

MINUTES OF A MEETING OF THE COUNCIL OF
THE RURAL MUNICIPALITY OF HILLSDALE NO. 440,
held in the Municipal Office at 39 L.E. Gibbons Centre Street
in Neilburg, Saskatchewan on
Thursday, August 4, 2022, at 9:00 a.m. MST.

Call to Order

Reeve Glenn Goodfellow called the meeting to order at 9:08 a.m.

Members Present

Reeve: Glenn Goodfellow
Division 1 Councillor: Trevor McCrea
Division 2 Councillor: Absent
Division 3 Councillor: Bernadette Poppleton
Division 4 Councillor: Vacant
Division 5 Councillor: Floyd Whitney
Division 6 Councillor: Absent
Chief Administrative Officer Trainee: Kathleen McGladdery
Public Works Coordinator: Karrie Blackbeard

Acting Chief Administrative Officer

165/2022 TREVOR MCCREA

That the Council of the Rural Municipality of Hillsdale No. 440 appoint Kathleen McGladdery as the Acting Chief Administrative Officer for the August 4, 2022 regular meeting of Council.

Motion Carried.

Agenda

166/2022 FLOYD WHITNEY

That the agenda be approved with the following additions:

- Neilburg Composite School track maintenance
- Baldwinton Cemetery gopher control

Motion Carried.

Declaration of Interest

None

Minutes

167/2022 BERNADETTE POPPLETON

That the minutes of the July 7, 2022 meeting be adopted as circulated.

Motion Carried.

Financial Activities

168/2022 TREVOR MCCREA

That the Statement of Financial Activities and the Bank Reconciliation for the month of July 2022 be approved as presented.

Motion Carried.

Accounts

169/2022 BERNADETTE POPPLETON

That the accounts be approved and authorized for payment and a list of cheques numbered 8939-8973 inclusive and payroll direct deposit inclusive 2585-2600 and online payments 202207, 20220702, 9532118 totaling \$712,389.41 be presented in Schedule 'B' to these minutes.

Motion Carried.

Karrie Blackbeard presented the public works report as disclosed in Schedule 'C' to these minutes.

Correspondence

SARM	Re: Federal Gov't-Working Permits
SARM	Re: Agricultural Policy Framework
Ministry of Agriculture	Re: Crown Land Newsletter
City of Lloydminster	Re: Hazardous Waste Round Up Results
SARM	Re: 2022 Midterm Convention

Discretionary Signage Policy

170/2022 BERNADETTE POPPLETON

That the Council of the Rural Municipality of Hillsdale No. 440 put into effect a Discretionary Signage policy included in these minutes as "Schedule D".

Motion Carried.

Tax Compromise

171/2022 TREVOR MCCREA

That the Council of the Rural Municipality of Hillsdale No. 440 grant a tax compromise for Roll #110 000 as follows:

Mun-Res	\$604.60
#202-Res	\$377.00
Total	\$981.60

Motion Carried.

Letter to Northwest School Division #203-Track Maintenance

172/2022 FLOYD WHITNEY

That the Council of the Rural Municipality of Hillsdale No. 440 write a letter to the Northwest School Division #203 requesting to have the weeds surrounding the track at the Neilburg Composite School eradicated and for better maintenance overall.

Motion Carried.

Delegations


- Jim Fairley


Adjourn

173/2022 FLOYD WHITNEY

That this meeting adjourns at 11:54 a.m.

Motion Carried.


 Reeve


 Chief Administrative Officer

REGULAR MEETING AGENDA

Thursday, August 4, 2022

CALL TO ORDER

MEMBERS PRESENT

APPROVAL OF AGENDA

DECLARATION OF INTEREST

MINUTES

July 7, 2022 Meeting

STATEMENTS OF PREVIOUS MONTH

Changes in Financial Position
Bank Reconciliation

ACCOUNTS

PUBLIC WORKS REPORT

CORRESPONDENCE

SARM	Re: Federal Gov't-Working Permits
SARM	Re: Agricultural Policy Framework
Ministry of Agriculture	Re: Crown Land Newsletter
<u>City of Lloydminster</u>	<u>Re: Hazardous Waste Round Up Results</u>
SARM	Re: 2022 Midterm Convention

OTHER BUSINESS

- 1] Discretionary Signage Policy
- 2] Tax Compromise-Roll #110 000
- 3] Enhanced Policing Agreement
- 4]
- 5]

IN CAMERA

DELEGATIONS

- 1] Jim Fairley-Baldwinton Grid Road 10:30 a.m.
- 2]

ADJOURNMENT

Schedule 'B' Accounts

DD#2585-DD#2594	27,422.78
DD#2595-DD#2600	2,411.16
8939 Keri Bratkowski	260.00
8940 Howard Erb's Trucking Ltd.	7,230.30
8941 Municipal Employees Pension Plan	7,842.38
8942 Receiver General for Canada	15,083.85
8943 Receiver General for Canada	208.87
8944 Kyle Stonehouse	200.00
8945 Dustin Zweifel	4,800.00
8946 Karrie Blackbeard	82.81
8947 City of Lloydminster	750.00
8948 Collabria	1,903.93
8949 Elaine Eton	1,351.50
8950 Howard Erb's Trucking Ltd.	102.00
8951 Lloydminster Co-operative Ltd.	1,149.07
8952 Northwind Radio Ltd.	113.17
8953 Putnam Farms Ltd.	260.62
8954 Sask Energy	94.60
8955 Sask Power	833.21
8956 Sask Tel	418.82
8957 Xerox Canada Ltd.	1,640.82
8958 Zee Medical Service Co.	114.17
8959 ACP Applied Products	47,734.72
8960 Brandt Tractor Saskatoon Branch	409,061.10
8961 Ramsay Flicek	3,543.75
8962 Information Services Corporation	350.00
8963 K&D Primetime Drilling	40,484.48
8964 Robert Dale Knoll	1,590.50
8965 McIntosh Garage & Auto Body Ltd.	39,316.16
8966 Katie Caswell-McNally	360.00
8967 Garner Melchior	630.00
8968 Nutrien Ag Solutions Inc.	1,419.82
8969 Triod Supply 2011 Ltd.	1,221.67
8970 Village of Neilburg	234.00
8971 Wood Environment & Infrastructure	10,354.56
8972 Void	0.00
8973 WYWRA	2,488.72
202207 Minister of Finance	35,601.20
20220702 Minister of Finance	15,848.79
9532118 SMHI	27,875.88

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Schedule 'C' Public Works Report

July was a gorgeous month, it was getting a little dry, ended in rain. August started with almost 4 inches in places over the weekend.

2022 Road Construction – 'Floyd's Road'

- K&D Prime Time Drilling Inc. started moving equipment up on July 21, 2022
- Started on the north/south portion and culverts are cut in, striping is done, they were making good progress, rain the past weekend and this week has held them up
- Finding more black dirt than hoped
- SaskPower did not lower one line in a small cut, we daylighted it to ensure depth

Road Fix

- Did road fix past Marling's were slough saturated road

Equipment

- New grader arrived July 29, 2022, GPS to be installed August 3
- Grader 872 #4 axle was fixed and installed

Bridge Inspection is taking place this week, last inspection was 2019

Mowing

- Highways increased their rate to \$70.00 from \$68.80/hectare

Grass Seed

- Input on grass seed mixture to purchase for construction

Weeds

- Scentless Chamomile has been picked by Glenn's and Fremont Stock Pile
- Absinth is showing its second growth

Concern

- Letter was sent regarding straw piles in ditch N ½ 36-45-25 W3M, still waiting for farmer to remove

First Aid

- Staff will be doing First Aid training August 23 & 24, 2022
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Schedule 'D' Discretionary Signage Policy

Discretionary Signage

Purpose

The purpose of this policy is to set out the manner in which Council will review requests from public for discretionary signage.

Background

From time to time, council and administration receive requests from ratepayers and others to erect signs warning or informing the travelling public about special circumstances that exist that may pose an indirect hazard to the traveler, or provide information that the traveler may have an interest in. In most cases, the person or persons requesting such signage have a personal interest in having these signs erected. Examples of such signage requests may be a request to erect "Slow- Watch for Children"

Policy

1. No sign shall be erected on a municipal road or road allowance in the Rural Municipality of Hillsdale No. 440 without the approval of Council.
2. All signs erected on roads or road allowances in the municipality shall be installed by municipal personnel and subject to standards that the municipality may adopt in this regard.
3. Requests from ratepayers or others to erect signs on municipal roads or road allowances warning or informing the travelling public about special circumstances that exist that may pose an indirect hazard to the traveler, or provide information that the traveler may have an interest in, shall be made in writing to the municipality.
4. Notwithstanding any conditions set out in any bylaw of the municipality, or statute or regulation of the Province of Saskatchewan, council may enact as follows with regard to a signage request made in section 3 above;
 - a. Issue a refusal to allow the signage to be erected;
 - b. Erect the signage as requested subject to full prepayment of the sign(s), based upon an estimated expense of the sign(s), post(s), hardware and installation via municipal personnel and equipment;
 - c. If approved by council and installed, costs for approved safety signs will be subject to the initial fee. Each year thereafter, a fee of \$25.00 will be charged to the benefiting property and is payable to the Municipality for each and every year that the sign is required. At such time as the sign is no longer required, the sign will be removed and the annual fee will cease.