

M-11

**MINUTES OF A MEETING OF THE COUNCIL OF
THE RURAL MUNICIPALITY OF HILLSDALE NO. 440,**
held in the Municipal Office at 39 L.E. Gibbons Centre Street
in Neilburg, Saskatchewan on
Thursday, June 6, 2024, at 9:00 a.m. MST.

Call to Order

Deputy Reeve Trevor McCrea called the meeting to order at 9:05 a.m.

Members Present

Reeve: Absent
Division 1 Councillor: Trevor McCrea
Division 2 Councillor: Tannis Chibri
Division 3 Councillor: Bernadette Poppleton
Division 4 Councillor: Darren Tyler
Division 5 Councillor: Floyd Whitney
Division 6 Councillor: Chip Chibri
Chief Administrative Officer: Janet Hollingshead-Leslie
Deputy Chief Administrative Officer: Kathleen McGladdery
Public Works Coordinator: Karrie Blackbeard
Foreman: Darnell Zweifel

Agenda

109/2024 TANNIS CHIBRI

That the agenda be approved as presented.

Motion Carried.

Declaration of Interest

None

Minutes

110/2024 BERNADETTE POPPLETON

That the minutes of the May 9, 2024 meeting be adopted as circulated.

Motion Carried.

Financial Activities

111/2024 CHIP CHIBRI

That the Statement of Financial Activities and the Bank Reconciliation for the month of May 2024 be approved as presented.

Motion Carried.

List of Accounts for Approval

112/2024 FLOYD WHITNEY

That the list of accounts be approved and authorized for payment and a list of cheques numbered 9874-9901 inclusive, payroll direct deposit 3193-3208 inclusive and online payments 202405RP0001, 202405RP0002, 202405202, 202405203 and 10939050-10939059 totaling \$184,099.10 be presented in Schedule 'B' to these minutes.

Motion Carried.

Karrie Blackbeard presented the public works report as disclosed in Schedule 'C' to these minutes.



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Letter of Support-Carbon Tax Reduction

113/2024 DARREN TYLER

That the Council of the Rural Municipality of Hillsdale No. 440 collaborate with Member of Parliament, Rosemarie Falk to provide a letter imploring the Federal Government to reduce the carbon tax.

Motion Carried.

Letter of Support-Replace Paynton Ferry

114/2024 CHIP CHIBRI

That the Council of the Rural Municipality of Hillsdale No. 440 provide a letter in support of replacing the ferry crossing in Paynton, SK with a permanent bridge structure.

Motion Carried.

Annual Audited Financial Statement Publication

115/2024 DARREN TYLER

That the Council of the Rural Municipality of Hillsdale No. 440 approve a policy establishing the manner in which the Annual Audited Financial Statement is Published as presented in Schedule 'D'.

Motion Carried.

Harassment Policy

116/2024 TANNIS CHIBRI

That the Council of the Rural Municipality of Hillsdale No. 440 approve a policy outlining the commitment to a Harassment free workplace as presented in Schedule 'E'.

Motion Carried.

Correspondence

RCMP	Re: May 6-12, 2024 Report
RCMP	Re: May 13-19, 2024 Report
RCMP	Re: May 20-26, 2024 Report
Agriculture in the Classroom	Re: Annual Report
Sask Federation of Police Officers	Re: Crime Prevention Guide Ad
Rosemarie Falk, MP	Re: Letter of Support
SARM	Re: Run for Municipal Council
North Central Transportation Planning Comm.	Re: Letter of Support

Bylaw 4/2024 – First Reading

117/2024 BERNADETTE POPPLETON

That Bylaw 4/2024 being a bylaw to provide for a base tax in the Rural Municipality of Hillsdale No.440 be given a first reading.

Motion Carried.

The Bylaw was read by the Chief Administrative Officer.

Bylaw 4/2024 – Second Reading

118/2024 TANNIS CHIBRI

That Bylaw 4/2024 being a bylaw to provide for a base tax in the Rural Municipality of Hillsdale No.440 be given a second reading.

Motion Carried.

The Bylaw was read by the Chief Administrative Officer.



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Bylaw 4/2024 – Third Reading Approval

119/2024 CHIP CHIBRI

That Bylaw 4/2024 being a bylaw to provide for a base tax in the Rural Municipality of Hillsdale No.440 be given three readings at this meeting.

Motion Carried.
Unanimously.

Bylaw 4/2024 – Third Reading

120/2024 FLOYD WHITNEY

That Bylaw 4/2024 being a bylaw to provide for a base tax in the Rural Municipality of Hillsdale No.440 be read a third time and adopted.

Motion Carried.

The Bylaw was read by the Chief Administrative Officer.

Bylaw 5/2024 – First Reading

121/2024 TANNIS CHIBRI

That Bylaw 5/2024 being a bylaw to provide for minimum amounts of tax in the Rural Municipality of Hillsdale No.440 be given a first reading.

Motion Carried.

The Bylaw was read by the Chief Administrative Officer.

Bylaw 5/2024 – Second Reading

122/2024 BERNADETTE POPPLETON

That Bylaw 5/2024 being a bylaw to provide for minimum amounts of tax in the Rural Municipality of Hillsdale No.440 be given a second reading.

Motion Carried.

The Bylaw was read by the Chief Administrative Officer.

Bylaw 5/2024 – Third Reading Approval

123/2024 CHIP CHIBRI

That Bylaw 5/2024 being a bylaw to provide for minimum amounts of tax in the Rural Municipality of Hillsdale No.440 be given three readings at this meeting.

Motion Carried.
Unanimously.

Bylaw 5/2024 – Third Reading

124/2024 DARREN TYLER

That Bylaw 5/2024 being a bylaw to provide for minimum amounts of tax in the Rural Municipality of Hillsdale No.440 be read a third time and adopted.

Motion Carried.

The Bylaw was read by the Chief Administrative Officer.



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Farm & Food Care Saskatchewan Voting Delegate

125/2024 DARREN TYLER

That the Council of the Rural Municipality of Hillsdale No. 440 appoint Councillor Tannis Chibri as the voting delegate to the Farm & Food Care Saskatchewan organization.

Motion Carried.

Delegations

- None

Adjourn


126/2024 FLOYD WHITNEY

That this meeting adjourns at 11:52 a.m.

Motion Carried.



 Reeve



 Chief Administrative Officer

REGULAR MEETING AGENDA

Thursday, June 6, 2024

CALL TO ORDER

MEMBERS PRESENT

APPROVAL OF AGENDA

DECLARATION OF INTEREST

MINUTES

May 9, 2024 Meeting

STATEMENTS OF PREVIOUS MONTH

Changes in Financial Position
Bank Reconciliation

ACCOUNTS

PUBLIC WORKS REPORT

CORRESPONDENCE

RCMP	Re: May 6-12, 2024 Report
RCMP	Re: May 13-19, 2024 Report
RCMP	Re: May 20-26, 2024 Report
Agriculture in the Classroom	Re: Annual Report
<u>Sask Federation of Police Officers</u>	Re: Crime Prevention Guide Ad
Rosemarie Falk, MP	Re: Letter of Support
SARM	Re: Run for Municipal Council
North Central Transportation Planning Comm.	Re: Letter of Support

OTHER BUSINESS

- 1] Policy Review
- 2] Bylaw 4/2024-Base Tax
- 3] Bylaw 5/2024-Minimum Tax
- 4] Farm & Food Care SK Voting Delegate
- 5] Truck Tender Opening 10:30 am
- 6]
- 7]

IN CAMERA

DELEGATIONS

- 1]
- 2]

ADJOURNMENT

Schedule 'B' Accounts

DD#3193-DD#3208	30,982.70
9874 Keri Bratkowski	450.00
9875 Howard Erb's Trucking Ltd	9,114.00
9876 Municipal Employees Pension	7,376.82
9877 Bailey Zweifel	304.38
9878 beePlus Workplace Solutions	290.78
9879 Keri Bratkowski	1,400.00
9880 Holm Raiche Oberg	14,693.91
9881 Lynn Knoll	1,700.00
9882 Robert Knoll	885.00
9883 Lloydminster Co-operative Ltd.	1,065.04
9884 Munisoft	286.28
9885 Nutrien Ag Solutions Inc.	1,069.74
9886 Rack Petroleum Ltd.	14,897.43
9887 Rutherford Agencies Ltd.	3,124.88
9888 Shred-it International ULC	340.69
9889 Vercomm Wireless	367.50
9890 Village of Neilburg	374.00
9891 SK Workers Compensation Board	29,756.30
9892 Agricultural Health and Safety	910.60
9893 Janet Hollingshead-Leslie	750.00
9894 Brandt Tractor Saskatoon Branch	2,933.37
9895 Cagecon Construction Inc.	14,004.10
9896 Lilydale Creek Enterprises Ltd.	3,496.50
9897 Lloydminster Co-operative Ltd.	29.39
9898 Pat Gibbons Ltd.	189.17
9899 Prairie Steel Products	11,689.62
9900 WYWRA	4,780.34
9901 Xerox Canada Ltd.	214.64
202405RP0001 Receiver General	14,970.16
202405RP0002 Receiver General	408.85
202405202 Minister of Finance	814.49
202405203 Minister of Finance	2,329.17
10939050 Collabria	6,391.81
10939051 Sask Energy	112.68
10939052 Sask Energy	119.89
10939053 Sask Power	61.81
10939054 Sask Power	425.20
10939055 Sask Power	495.12
10939056 Sask Power	46.60
10939057 Sask Power	45.71
10939058 Sask Tel	72.10
10939059 Sask Tel	364.33

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Schedule 'C' Public Works Report

May brought us some Rain and Sun!

Vince's Road Construction

- Not starting until end of June or so
- Heritage Resource Impact Assessment Review underway

Equipment

- Truck Tender

Fencing

- Freemont Transfer Station

Crack Sealing

- DC Asphalt Repair
- ACP

Dust Control

- Agreements due June 12
- Currently have 8 plus Village – approximately 11 sites/truck load
- Will move ahead after June 12

Gravelling

- Gravel map is being completed

Shop Roof

- Roof has been leaking with rains we received
- 1 company has inspected so far and replacement of screws needed, quote to follow, 2 more companies scheduled
- Roof was not 'wrapped' when installed in 2009, may have prevented this
- So far insulation is holding up

Road Inspection – Pick Date – June 18, 9:00 at Shop – Staff BBQ to follow

Areas to look at:

- Herle Road
- Carruthers Cemetery Fence
- Carruthers
- Smith Road for tree removal
- Robin's Road where we removed trees
- Paradox to see how it is holding up
- Ruberry Road – post 1 year construction
- Ryan Road – post 1 year construction
- Vince's Road & Hutterite Road
- Birch Lake

Cemeteries

- The Knoll's have been doing some gopher control
- RM will spraying for dandelions

Incident Report

- Minor Accident
- Minor Injury

Staff

- Dustin & Wyatt were off for seeding, now back

Schedule 'D' Audited Financial Statement Financial Publication Policy

PURPOSE

Whereas the Council of the Rural Municipality of Hillsdale No. 440 must publish the Annual Audited Financial Statement in a manner that council deems appropriate on or before September 1 of each year, this policy will establish the manner of which the Annual Audited Financial Statement is published.

POLICY

It is the policy of the Rural Municipality of Hillsdale No. 440 to publish the Annual Audited Financial Statements as follows:

1. On the RM website
2. Copies will be available free of charge for pickup at the RM office, mailed or emailed as requested.

Schedule 'E' Harassment Policy

Harassment Policy

Statement of Commitment

Every employee is entitled to employment free of harassment. Rural Municipality of Hillsdale No. 440 is committed to a harassment-free workplace where everyone is treated with dignity and respect.

Definition of Harassment

Pursuant to 3(1)(l) of The Saskatchewan Employment Act, harassment" means:

- any inappropriate conduct, comment or display, action or gesture by a person that constitutes a threat to the health or safety of the worker, and is:
- based on any prohibited grounds as defined in The Saskatchewan Human Rights Code, 2018 or on physical size or weight;
- adversely affects the worker's psychological or physical well-being and that the person knows or ought reasonably to know, would cause a worker to be humiliated or intimidated (sometimes referred to as personal harassment); or
- Is of a sexual nature that a person knows or ought reasonably to know is unwelcome.

Personal harassment must involve repeated occurrences; however, a single serious incident may also constitute harassment if it is shown to have a lasting harmful effect on a worker. It does not include any reasonable action taken relating to the management of the place of employment.

Sexual harassment, which is conduct, comment, gesture or contact of a sexual nature that is offensive, unsolicited or unwelcome, is also prohibited.

This policy covers harassment connected to any matter or circumstance arising out of the worker's employment, including third party harassers. Customers, clients, patients, contractors or their workers and others invited to the workplace could harass an employee.

Employer's Commitment

The Rural Municipality of Hillsdale No. 440, council and its managers and supervisors, will take all complaints of harassment seriously. We are committed to implementing this policy and to ensuring it is effective in preventing and stopping harassment, as well as creating a productive and respectful workplace.

Employee's Duty

In accordance with Part III of The Saskatchewan Employment Act, all employees, including managers and supervisors employed by the Rural Municipality of Hillsdale No. 440, shall refrain from causing or participating in the harassment of another employee, and co-operate with any person investigating harassment complaints.

A copy of the Rural Municipality of Hillsdale's full harassment policy can be found in the Municipal Office, RM Shop Office or on our website, www.rmofhillsdale.com.

Complaint Procedure

An employee who believes that he or she has been subjected to harassment is encouraged to first clearly and firmly make known to the alleged harasser that the harassment is objectionable and must stop.

Where this cannot be done, or is unsuccessful, the employee should report the alleged harassment to the employer, or to one of the persons designated by the employer to receive complaints of harassment, namely:

Glenn Goodfellow
Janet Hollingshead-Leslie

Reeve
Chief Administrative Officer

Once a person designated by the employer receives a report, that person shall immediately bring the complaint to the attention of the employer.

The employer will discuss options to resolve the complaint with the complainant. Where the conflict cannot be promptly resolved in a matter satisfactory to the complainant, the employer will notify the alleged harasser of the complaint; provide the alleged harasser with information concerning the circumstances of the complaint; and undertake a confidential investigation.

Following the conclusion of the investigation, the employer will inform the complainant and the alleged harasser of the results.

Where harassment has been substantiated the employer will take appropriate corrective action to resolve the complaint.

Confidentiality

Rural Municipality of Hillsdale No. 440 will not disclose the identity of the complaint or alleged harasser, except where disclosure is necessary for the purpose of investigating or taking disciplinary action in relation to the complaint, or where such disclosure is required by law.

Other Options for Complaints

Nothing in this policy prevents or discourages an employee from referring a harassment complaint to the Occupational Health and Safety Division at the Ministry of Labor Relations and Workplace Safety or the Saskatchewan Human Rights Commission. An employee retains the right to exercise any other legal avenues available.

Rural Municipality of Hillsdale No. 440

BYLAW 4/2024

A BYLAW TO PROVIDE FOR BASE TAX

The Council of the Rural Municipality of Hillsdale No. 440, in the Province of Saskatchewan, enacts as follows: -

- 1] This bylaw shall be known as the "Base Tax Bylaw".
- 2] A base tax shall apply to the classifications of property included in the table below:

Commercial Land	\$ 550.00
Commercial Improvement	\$1,600.00

- 3] Bylaw 1/2023 is hereby repealed.



Glen Goodfellow
Reeve

Janet Hellinghead Sedie
Chief Administrative Officer

Rural Municipality of Hillsdale No. 440

BYLAW 5/2024

A BYLAW TO PROVIDE FOR MINIMUM AMOUNTS OF TAX

The Council for the Rural Municipality of Hillsdale No. 440 in the Province of Saskatchewan enacts as follows:

1. This bylaw shall be known as the "Minimum Tax Bylaw".
2. A minimum tax shall apply to all land and improvements within the classifications of property included in the table below:

Residential Land \$250.00

3. Bylaw 2/2023 is hereby repealed.



Glen Goodfellow
Reeve

Janet Abellinghead-Ledie
Chief Administrative Officer

R.M. of Hillsdale
Statement of Financial Activities - Detailed
For the Period Ending May 31, 2024

	Current	Year To Date	Budget	Variance	%
REVENUES					
TAXATION					
Municipal Taxes					
410-110-100 - General Municipal Levy			5,189,071.00	(5,189,071.00)	100.00-
410-120-100 - Abatements and Adjustments			(465,000.00)	465,000.00	100.00
	0.00	0.00	4,724,071.00	(4,724,071.00)	100.00-
Penalties on Tax Arrears					
410-400-210 - Penalty on Mun Taxes Arrears - Proper	5,657.94	29,229.31	50,000.00	(20,770.69)	41.54-
	5,657.94	29,229.31	50,000.00	(20,770.69)	41.54-
TOTAL TAXATION:	5,657.94	29,229.31	4,774,071.00	(4,744,841.69)	99.39-
FEES AND CHARGES					
Custom Work					
420-100-100 - F&C - Custom Work			17,000.00	(17,000.00)	100.00-
420-100-110 - F&C - Custom Work - Snow Removal		2,400.00	3,000.00	(600.00)	20.00-
420-100-130 - F&C - Custom Work - Tax Enforcement	712.35	712.35	2,000.00	(1,287.65)	64.38-
420-100-150 - F&C - Custom Work - Payroll Admin		196,602.60		196,602.60	
	712.35	199,714.95	22,000.00	177,714.95	807.80
Sale of Supplies and Gravel					
420-200-210 - F&C - Sale of Supplies - Signs	250.00	250.00		250.00	
420-200-300 - F&C - Sale of Supplies - Maps	60.00	300.00	2,000.00	(1,700.00)	85.00-
420-200-500 - F&C - Sale of Supplies - Culverts			1,000.00	(1,000.00)	100.00-
	310.00	550.00	3,000.00	(2,450.00)	81.67-
Rentals					
420-300-120 - F&C - Rentals - Pasture			60,000.00	(60,000.00)	100.00-
420-300-130 - F&C - Rentals - Oil Well Surface	13,350.00	26,650.00	105,000.00	(78,350.00)	74.62-
420-300-140 - F&C - Rentals - AG Lease		11,025.00		11,025.00	
	13,350.00	37,675.00	165,000.00	(127,325.00)	77.17-
Policing and Fire Fees					
420-400-330 - F&C - EMO		724.46		724.46	
	0.00	724.46	0.00	724.46	0.00
Cemetery Fees					
420-600-100 - F&C - Cemetery Plots	200.00	200.00		200.00	
420-600-101 - F&C - Donations to Baldwinton Cemetery	300.00	300.00		300.00	
	500.00	500.00	0.00	500.00	0.00
Licenses and Permits					
420-700-100 - F&C - Licenses - Oil/Gas		1,350.00	2,250.00	(900.00)	40.00-
420-710-100 - F&C - Permits - Overweight	700.00	7,850.00	12,000.00	(4,150.00)	34.58-
420-710-110 - F&C - Permits - Development	50.00	250.00		250.00	
420-710-120 - F&C - Permits - Building		1,500.30		1,500.30	
	750.00	10,950.30	14,250.00	(3,299.70)	23.16-
Other					
420-800-100 - F&C - Tax Certificate	180.00	500.00	1,000.00	(500.00)	50.00-
420-800-200 - F&C - General Office Services Provided		1,975.90	1,000.00	975.90	97.59
420-800-220 - F&C - Appeal Fees		200.00		200.00	
420-850-110 - F&C - Landfill Fees	426.66	950.79	4,000.00	(3,049.21)	76.23-
420-850-120 - F&C - Waste Collection Fees	159.04	339.99		339.99	
420-850-130 - F&C - Veterinary Service Board			1,517.00	(1,517.00)	100.00-
	765.70	3,966.68	7,517.00	(3,550.32)	47.23-
TOTAL FEES AND CHARGES:	16,388.05	254,081.39	211,767.00	42,314.39	19.98
MAINTENANCE AND DEVELOPMENT CHARGES					
Road Maintenance and Restoration Agreements					
420-100-100 - M&D - Road Maintenance Fees		7,064.00	35,000.00	(27,936.00)	79.82-
	0.00	7,064.00	35,000.00	(27,936.00)	79.82-
TOTAL MAINTENANCE AND DEVELOPMENT	0.00	7,064.00	35,000.00	(27,936.00)	79.82-
UNCONDITIONAL TRANSFERS					
Unconditional Transfers					
450-110-100 - Unconditional Prov - Revenue Sharing			359,617.00	(359,617.00)	100.00-
	0.00	0.00	359,617.00	(359,617.00)	100.00-
TOTAL UNCONDITIONAL TRANSFERS:	0.00	0.00	359,617.00	(359,617.00)	100.00-

R.M. of Hillsdale
Statement of Financial Activities - Detailed
For the Period Ending May 31, 2024

	Current	Year To Date	Budget	Variance	%
CONDITIONAL GRANTS					
Federal					
450-240-100 - Conditional - Federal - CCB Communit		17,751.30	35,503.00	(17,751.70)	50.00
	0.00	17,751.30	35,503.00	(17,751.70)	50.00-
Provincial					
450-330-100 - Conditional - Prov - CTP			11,652.00	(11,652.00)	100.00-
	0.00	0.00	11,652.00	(11,652.00)	100.00-
Local					
450-410-100 - Conditional - Local - Pest Control-PRE		2,127.61	3,000.00	(872.39)	29.08-
	0.00	2,127.61	3,000.00	(872.39)	29.08-
TOTAL CONDITIONAL GRANTS:	0.00	19,878.91	50,155.00	(30,276.09)	60.37-
GRANTS IN LIEU OF TAXES					
Provincial					
450-650-100 - GIL - Prov - Sask Tel			24,000.00	(24,000.00)	100.00-
450-690-100 - GIL - Prov - Other			1,270.00	(1,270.00)	100.00-
	0.00	0.00	25,270.00	(25,270.00)	100.00-
TOTAL GRANTS IN LIEU OF TAXES:	0.00	0.00	25,270.00	(25,270.00)	100.00-
INVESTMENT INCOME AND COMMISSIONS					
Investment and Income Revenue					
470-100-100 - Interest Revenue	37,556.88	199,818.49	255,000.00	(55,181.51)	21.64-
470-120-100 - Dividends Revenue	1,008.72	1,008.72		1,008.72	
	38,565.60	200,827.21	255,000.00	(54,172.79)	21.24-
TOTAL INVESTMENT INCOME AND COMMIS	38,565.60	200,827.21	255,000.00	(54,172.79)	21.24-
OTHER REVENUES					
Other Revenue					
480-160-100 - Other Revenue - Miscellaneous	500.00	1,000.00		1,000.00	
	500.00	1,000.00	0.00	1,000.00	0.00
TOTAL OTHER REVENUES:	500.00	1,000.00	0.00	1,000.00	0.00
TOTAL REVENUES:	61,111.59	512,080.82	5,710,880.00	(5,198,799.18)	91.03-

R.M. of Hillsdale
Statement of Financial Activities - Detailed
For the Period Ending May 31, 2024

	Current	Year To Date	Budget	Variance	%
EXPENDITURES					
GENERAL GOVERNMENT SERVICES					
Wages & Benefits					
Wages					
510-110-110 - GG - Council - Indemnity	1,750.00	8,250.00	20,000.00	11,750.00	58.75
510-110-140 - GG - Council - Indemnity Committee	1,375.00	2,750.00	10,000.00	7,250.00	72.50
510-110-150 - GG - Council - Indemnity Convention		750.00	5,000.00	4,250.00	85.00
510-110-230 - GG - Salaries - Administrator	9,880.51	49,902.54	117,563.00	67,660.46	57.55
510-110-330 - GG - Salaries - Assistant	17,966.09	90,341.08	212,449.00	122,107.92	57.48
	30,971.60	151,993.62	365,012.00	213,018.38	58.36
Benefits					
510-120-110 - GG - Benefits - Council	154.46	18,129.99	18,914.00	784.01	4.15
510-130-230 - GG - Benefits - Administrator	1,544.42	15,159.96	24,852.00	9,692.04	39.00
510-140-330 - GG - Benefits - Assistant	2,801.20	32,083.01	57,375.00	25,291.99	44.08
	4,500.08	65,372.96	101,141.00	35,768.04	35.36
	35,471.68	217,366.58	466,153.00	248,786.42	53.37
Professional/Contract Services					
510-200-110 - GG - Cont - Legal		328.60	2,500.00	2,171.40	86.86
510-200-130 - GG - Cont - Audit/Accounting		156.54	12,000.00	11,843.46	98.70
510-200-150 - GG - Cont - Assessment - SAMA		15,942.00	15,942.00		
510-200-170 - GG - Cont - Advertising	30.00	382.50	600.00	217.50	36.25
510-200-190 - GG - Cont - Other Professional Service	1,500.00	1,500.00		(1,500.00)	
510-200-200 - GG - Cont - Mapping		604.20	1,500.00	895.80	59.72
510-210-120 - GG - Council - Meeting - Travel	192.75	910.50	3,000.00	2,089.50	69.65
510-210-125 - GG - Council - Meeting - Meals	236.47	708.38		(708.38)	
510-210-140 - GG - Council - Committee - Travel	426.75	909.75	2,500.00	1,590.25	63.61
510-210-150 - GG - Council - Convention - Travel		750.00		(750.00)	
510-210-165 - GG - Council - Training	982.77	982.77		(982.77)	
510-210-170 - GG - Admin - Training, Travel & Meals	1,943.19	4,186.48	10,000.00	5,813.52	58.14
510-220-100 - GG - Cont - Office Caretaking	450.00	1,675.00	2,400.00	725.00	30.21
510-230-100 - GG - Cont - Insurance - General & Bor		8,991.11	8,820.00	(171.11)	1.94-
510-240-100 - GG - Cont - Memberships & Subscripti	1,000.00	21,449.68	22,000.00	550.32	2.50
510-250-100 - GG - Cont - Communications	261.76	291.44	600.00	308.56	51.43
510-260-100 - GG - Cont - Tax Enforcement/Collectio	697.50	1,147.50	2,500.00	1,352.50	54.10
510-260-150 - GG - Cont - Elections			2,000.00	2,000.00	100.00
510-270-100 - GG - Cont - Maintenance			1,665.00	1,665.00	100.00
510-280-130 - GG - Cont - Computer Support/EMA		10,688.04	7,480.00	(3,208.04)	42.89-
510-280-150 - GG - Cont - Public Relations	152.98	1,981.46	7,500.00	5,518.54	73.58
510-290-100 - GG - Cont - Bank Charges			200.00	200.00	100.00
	7,874.17	73,585.95	103,207.00	29,621.05	28.70
Utilities					
510-300-110 - GG - Utility - Heat	179.34	828.22	1,600.00	771.78	48.24
510-300-120 - GG - Utility - Power	260.05	1,822.87	5,000.00	3,177.13	63.54
510-300-130 - GG - Utility - Water	117.00	460.95	950.00	489.05	51.48
510-300-140 - GG - Utility - Telephone	348.30	1,328.18	2,800.00	1,471.82	52.57
	904.69	4,440.22	10,350.00	5,909.78	57.10
Maintenance, Material and Supplies					
510-400-110 - GG - Maint - Postage		23.20	3,000.00	2,976.80	99.23
510-410-140 - GG - Maint - Office Supplies	1,921.09	13,739.97	20,000.00	6,260.03	31.30
510-420-100 - GG - Maint - Janitor Supplies		127.89	450.00	322.11	71.58
510-490-100 - GG - Maint - Office Repairs & Maint.	71.62	236.95	1,500.00	1,263.05	84.20
	1,992.71	14,128.01	24,950.00	10,821.99	43.37
Grants and Contributions					
510-500-110 - GG - Grants and Contributions	500.00	750.00	1,000.00	250.00	25.00
	500.00	750.00	1,000.00	250.00	25.00
Amortization					
510-600-299 - GG - Amort - Bldg, Improv. & Eng. Str.			14,129.00	14,129.00	100.00
Total Amortization:	0.00	0.00	14,129.00	14,129.00	100.00
Allowance for Uncollectibles					
510-800-110 - GG - Allowance for Uncollectibles			44,544.00	44,544.00	100.00
	0.00	0.00	44,544.00	44,544.00	100.00
TOTAL GENERAL GOVERNMENT SERVICES	46,743.25	310,270.76	664,333.00	354,062.24	53.30

R.M. of Hillsdale
Statement of Financial Activities - Detailed
For the Period Ending May 31, 2024

	Current	Year To Date	Budget	Variance	%
PROTECTIVE SERVICES					
POLICE PROTECTION					
Professional/Contractual Services					
520-210-100 - PS - Police - Justice Requisition			35,000.00	35,000.00	100.00
520-210-120 - PS - Police - Enhanced Policing			110,000.00	110,000.00	100.00
	0.00	0.00	145,000.00	145,000.00	100.00
TOTAL POLICE PROTECTION:	0.00	0.00	145,000.00	145,000.00	100.00
FIRE PROTECTION					
Professional/Contractual Services					
525-210-100 - PS - Fire - EMS Contract - 911		1,056.00	1,056.00		
525-210-110 - PS - Fire - Contracted Services	8,260.00	17,900.13	85,000.00	67,099.87	78.94
525-210-111 - PS - Fire - Contracted Rescue			18,000.00	18,000.00	100.00
525-250-100 - PS - Fire - Training, Travel, Meals	364.48	850.19	10,000.00	9,149.81	91.50
	8,624.48	19,806.32	114,056.00	94,249.68	82.63
TOTAL FIRE PROTECTION:	8,624.48	19,806.32	114,056.00	94,249.68	82.63
TOTAL PROTECTIVE SERVICES:	8,624.48	19,806.32	259,056.00	239,249.68	92.35
TRANSPORTATION SERVICES					
MAINTENANCE					
Wages & Benefits					
Wages					
530-110-110 - TS - Maint - Council - Indemnity	875.00	4,375.00	13,500.00	9,125.00	67.59
530-110-130 - TS - Maint - Salaries - Labourers	13,411.36	64,929.01	190,644.00	125,714.99	65.94
530-110-150 - TS - Maint - Salaries - Seasonal	978.16	4,606.16	46,000.00	41,393.84	89.99
	15,264.52	73,910.17	250,144.00	176,233.83	70.45
Benefits					
530-130-130 - TS - Maint - Benefits - Labourers	2,210.57	20,387.30	41,561.00	21,173.70	50.95
530-150-150 - TS - Maint - Benefits - Seasonal	110.76	716.50	7,200.00	6,483.50	90.05
	2,321.33	21,103.80	48,761.00	27,657.20	56.72
	17,585.85	95,013.97	298,905.00	203,891.03	68.21
Professional/Contractual Services					
530-200-110 - TS - Maint - Engineering/Surveys			20,000.00	20,000.00	100.00
530-210-110 - TS - Maint - Contract - Surfacing			100,000.00	100,000.00	100.00
530-210-120 - TS - Maint - Cont - Maint by Contract	8,984.38	67,497.29	310,000.00	242,502.71	78.23
530-210-140 - TS - Maint - Contract - Grading	5,936.00	8,162.00	40,000.00	31,838.00	79.60
530-240-100 - TS - Maint - Advertising		370.00	1,000.00	630.00	63.00
530-250-110 - TS - Maint - Council - Travel	61.50	127.50	1,000.00	872.50	87.25
530-250-120 - TS - Maint - Training/Travel			1,000.00	1,000.00	100.00
530-260-100 - TS - Maint - Insurance/Vehicle Reg.	2,396.36	12,441.21	32,500.00	20,058.79	61.72
530-260-111 - TS - Maint - Ins - SP2800 Bros Packer		16.15		(16.15)	
530-260-112 - TS - Maint - Ins - Pull-type Wobbly		25.10		(25.10)	
530-260-125 - TS - Maint - Ins - 2009 Highboy Trailer		17.64		(17.64)	
530-260-134 - TS - Maint - Ins - Neilburg Fuel Tank		46.66		(46.66)	
530-260-139 - TS - Maint - Ins - 2007 Kenworth		809.92		(809.92)	
530-260-140 - TS - Maint - Ins - 2013 Ford F250	999.45	1,712.61		(1,712.61)	
530-260-142 - TS - Maint - Ins - 2012 CAT Dozer Blac		48.42		(48.42)	
530-260-143 - TS - Maint - Ins - Cap I Sod Mulcher		92.41		(92.41)	
530-260-144 - TS - Maint - Ins - 2014 Handy Hitch		36.71		(36.71)	
530-260-145 - TS - Maint - Ins - JD 6150R Tractor		436.68		(436.68)	
530-260-146 - TS - Maint - Ins - 2018 Degelman Mow		(11.66)		11.66	
530-260-147 - TS - Maint - Ins - JD 624K Loader		589.07		(589.07)	
530-260-148 - TS - Maint - Ins - Midland Pony Pup		424.97		(424.97)	
530-260-150 - TS - Maint - Ins - 2015 Rock Picker		84.85		(84.85)	
530-260-152 - TS - Maint - Ins - 2015 Handy Hitch		41.54		(41.54)	
530-260-154 - TS - Maint - Ins - 1995 GMC WaterTru		173.89		(173.89)	
530-260-155 - TS - Maint - Ins - JD 6155R Tractor		623.05		(623.05)	
530-260-157 - TS - Maint - Ins - 2018 Ford F150	1,010.58	1,602.52		(1,602.52)	
530-260-160 - TS - Maint - Ins - 2018 JD 872G #4		1,297.57		(1,297.57)	
530-260-161 - TS - Maint - Ins - 2014 Flat DeckTrailer	160.30	421.19		(421.19)	
530-260-162 - TS - Maint - Ins - Cap I Gr Mt Packer		14.61		(14.61)	
530-260-163 - TS - Maint - Ins - 2019 Ford F150		5,566.78		(5,566.78)	
530-260-164 - TS - Maint - Ins - 2019 JD 872G #5		1,389.46		(1,389.46)	
530-260-166 - TS - Maint - Ins - 2020 Rhino Mower		(11.66)		11.66	

R.M. of Hillsdale

Report Date
06-04-2024 9:45 AM

Statement of Financial Activities - Detailed
For the Period Ending May 31, 2024

	Current	Year To Date	Budget	Variance	%
530-260-167 - TS - Maint - Ins - 2020 410L Backhoe		510.56		(510.56)	
530-260-168 - TS - Maint - Ins - Sprayer Skit Unit		69.01		(69.01)	
530-260-170 - TS - Maint - Ins - Reclaimer		81.93		(81.93)	
530-260-171 - TS - Maint - Ins - Truck Scale		299.17		(299.17)	
530-260-172 - TS - Maint - Ins - 2022 JD 872G #6		1,609.98		(1,609.98)	
530-260-173 - TS - Maint - Ins - 2023 JD 872G #7		1,825.56		(1,825.56)	
530-260-174 - TS - Maint - Ins - Schulte Mower #1		129.51		(129.51)	
530-260-175 - TS - Maint - Ins - Schulte Mower #2 Fo		147.55		(147.55)	
530-270-130 - TS - Maint - Garbage Disposal	146.12	219.18	1,000.00	780.82	78.08
530-290-101 - TS - Maint - Cont. Repairs - Building		937.83	17,000.00	16,062.17	94.48
	19,694.69	109,876.76	523,500.00	413,623.24	79.01
Utilities					
530-300-110 - TS - Maint - Utility - Heat	511.34	3,208.33	5,900.00	2,691.67	45.62
530-300-120 - TS - Maint - Utility - Power	561.88	2,057.70	6,500.00	4,442.30	68.34
530-300-130 - TS - Maint - Utility - Water	117.00	475.05	1,450.00	974.95	67.24
530-300-140 - TS - Maint - Utility - Telephone	418.85	2,074.57	5,700.00	3,625.43	63.60
530-310-100 - TS - Maint - Utility - Street Lights	58.92	235.65	750.00	514.35	68.58
	1,667.99	8,051.30	20,300.00	12,248.70	60.34
Maintenance, Materials & Supplies					
530-410-100 - TS - Maint - Shop Supply & Small Tool	620.34	2,715.63	10,000.00	7,284.37	72.84
530-420-100 - TS - Vehicle/Equip. Repair/Parts/Tools		561.24	125,000.00	124,438.76	99.55
530-420-112 - TS - Maint - Repair - Pull-type Wobbly		184.33		(184.33)	
530-420-139 - TS - Maint - Repair - 2007 Kenworth	176.17	2,276.71		(2,276.71)	
530-420-140 - TS - Maint - Repair - 2013 Ford F250		1,474.16		(1,474.16)	
530-420-144 - TS - Maint - Repair - 2014 Handy Hitch		2,218.97		(2,218.97)	
530-420-145 - TS - Maint - Repair - JD 6150R Tractor	529.84	578.70		(578.70)	
530-420-147 - TS - Maint - Repair - JD 624K Loader	201.34	261.04		(261.04)	
530-420-148 - TS - Maint - Repair - Midland Pony Pup		494.08		(494.08)	
530-420-154 - TS - Maint - Repair - 1995 Water Truck		175.63		(175.63)	
530-420-155 - TS - Maint - Repair - JD 6155R Tractor	529.84	836.87		(836.87)	
530-420-157 - TS - Maint - Repair - 2018 JD 872G #4	789.92	2,778.41		(2,778.41)	
530-420-158 - TS - Maint - Repair - 2018 Ford F150		311.52		(311.52)	
530-420-159 - TS - Maint - Repair - 2014 FlatDkTraile		331.80		(331.80)	
530-420-160 - TS - Maint - Repair - 2019 Ford F150	176.17	214.01		(214.01)	
530-420-161 - TS - Maint - Repair - 2019 JD 872G #5	232.15	6,362.54		(6,362.54)	
530-420-162 - TS - Maint - Repair - 2014 Ford F350		37.84		(37.84)	
530-420-164 - TS - Maint - Repair - 2020 410 Backho	2,681.57	5,564.14		(5,564.14)	
530-420-166 - TS - Maint - Repair - Sprayer Skid Unit	176.80	176.80		(176.80)	
530-420-167 - TS - Maint - Repair - 2022 JD 872G #6	664.48	2,610.59		(2,610.59)	
530-420-168 - TS - Maint - Repair - 2023 JD 872G #7	1,399.76	2,442.65		(2,442.65)	
530-425-111 - TS - Maint - Diesel	14,459.82	39,054.99	218,500.00	179,445.01	82.13
530-425-112 - TS - Maint - Gasoline		136.89		(136.89)	
530-425-113 - TS - Maint - Oil		4,122.51	5,000.00	877.49	17.55
530-425-115 - TS - Maint - Gas - 2013 Ford F250	115.54	653.64		(653.64)	
530-425-118 - TS - Maint - DEF	1,285.00	1,285.00	1,500.00	215.00	14.33
530-425-119 - TS - Maint - Gas - 2018 Ford F150	127.20	1,007.89		(1,007.89)	
530-425-120 - TS - Maint - Gas - 2019 Ford F150	971.76	2,240.28		(2,240.28)	
530-425-121 - TS - Maint - Gas - 2014 Ford F350	137.93	419.01		(419.01)	
530-430-120 - TS - Maint - Grader - Blades			25,000.00	25,000.00	100.00
530-430-121 - TS - Maint - Mower - Blades			15,000.00	15,000.00	100.00
530-440-100 - TS - Maint - Gravel/Sand		191.00	400,000.00	399,809.00	99.95
530-470-100 - TS - Maint - Road/Street Signs			15,000.00	15,000.00	100.00
	25,275.63	81,718.87	815,000.00	733,281.13	89.97
Amortization					
530-600-199 - TS - Maint - Amort - Land Improvemen			4,046.00	4,046.00	100.00
530-600-299 - TS - Maint - Amort - Bldgs/Impr&Eng S			10,602.00	10,602.00	100.00
530-600-399 - TS - Maint - Amort - Machinery & Eqmt			329,648.00	329,648.00	100.00
530-600-499 - TS - Maint - Amort - Vehicles			11,344.00	11,344.00	100.00
530-600-699 - TS - Maint - Amort - Infrastructure			1,726,033.00	1,726,033.00	100.00
Total Amortization:	0.00	0.00	2,081,673.00	2,081,673.00	100.00
Interest					
530-700-110 - TS - Maint - Interest			105,302.00	105,302.00	100.00
	0.00	0.00	105,302.00	105,302.00	100.00
TOTAL MAINTENANCE:	64,224.16	294,660.90	3,844,680.00	3,550,019.10	92.34
SNOW REMOVAL					
Maintenance, Materials & Supplies					
537-430-100 - TS - Snow - Gravel/Sand	1,567.51	1,567.51		(1,567.51)	

R.M. of Hillsdale
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For the Period Ending May 31, 2024

	Current	Year To Date	Budget	Variance	%
	1,567.51	1,567.51	0.00	(1,567.51)	0.00
TOTAL SNOW REMOVAL:	1,567.51	1,567.51	0.00	(1,567.51)	0.00
TOTAL TRANSPORTATION SERVICES:	65,791.67	296,228.41	3,844,680.00	3,548,451.59	92.36
ENVIRONMENTAL SERVICES					
Wages and Benefits					
540-110-110 - EH&W - Salaries		182,354.13		(182,354.13)	
540-120-110 - EH&W - WCB & Other Benefits		14,248.45		(14,248.45)	
	0.00	196,602.58	0.00	(196,602.58)	0.00
Professional/Contractual Services					
540-200-110 - EH&W - Cont. - Waste Collection/Disp	1,200.00	5,200.00	17,500.00	12,300.00	70.29
540-200-120 - EH&W - Cont. - Waste Management	2,643.54	3,955.68	26,500.00	22,544.32	85.07
540-210-100 - EH&W - Cont. - Pest Control	1,237.33	1,576.08	18,500.00	16,923.92	91.48
540-210-200 - EH&W - Cont. - Weed Control			2,500.00	2,500.00	100.00
540-240-100 - EH&W - Cont. - Insurance		372.33	200.00	(172.33)	86.17-
540-250-120 - EH&W - Cont. - Cemetery Maint.			8,000.00	8,000.00	100.00
	5,080.87	11,104.09	73,200.00	62,095.91	84.83
Utilities					
540-300-120 - EH&W - Utility - Power		738.30	1,200.00	461.70	38.48
	0.00	738.30	1,200.00	461.70	38.48
Maintenance, Materials and Supplies					
540-410-100 - EH&W - Maint. - Building & Site		195.57	500.00	304.43	60.89
540-420-100 - EH&W - Maint. - Pest Control Supplies		2,423.16	7,500.00	5,076.84	67.69
540-430-100 - EH&W - Maint. - Weed Control Supplie			7,500.00	7,500.00	100.00
	0.00	2,618.73	15,500.00	12,881.27	83.10
Grants and Contributions					
540-500-110 - EH&W - Grants and Contributions			10,000.00	10,000.00	100.00
	0.00	0.00	10,000.00	10,000.00	100.00
Amortization					
540-600-199 - EH&W - Amort - Land Improvements			1,770.00	1,770.00	100.00
540-600-299 - EH&W - Amort - Bldgs/Improv & Eng			248.00	248.00	100.00
Total Amortization:	0.00	0.00	2,018.00	2,018.00	100.00
TOTAL ENVIRONMENTAL SERVICES:	5,080.87	211,063.70	101,918.00	(109,145.70)	107.09-
PLANNING AND DEVELOPMENT SERVICES					
Professional/Contractual Services					
560-200-150 - P&D - Cont. - Municipal Pastures			15,000.00	15,000.00	100.00
560-200-160 - P&D - Cont. - Advertising	288.75	288.75		(288.75)	
560-230-100 - P&D - Cont. - Insurance			3,000.00	3,000.00	100.00
560-250-100 - P&D - Cont. - Building Permits	1,500.30	1,500.30		(1,500.30)	
	1,789.05	1,789.05	18,000.00	16,210.95	90.06
Amortization					
560-600-199 - P&D - Amort - Land Improvements			925.00	925.00	100.00
Total Amortization:	0.00	0.00	925.00	925.00	100.00
TOTAL PLANNING AND DEVELOPMENT SERVICES:	1,789.05	1,789.05	18,925.00	17,135.95	90.55
RECREATION AND CULTURAL SERVICES					
Professional/Contractual Services					
570-290-100 - R&C - Cont. - Library Requisition		6,937.92	6,938.00	0.08	
	0.00	6,937.92	6,938.00	0.08	0.00
Grants and Contributions					
570-500-110 - R&C - Grants and Contributions			120,000.00	120,000.00	100.00
570-500-120 - R&C - Grants - Parks	4,000.00	4,000.00		(4,000.00)	
	4,000.00	4,000.00	120,000.00	116,000.00	96.67
TOTAL RECREATION AND CULTURAL SERVICES:	4,000.00	10,937.92	126,938.00	116,000.08	91.38
TOTAL EXPENDITURES:	132,029.32	850,096.16	5,015,850.00	4,165,753.84	83.05
CHANGE IN NET-FINANCIAL ASSETS					
Change in Non-Financial Assets	2,698.73	689,646.39		689,646.39	
CHANGE IN NET ASSETS	(73,616.46)	(1,027,661.73)	695,030.00	(1,722,691.73)	247.86-

R.M. of Hillsdale
Statement of Financial Activities - Detailed
For the Period Ending May 31, 2024

	<u>Current</u>	<u>Year To Date</u>	<u>Budget</u>	<u>Variance</u>	<u>%</u>
CHANGE IN SURPLUS	<u>(73,616.46)</u>	<u>(1,027,661.73)</u>	<u>695,030.00</u>	<u>(1,722,691.73)</u>	<u>247.86-</u>

R.M. of Hillsdale
Statement of Financial Activities - Detailed
For the Period Ending May 31, 2024

	Current	Year To Date	Budget	Variance	%
ACCOUNT BALANCES					
Cash and Investments					
110-110-120 - Cash - Bank - Cr Un	21,032.21	(1,533,536.67)	6,138,835.03		
110-110-125 - Cash - Bank - CAFT	0.35	36.27	78.91		
110-110-140 - Cash - Bank - RM iSave	(49,993.35)	(49,720.31)	5,237.48		
110-110-165 - Cash - Bank - POS	174.19	872.07	5,526.91		
110-120-101 - Investment Term Due Nov 10, 2025			2,000,000.00		
Total Cash and Investments:	(28,786.60)	(1,582,348.64)	8,149,678.33		
Municipal Taxes Receivable					
110-200-100 - Municipal - Tax Receivable - Current	(707.06)	(1,158.58)	(1,861.09)		
110-200-110 - Municipal - Tax Receivable - Arrears	(23,744.01)	(38,780.04)	270,510.53		
110-200-900 - Municipal - Allow. for Uncollected			(185,247.08)		
Total Municipal Taxes Receivable:	(24,451.07)	(39,938.62)	83,402.36		
Other Receivables					
110-300-120 - Due From Local Government		(89,951.91)			
110-300-125 - Due From Local Government-Building			41,742.85		
110-310-100 - Accrued Interest	9,316.94	45,683.06	61,354.29		
110-320-100 - Accounts Receivable	(25,596.78)	(86,699.59)	218,548.92		
110-320-111 - Accounts Receivable - WYWRA MMS\	(158.93)	(1,613.39)			
110-340-100 - GST Receivable - 100% Rebate	2,634.66	20,882.96	31,059.80		
110-350-100 - GST Receivable	(3,876.33)	(17,558.18)	20,030.30		
Total Other Receivables:	(17,680.44)	(129,257.05)	372,736.16		

Certified correct and in accordance with the records

Presented to council on

June 6, 2024
(Date)

Steven McLaughlin
Reeve

Janet Hillingshead Bedie
Chief Administrative Officer

Rural Municipality of Hillsdale No. 440
Bank Reconciliation for May 2024

	General Acct	CAFT	POS	RM iSave
BALANCE FORWARD	6,117,802.82		5,352.72	55,230.83
ADD: Deposits (Book)	80,564.85	78.56	150.00	
Interest Earned	28,208.75	0.35	24.19	6.65
JE 28	50,000.00			
Rev Chq 9630	9,534.58			
Transfer from General	30,982.70			
	168,308.18			
LESS: Cheques				
Payroll DD #3193-3208		30,982.70		
CH# 9830-9877				
10872608-10872617,				
202404202, 202404203				
202405RRP0001,202405RRP0002				
Transfer to CAFT				
JE 28				50,000.00
	147,275.97			
	6,138,835.03	78.91	5,526.91	5,237.48
BANK BALANCE STATEMENT				
PLUS: Outstanding Deposits	6,162,128.34	78.91	5,526.91	5,237.48
LESS: Outstanding Cheques				
9845				
9857				
9866				
9869				
9871				
9873				
9876				
9877				
	23,293.31	78.91	5,526.91	5,237.48
	6,138,835.03			

Handwritten signature and initials