

**MINUTES OF A SPECIAL MEETING OF THE COUNCIL OF
THE RURAL MUNICIPALITY OF HILLSDALE NO. 440,**

held in the Municipal Office at 39 L.E. Gibbons Centre Street
in Neilburg, Saskatchewan on
Monday, November 17, 2025 at 1:00 p.m. MST.

Call to Order

Reeve Trevor McCrea called the meeting to order at 1:18 p.m.

Members Present

Reeve: Trevor McCrea
Division 1 Councillor: Dalyn Woloshyn
Division 2 Councillor: Tannis Chibri
Division 3 Councillor: Bernadette Poppleton
Division 4 Councillor: Absent
Division 5 Councillor: Floyd Whitney
Division 6 Councillor: Chip Chibri
Senior Advisor: Janet Hollingshead-Leslie
Chief Administrative Officer: Absent
Public Works Coordinator: Absent
Finance Officer: Tracey Zweifel
Foreman: Absent

Appointment of Acting Chief Administrative Officer

256/2025 TANNIS CHIBRI

That Senior Advisor Janet Hollingshead-Leslie be appointed as the Acting Chief Administrative Officer for this meeting.

Motion Carried.

Special Meeting Agenda

257/2025 CHIP CHIBRI

That the agenda be approved with the following additions:

- APAS Representative

Motion Carried.

Declaration of Interest

None

Councillor Dalyn Woloshyn attended the meeting at 1:21 p.m.

APAS Representative

258/2025 BERNADETTE POPPLETON

That Council of the Rural Municipality of Hillsdale No. 440 appoint Ben Graham as our representative to the Agricultural Producers Association of Saskatchewan.

Motion Carried.

2026 CAO Appointment

259/2025 TREVOR MCCREA

That the Council of the Rural Municipality of Hillsdale No. 440 is in full support of Kathleen McGladdery being appointed as the Chief Administrative Officer.

Motion Carried.


initial here

In Camera

260/2025 FLOYD WHITNEY

That the meeting proceeds in camera at 1:40 p.m. as per Section 16(1) of the *Local Authority Freedom of Information and Protection of Privacy Act* to discuss human resources.

Motion Carried.

Members present Reeve Trevor McCrea, Councillor(s) Dalyn Woloshyn, Tannis Chibri, Bernadette Poppleton, Floyd Whitney and Chip Chibri.

Meeting Reconvenes

261/2025 CHIP CHIBRI

That Council come out of camera at 2:51 p.m.

Motion Carried.

Chief Administrative Officer Salary

262/2025 TANNIS CHIBRI

That the Council of the Rural Municipality of Hillsdale No. 440 provide a combined salary with the Village of Neilburg of \$128,000.00 to Chief Administrative Officer Kathleen McGladdery plus 4 earned days off and benefits including Rural Municipality Administrator Association membership fees and holidays as outlined in the SARM Administrators Salary Schedule for 2026.

Motion Carried.

Salary Schedule

263/2025 DALYN WOLOSHYN

That we adopt the changes to the salary schedule for 2026 presented in Schedule 'B' to these minutes.

Motion Carried.

Adjourn

264/2025 BERNADETTE POPPLETON

That this meeting adjourns at 3:04 p.m.

Motion Carried.


Reeve
Chief Administrative Officer

SPECIAL MEETING AGENDA

Monday, November 17, 2025

CALL TO ORDER

MEMBERS PRESENT

APPROVAL OF AGENDA

DECLARATION OF INTEREST

OTHER BUSINESS

- 1] Human Resources
- 2]

IN CAMERA

DELEGATIONS

- 1]

ADJOURNMENT

Schedule 'B' 2026 Salary Schedule

Karrie Blackbeard	\$ 1.26	increase to hourly wage
Tracey Zweifel	\$ 3,000.00	increase to salary
Justin O'Beirne	\$ 1.17	increase to hourly wage
Ryan Scoular	\$ 1.17	increase to hourly wage
Wyatt Marshall	\$ 2.00	increase to hourly wage
Dustin Zweifel	\$ 1.04	increase to hourly wage
Howard Erb's Trucking Ltd.	\$ 1.48	increase to hourly wage