.00
4,055.33	4,055.33	0.00	4,055.33	0.00
715.49	715.40		716.40	
			4,055.33 4,055.33	
715.49	715.49	0.00	715.49	0.00
60.00	60.00		60.00	
60.00	60.00	0.00	60.00	0.00
3,250.00	3,250.00		3,250.00	
3,250.00	3,250.00	0.00	3,250.00	0.00
4.050.00	4.050.00		4.050.00	
			•	
3,350.00	3,350.00	0.00	3,350.00	0.00
60.00	60.00		60.00	
128.57	128.57			
84.76	84.76			
473.33	473.33	0.00	4,055.33 4,055.33 715.49 715.49 60.00 60.00 3,250.00 1,350.00 2,000.00 3,350.00 60.00 200.00 128.57 84.76 473.33 7,848.82 35,381.93 35,381.93	0.00
7,848.82	7,848.82	0.00	7,848.82	0.00
35,381.93	35,381.93		35,381.93	
35,381.93	35,381.93	0.00	35,381.93	0.00
25 201 02	35,381.93	0.00	35 391 03	0.00
35,381.93	33,301.33	0.00	33,361.33	0.00
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_	Current	Year To Date	Budget	Variance	%
EXPENDITURES					
GENERAL GOVERNMENT SERVICES Wages & Benefits					
Wages 510-110-110 - GG - Council - Indemnity	1,500.00	1,500.00		(1,500.00)	
510-110-140 - GG - Council - Indemnity Committee	375.00	375.00		(375.00)	
510-110-230 - GG - Salaries - Administrator	10,575.05	10,575.05		(10,575.05)	
510-110-330 - GG - Salaries - Assistant	17,184.35	17,184.35		(17,184.35)	
_	29,634.40	29,634.40	0.00	(29,634.40)	0.00
Banafite					
510-120-110 - GG - Benefits - Council	20,176.58	20,176.58		(20,176.58)	
510-130-230 - GG - Benefits - Administrator	9,481.47	9,481.47		(9,481.47)	
510-140-330 - GG - Benefits - Assistant	22,372.04	22,372.04		(22,372.04)	
	52,030.09	52,030.09	0.00	(52,030.09)	0.00
- Production Mention and	81,664.49	81,664.49	0.00	(81,664.49)	0.00
	128.25	128,25		(128.25)	
510-210-140 - GG - Council - Committee - Travel	109.50	109.50		(109.50)	_
510-220-100 - GG - Cont - Office Caretaking	338.00	338.00		(338.00)	
510-230-100 - GG - Cont - Insurance - General & Bor	4,017.71	4,017.71		(4,017.71)	
510-240-100 - GG - Cont - Memberships & Subscripti	18,712.99	18,712.99		(18,712.99)	
	450.00	450.00		(450.00)	
510-280-130 - GG - Cont - Computer Support/EMA	11,557.45	11,557.45 		(11,557.45)	
_	35,313.90 	35,313.90	0.00	(35,313.90)	0.00
TOTAL GENERAL GOVERNMENT SERVICES	116,978.39	116,978.39	0.00	(116,978.39)	0.00
PROTECTIVE SERVICES FIRE PROTECTION Professional/Contractual Services 525-210-100 - PS - Fire - EMS Contract - 911	1,056.00	1,056.00 1,056.00	0.00	(1,056.00)	0.00
TOTAL FIDE PROTECTION:	1,056.00	1,056.00	0.00	(1,056.00)	0.00
_	1,056.00	1,056.00	0.00	(1,056.00)	0.00
TOTAL PROTECTIVE SERVICES.	1,030.00	1,030.00	0.00	(1,030.00)	0.00
TRANSPORTATION SERVICES MAINTENANCE Wages & Benefits					
_	875.00	875.00		(875.00)	
43 56	10,484.02	10,484.02		(10,484.02)	
- Social for 100 - 10 - Maint - Galaines - Labourers			0.00		0.00
B	11,359.02	11,359.02	0.00	(11,359.02)	0.00
Benefits 530-130-130 - TS - Maint - Benefits - Labourers	12,110.83	12,110.83		(12,110.83)	
530-150-150 - TS - Maint - Benefits - Seasonal	5,948.38	5,948.38		(5,948.38)	
510-110-230 - GG - Salaries - Administrator 510-110-330 - GG - Salaries - Assistant Benefits 510-120-110 - GG - Benefits - Council 510-130-230 - GG - Benefits - Administrator 510-140-330 - GG - Benefits - Administrator 510-140-330 - GG - Benefits - Assistant Professional/Contract Services 510-210-120 - GG - Council - Meeting - Travel 510-210-140 - GG - Council - Committee - Travel 510-220-100 - GG - Cont - Office Caretaking 510-230-100 - GG - Cont - Insurance - General & B 510-240-100 - GG - Cont - Memberships & Subscri 510-260-100 - GG - Cont - Computer Support/EMA TOTAL GENERAL GOVERNMENT SERVICE 510-280-130 - GG - Cont - Computer Support/EMA TOTAL GENERAL GOVERNMENT SERVICE FIRE PROTECTION Professional/Contractual Services 525-210-100 - PS - Fire - EMS Contract - 911 TOTAL FIRE PROTECTION: TOTAL PROTECTIVE SERVICES: TRANSPORTATION SERVICES MAINTENANCE Wages & Benefits Wages 530-110-110 - TS - Maint - Council - Indemnity 530-110-130 - TS - Maint - Salaries - Labourers Benefits 530-130-130 - TS - Maint - Benefits - Labourers 530-150-150 - TS - Maint - Benefits - Seasonal Professional/Contractual Services 530-210-120 - TS - Maint - Benefits - Seasonal	18,059.21	18,059.21	0.00	(18,059.21)	0.00
_	29,418.23	29,418.23	0.00	(29,418.23)	0.00
· · · · · · · · · · · · · · · · · · ·	7,902.55	7,902.55		(7,902.55)	
530-260-163 - TS - Maint - Ins - 2019 Ford F150	1,441.24	1,441.24		(1,441.24)	
(Nativate -	9,343.79	9,343.79	0.00	(9,343.79)	0.0
	350.00	350.00		(350.00)	
_	350.00	350.00	0.00	(350.00)	0.00
• • •				-	
530-420-139 - TS - Maint - Repair - 2007 Kenworth	2,341.69	2,341.69		(2,341.69)	
230-425-122 • 15 • Maint • Gas • 2024 Chev 1500	89.87	89.87		(89.87)	
	2,431.56	2,431.56	0.00	(2,431.56)	0.00
IUIAL MAINTENANCE:	41,543.58	41,543.58	0.00	(41,543.58)	0.00

Report Date 02-06-2025 9:04 AM

R.M. of Hillsdale Statement of Financial Activities - Detailed For the Period Ending January 31, 2025

Page 3

-	Current	Year To Date	Budget	Variance	%
TOTAL TRANSPORTATION SERVICES:	41,543.58	41,543.58	0.00	(41,543.58)	0.00
ECREATION AND CULTURAL SERVICES Professional/Contractual Services					
570-290-100 - R&C - Cont Library Requisition	6,937.92	6,937.92		(6,937.92)	
_	6,937.92	6,937.92	0.00	(6,937.92)	0.00
TOTAL RECREATION AND CULTURAL SERV	6,937.92	6,937.92	0.00	(6,937.92)	0.00
TOTAL EXPENDITURES:	166,515.89	166,515.89	0.00	(166,515.89)	0.00
CHANGE IN NET-FINANCIAL ASSETS	(119,229.81)	(119,229.81)	0.00	(119,229.81)	0.00
Change in Non-Financial Assets	109.70	109.70		109.70	
CHANGE IN NET ASSETS	(119,339.51)	(119,339.51)	0.00	(119,339.51)	0.00
CHANGE IN SURPLUS	(119,339.51)	(119,339.51)	0.00	(119,339.51)	0.00

Report Date 02-06-2025 9:04 AM

R.M. of Hillsdale Statement of Financial Activities - Detailed For the Period Ending January 31, 2025

Page 4

	Current	Year To Date	Budget	Variance	9
ACCOUNT BALANCES	Current	Year to Date	Balance		
Cash and Investments					- (
110-110-120 - Cash - Bank - Cr Un	(437,356.32)	(437,356.32)	8,116,877.29		
110-110-125 - Cash - Bank - CAFT	0.26	0.26	88.31		
110-110-140 - Cash - Bank - RM iSave	4.80	4.80	5,282.39		
110-110-165 - Cash - Bank - POS	149.75	149.75	6,657.85		
110-120-101 - Investment Term Due Nov 10, 2025			2,110,343.36		
Total Cash and Investments:	(437,201.51)	(437,201.51)	10,239,249.20		
Municipal Taxes Receivable					
110-200-100 - Municipal - Tax Receivable - Current	(177,549.83)	(177,549.83)	(6,316.26)		
110-200-110 - Municipal - Tax Receivable - Arrears	146,806.42	146,806.42	169,469.61		
110-200-900 - Municipal - Allow. for Uncollected			(7,016.09)		
Total Municipal Taxes Receivable:	(30,743.41)	(30,743.41)	156,137.26		
Other Receivables					
110-300-120 - Due From Local Government			93,917.69		
110-300-125 - Due From Local Government-Building			27,828.57		
110-310-100 - Accrued Interest	9,857.91	9,857.91	26,031.44		
110-320-100 - Accounts Receivable	(55,748.97)	(55,748.97)	196,474.34		
110-340-100 - GST Receivable - 100% Rebate	1,314.13	1,314.13	1,926.42		
110-350-100 - GST Receivable			19,699.26		
Total Other Receivables:	(44,576.93)	(44,576.93)	365,877.72		

Certified correct and in accordance with the records

Presented to council on

January 81, 2005

Suran a Lung Reeve

hier Administrative Officer