

**MINUTES OF A MEETING OF THE COUNCIL OF
THE RURAL MUNICIPALITY OF HILLSDALE NO. 440,**
held in the Municipal Office at 39 L.E. Gibbons Centre Street
in Neilburg, Saskatchewan on
Thursday, February 3, 2022, at 9:00 a.m. MST.

Call to Order

Reeve Glenn Goodfellow called the meeting to order at 9:03 a.m.

Members Present

Reeve: Glenn Goodfellow
Division 1 Councillor: Trevor McCrea
Division 2 Councillor: Jerry Petovello
Division 3 Councillor: Bernadette Poppleton
Division 4 Councillor: Absent
Division 5 Councillor: Floyd Whitney
Division 6 Councillor: Chip Chibri
Chief Administrative Officer: Janet Hollingshead-Leslie
Chief Administrative Officer Trainee: Kathleen McGladdery
Public Works Coordinator: Karrie Blackbeard

Agenda

33/2022 TREVOR MCCREA

That the agenda be approved with the following additions:

- Board of Revision Appointments
- Snow Plow Policy
- March Meeting Date

Motion Carried.

Declaration of Interest

- None

Minutes

34/2022 BERNADETTE POPPLETON

That the minutes of the January 13, 2022 meeting be adopted as circulated.

Motion Carried.

Financial Activities

35/2022 FLOYD WHITNEY

That the Statement of Financial Activities and the Bank Reconciliation for the month of January 2022 be approved as presented.

Motion Carried.

Accounts

36/2022 TREVOR MCCREA

That the accounts be approved and authorized for payment and a list of cheques numbered 8705-8735 inclusive and payroll direct deposit 2500-2510 inclusive and online payments 202201, 20220102, 9146780-9146782, 9146784-9146791 totaling \$82,439.63 be presented in Schedule 'B' to these minutes.

Motion Carried.

Councillor Chibri joined the meeting at 9:55 a.m.

Karrie Blackbeard presented the public works report as disclosed in Schedule 'C' to these minutes.

Correspondence

West Central Municipal Gov Comm.	Re: AGM Minutes
SAMA	Re: The INDSider Newsletter
Green Aero Tech	Re: RM Drone Services
SMHI	Re: 2020 AGM Minutes
SMHI	Re: Appointed Delegate 2022 AGM
North West Municipalities Assoc.	Re: Minutes
Aquifer Distribution Ltd.	Re: Acquired Anderson Pump House Ltd
SAMA	Re: Annual Meeting
STARS	Re: Impact Report

North Saskatchewan River Basin Council Membership

37/2022 TREVOR MCCREA

That the Council of the Rural Municipality of Hillsdale No. 440 become a member of the North Saskatchewan River Basin Council and pay the required \$750.00 membership fee.

Motion Carried.

Call for Tenders-Construction

38/2022 CHIP CHIBRI

That the Council of the Rural Municipality of Hillsdale No. 440 call for tenders for the construction of Township 454.12 & 454.13 and Range Road 3250.15 & 3250.16.

Motion Carried.

Call for Tenders-Grader

39/2022 TREVOR MCCREA

That the Council of the Rural Municipality of Hillsdale No. 440 call for tenders for a new 2022 Model Grader equivalent to an 872G John Deere with 772G trade in.

Motion Carried.

Councillor Whitney left the meeting at 11:00 a.m.

SAMA Admin Training

40/2022 JERRY PETOVELLO

That the Council of the Rural Municipality of Hillsdale No. 440 authorize CAO Hollingshead-Leslie and CAO in training McGladdery to attend a half day training session provided by the Saskatchewan Assessment Management Agency on Wednesday, April 20, 2022 in Saskatoon, SK.

Motion Carried.

Councillor Whitney returned to the meeting at 11:33 a.m.

Board of Revision

41/2022 FLOYD WHITNEY

That Western Municipal Consulting be appointed as Board of Revision for the Rural Municipality of Hillsdale No. 440 for 2022.

Members include: Stew Demmans, Tim Lafreniere, Mike Waschuk, Gordon Parkinson, David Thompson, Stuart Hayward, Wayne Adams, Pam Malach, Cameron Duncan, Jeff Hutton and Barry Clark.

Motion Carried.

Board of Revision Secretary

42/2022 BERNADETTE POPPLETON

That Saumya Vaidyanathan be appointed Secretary of the Board of Revision for 2022.

Motion Carried.

Pest Control Officer Contract

43/2022 FLOYD WHITNEY

That the Council of the Rural Municipality of Hillsdale No. 440 advertise for a Pest Control Officer to begin duties within the municipality in 2022. Applicants are required to supply a resume to the Municipal Office located in Neilburg, SK prior to 9:00 a.m. on Thursday, March 10, 2022 indicating wage expectations, and providing proof of valid Saskatchewan Worker's Compensation and current Pest Control License.

Motion Carried.

Council broke for lunch at 12:05 p.m.

Council reconvened from lunch at 12:48 p.m.

In Camera

44/2022 FLOYD WHITNEY

That the meeting proceed in camera at 2:14 p.m. as per Section 15(1) of the Local Authority Freedom of Information and Protection of Privacy Act to discuss human resources.

Motion Carried.

Present: Reeve Goodfellow, Councillors: McCrea, Petovello, Poppleton, Whitney and Chibri, CAO Hollingshead and PWC Blackbeard.

Meeting Reconvenes

45/2022 TREVOR MCCREA

That Council come out of camera.

Motion Carried.

CAO in Training Salary

46/2022 CHIP CHIBRI

That the salary for Chief Administrative Officer in Training Kathleen McGladdery be set at \$52,020.00 effective January 1, 2022.

Motion Carried.

BAYTEX ENERGY LTD. (LM0706 – Revised)

NOTICE OF REVISED PIPELINE

REQUEST TO CONSTRUCT PIPELINE WITHIN 30M OF

ROAD ALLOWANCE IN 12-19-46-23 W3M

BAYTEX 12-19 TO 13-19-46-24 W3M NW 19-46-24 W3M and NE 19-46-23 W3M

47/2022 JERRY PETOVELLO

That we acknowledge the notice of pipeline revision from Baytex Energy Ltd. In NW 19-46-24 W3M and NE 19-46-23 W3M with the following stipulations:-

-that the pipeline be bored and buried a minimum depth of 2.5 meters below the bottom of any ditch where it crosses or is located within the road allowance and/or right of way.

-any structures, machinery or other objects shall not be placed within one hundred and fifty feet from the centerline of the road allowance.

Motion Carried.

March 2022 Regular Meeting of Council

48/2022 JERRY PETOVELLO

That the March 2022 regular meeting of the Council of the Rural Municipality of Hillsdale No. 440 be moved to Thursday, March 10, 2022 commencing at 9:00 a.m. MST.

Motion Carried.

Advertise for Heavy Equipment Seasonal Operator

49/2022 TREVOR MCCREA

That the Rural Municipality of Hillsdale No. 440 advertise for a Heavy Equipment Seasonal Operator for the term of April 1-October 31, 2022. Applicants must possess a valid driver's license and provide proof of double vaccination against the COVID-19 virus or a negative test every 7 days at their expense along with wage expectations. Resumes will be accepted at the Municipal Office in Neilburg, SK prior to 4:00 p.m. MST on Wednesday, March 9, 2022.

Motion Carried.

Delegations

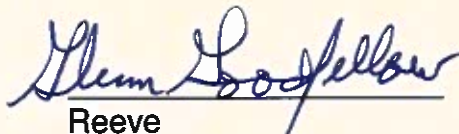
- Robin Flicek, North Saskatchewan River Basin

Adjourn

50/2022 FLOYD WHITNEY

That this meeting adjourns at 2:50 p.m.

Motion Carried.


Reeve


Chief Administrative Officer

Schedule 'A' Agenda

REGULAR MEETING AGENDA
February 3, 2022

CALL TO ORDER

MEMBERS PRESENT

APPROVAL OF AGENDA

DECLARATION OF INTEREST

MINUTES

January 13, 2022 Meeting

STATEMENTS OF PREVIOUS MONTH

Changes in Financial Position
Bank Reconciliation

ACCOUNTS

PUBLIC WORKS REPORT

CORRESPONDENCE

West Central Municipal Gov Comm.	Re: AGM Minutes
SAMA	Re: The INDSider Newsletter
Green Aero Tech	Re: RM Drone Services
SMHI	Re: 2020 AGM Minutes
SMHI	Re: <u>Appointed Delegate 2022 AGM</u>
North West Municipalities Assoc.	Re: Minutes
Aquifer Distribution Ltd.	Re: Acquired Anderson Pump House Ltd
SAMA	Re: Annual Meeting
STARS	Re: Impact Report

OTHER BUSINESS

- 1] Brady Segin-Letter of Response
- 2] Pest Control Officer
- 3] Joint Administration Agreement
- 4] Human Resources
- 5] Oilfield Approval
- 6]
- 7]

IN CAMERA

DELEGATIONS

- 1] Robin Flicek, Water Shed 10:00 a.m. MST
- 2]

ADJOURNMENT

Schedule 'B' Accounts

DD#2500-DD#2503	14,464.67
DD#2504-DD#2510	3,251.08
8705 SARM	1,454.54
8706 Transit Technical Services Ltd.	1,379.44
8707 Wood Environment & Infrastructure	376.39
8708 Xerox Canada Ltd.	408.91
8709 Receiver General for Canada	8,703.62
8710 Receiver General for Canada	113.91
8711 Municipal Employees Pension Plan	4,275.06
8712 Howard Erb's Trucking Ltd.	8,707.65
8713 Keri Bratkowski	260.00
8714 Baldwinton Community Hall	200.00
8715 beePlus Workplace Solutions	270.81
8716 Karrie Blackbeard	17.55
8717 Lakeland Library Region	6,973.33
8718 Lloydminster Co-operative Ltd.	157.16
8719 Lloydminster Nut & Bolt	302.40
8720 Munisoft	307.82
8721 Myterra Ventures Inc.	1,100.26
8722 Neilburg Legion	100.00
8723 Rack Petroleum Ltd.	7,272.46
8724 SARM	339.77
8725 SGI	1,503.76
8726 Western Municipal Consulting	262.50
8727 Xerox Canada Ltd.	758.96
8728 Bradley Directories	577.50
8729 Brandt Tractor Saskatoon Branch	2,317.15
8730 Elaine Etson	1,224.00
8731 Tracy Kurtz	160.00
8732 Lloydminster Co-operative Ltd.	349.12
8733 North Sask River Basin Council	750.00
8734 Village of Neilburg	236.50
8735 WYWRA	2,561.44
202201 Minster of Finance	2,355.20
20220102 Minister of Finance	1,050.63
2021 Minister of Finance-PST	604.71
914780 Collabria	2,926.94
914781 Sask Energy	1,274.35
9146782 Sask Energy	248.75
9146784 Sask Power	58.75
9146785 Sask Power	326.14
9146786 Sask Power	976.86
9146787 Sask Power	611.54
9146788 Sask Power	46.22
9146789 Sask Power	87.85
9146790 Sask Tel	204.48
9146791 Sask Tel	347.45

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Schedule 'C' Public Works Report

January wasn't sure what to do, deep freeze, snow, above zero, rain.

2022 Road Construction

- Awaiting ROW signatures
- Awaiting quote from Paradox company
- Next step? Tender?

Equipment Maintenance was not permitted due to snow and icy roads

Grader for 2022 – Tender?

January 24: Barricades were moved on Baldwinton Road. Cannot move them as they are snowed and iced in and will break if moved back.

Grader slid into power pole incident, Jan 13

- 3 fenders and braces
- 1 power pole
- Fence line at Hillsvale Colony Pasture damaged

Truck checking roads got stuck Jan 31 evening of snow storm, 3 hrs to dig out

Snow Plow Policy Review

ASIST

- Karrie attending Operations Unit Leader training Feb 14-17, 2022 at NAIT
- Team meeting February 25, 2022 @ 10:00 via zoom

Covid-19

- Variants are still of concern
- People still becoming ill and requiring hospitalization
- Isolation requirements have shortened
- Masking, distancing and vaccination is still requested by the province