

MINUTES OF A MEETING OF THE COUNCIL OF
THE RURAL MUNICIPALITY OF HILLSDALE NO. 440,

held in the Municipal Office at 39 L.E. Gibbons Centre Street
in Neilburg, Saskatchewan on
Thursday, June 9, 2022, at 9:00 a.m. MST.

Call to Order

Reeve Glenn Goodfellow called the meeting to order at 9:00 a.m.

Members Present

Reeve: Glenn Goodfellow
Division 1 Councillor: Absent
Division 2 Councillor: Jerry Petovello
Division 3 Councillor: Bernadette Poppleton
Division 4 Councillor: Vacant
Division 5 Councillor: Floyd Whitney
Division 6 Councillor: Chip Chibri
Chief Administrative Officer: Janet Hollingshead-Leslie
Chief Administrative Officer Trainee: Kathleen McGladdery
Public Works Coordinator: Karrie Blackbeard
Foreman: Darnell Zweifel

Agenda

129/2022 JERRY PETOVELLO

That the agenda be approved with the following additions:

- Subdivision SE 13-45-23 W3M

Motion Carried.

Declaration of Interest

- None

Minutes

130/2022 BERNADETTE POPPLETON

That the minutes of the May 5, 2022 meeting be adopted as circulated.

Motion Carried.

Financial Activities

131/2022 FLOYD WHITNEY

That the Statement of Financial Activities and the Bank Reconciliation for the month of May 2022 be approved as presented.

Motion Carried.

Accounts

132/2022 JERRY PETOVELLO

That the accounts be approved and authorized for payment and a list of cheques numbered 8853-8894 inclusive and payroll direct deposit 2553-2568 inclusive and online payments 202205, 20220502, 9404703-9404712 totaling \$192,104.82 be presented in Schedule 'B' to these minutes.

Motion Carried.

Karrie Blackbeard presented the public works report as disclosed in Schedule 'C' to these minutes.

Correspondence

SARM	Re: Rising Fuel Costs
APAS	Re: APAS Update
Canadian Agricultural Partnership	Re: PHO Newsletter
Pest Management Regulatory Agency	Re: Strychnine Report
Colleen Fennig PAg	Re: Leafy Spurge Beetles
City of Lloydminster	Re: Lloydminster Regional Hospital
Tanner Carlton	Re: Children Playing Signage
Karl & Deanne Miller	Re: Children Playing Signage
Water Security Agency	Re: NE 4-44-23 W3M
Marsden Community Hall	Re: 2022 Fall Street Festival
Division 6	Re: Annual Division 6 Golf Tournament

Division 6 Annual Golf Tournament

133/2022 JERRY PETOVELLO

That the Council of the Rural Municipality of Hillsdale No. 440 authorize the closure of the Municipal Office located on 39 Centre Street in Neilburg, SK if all staff and council wish to attend the Division 6 Annual Golf Tournament in Unity, SK held on Friday, July 15, 2022.

Motion Carried.

Councillor Chibri joined the meeting at 10:50 a.m.

Cattle Guard Policy Amendment

134/2022 BERNADETTE POPPLETON

That the Council of the Rural Municipality of Hillsdale No. 440 amend the Cattle Guard Policy to include the following:

- That the owner of the gate shall be responsible for both maintenance and cleaning of the gate and all signage costs as required.
- The Rural Municipality of Hillsdale No. 440 owns the cattle guard near Birch Lake on Township 462.02, east gate.

Motion Carried.

Bylaw 7/2022 – First Reading

135/2022 JERRY PETOVELLO

That Bylaw 7/2022 being a bylaw to establish property tax penalties in the Rural Municipality of Hillsdale No. 440 be given a first reading.

Motion Carried.

The Bylaw was read by the Chief Administrative Officer.

Bylaw 7/2022 – Second Reading

136/2022 FLOYD WHITNEY

That Bylaw 7/2022 being a bylaw to establish tax penalties in the Rural Municipality of Hillsdale No. 440 be given a second reading.

Motion Carried.

The Bylaw was read by the Chief Administrative Officer.

Bylaw 7/2022 – Third Reading Approval

137/2022 CHIP CHIBRI

That Bylaw 7/2022 being a bylaw to establish tax penalties in the Rural Municipality of Hillsdale No. 440 be given three readings at this meeting.

Motion Carried.
Unanimously.

Bylaw 7/2022 – Third Reading

138/2022 BERNADETTE POPPLETON

That Bylaw 7/2022 being a bylaw to establish tax penalties in the Rural Municipality of Hillsdale No. 440 be read a third time and adopted.

Motion Carried.

The Bylaw was read by the Chief Administrative Officer.

Bylaw 8/2022 – First Reading

139/2022 JERRY PETOVELLO

That Bylaw 8/2022 being a bylaw to provide for a base tax in the Rural Municipality of Hillsdale No. 440 be given a first reading.

Motion Carried.

The Bylaw was read by the Chief Administrative Officer.

Bylaw 8/2022 – Second Reading

140/2022 BERNADETTE POPPLETON

That Bylaw 8/2022 being a bylaw to provide for a base tax in the Rural Municipality of Hillsdale No. 440 be given a second reading.

Motion Carried.

The Bylaw was read by the Chief Administrative Officer.

Bylaw 8/2022 – Third Reading Approval

141/2022 CHIP CHIBRI

That Bylaw 8/2022 being a bylaw to provide for a base tax in the Rural Municipality of Hillsdale No. 440 be given three readings at this meeting.

Motion Carried.
Unanimously.

Bylaw 8/2022 – Third Reading

142/2022 FLOYD WHITNEY

That Bylaw 8/2022 being a bylaw to provide for a base tax in the Rural Municipality of Hillsdale No. 440 be read a third time and adopted.

Motion Carried.

The Bylaw was read by the Chief Administrative Officer.

Beaver Control Program

143/2022 FLOYD WHITNEY

That the Council of the Rural Municipality of Hillsdale No. 440 participate in the SARM Beaver Control Program and will rebate \$30.00 per adult nuisance beaver removed by a licensed tapper authorized by Council.

Motion Carried.

Council broke for lunch at 12:00 p.m.

Council reconvened from lunch at 12:52 p.m.

Point of Sale Processing

144/2022 FLOYD WHITNEY

That the Council of the Rural Municipality of Hillsdale No. 440 install a point of sale system to allow for debit and credit transactions provided by OptionPay with no charge to install, and no monthly fees for the municipality. A 3.25% transaction fee will be charged for every transaction and paid entirely by the purchaser.

Motion Carried.

2022 Audited Financial Statement

145/2022 BERNADETTE POPPLETON

That the Council of the Rural Municipality of Hillsdale No. 440 accept the 2022 Audited Financial Statement as presented.

Motion Carried.

Request for Proposal for Audit Services

146/2022 FLOYD WHITNEY

That the Council of the Rural Municipality of Hillsdale No. 440 invites proposals from qualified and experienced accounting firm to perform the audit of the annual financial statement for the Rural Municipality of Hillsdale No. 440. Proposals may be submitted to the Municipal Office in Neilburg, SK prior to 4:00 p.m. on Wednesday, July 6, 2022.

Motion Carried.

Road Inspection

147/2022 CHIP CHIBRI

That the Council of the Rural Municipality of Hillsdale No. 440 commence with a road inspection on Tuesday, June 14, 2022 beginning at 8:30 a.m. concluded with a staff barbeque at 5:30 p.m. at the Legion Hall in Neilburg, SK.

Motion Carried.

Transportation Employee Benefits and Wages Policy

148/2022 FLOYD WHITNEY

That the Council of the Rural Municipality of Hillsdale No. 440 update the Transportation Employee Benefits and Wages Policy to include to following:

Seasonal Employees will have the option to continue receiving Health and Dental benefits throughout the winter season by prepaying premiums via wage deductions throughout the working season or make monthly payments while laid off. Upon returning to work in the spring, premiums will be reimbursed after one month of full time employment.

Motion Carried.

Delegations

- None


Adjourn

149/2022 CHIP CHIBRI

That this meeting adjourns at 1:24 p.m.

Motion Carried.


Reeve


Chief Administrative Officer

REGULAR MEETING AGENDA

Thursday, June 9, 2022

CALL TO ORDER

MEMBERS PRESENT

APPROVAL OF AGENDA

DECLARATION OF INTEREST

MINUTES

May 5, 2022 Meeting

STATEMENTS OF PREVIOUS MONTH

Changes in Financial Position
Bank Reconciliation

ACCOUNTS

PUBLIC WORKS REPORT

CORRESPONDENCE

SARM	Re: Rising Fuel Costs
APAS	Re: APAS Update
Canadian Agricultural Partnership	Re:PHO Newsletter
Pest Management Regulatory Agency	Re: Strychnine Report
<u>Colleen Fennig PAg</u>	<u>Re: Leafy Spurge Beetles</u>
City of Lloydminster	Re: Lloydminster Regional Hospital
Tanner Carlton	Re: Children Playing Signage
Karl & Deanne Miller	Re: Children Playing Signage
Water Security Agency	Re: NE 4-44-23 W3M
Marsden Community Hall	Re: 2022 Fall Street Festival
Division 6	Re: Annual Division 6 Golf Tournament

OTHER BUSINESS

- 1] Texas Gates
- 2] Road Inspection
- 3] Municipal Taxes 2022 vs 2023
- 4] Beaver Control Program
- 5] Point of Sale Payment Processing
- 6] Annual Financial Statement
- 7] Baldwinton Cemetery Mowing-May 25, 2022
- 8] Disposal of Records
- 9] Benefits for Seasonal Staff
- 10] Brady Segin-Land Disturbance
- 11]
- 12]

IN CAMERA

DELEGATIONS

1]

2]

ADJOURNMENT

Schedule 'B' Accounts

DD#2553-DD#2562	32,578.50
DD#2563-DD#2568	3,461.73
8853 Travis Blain	6,523.38
8854 Keri Bratkowski	230.00
8855 Howard Erb's Trucking Ltd.	10,714.20
8856 Municipal Employees Pension Plan	9,703.54
8857 Receiver General for Canada	20,004.78
8858 Receiver General for Canada	170.88
8859 RM of Hillsdale No. 440	1,427.05
8860 Dustin Zweifel	90.00
8861 beePlus Workplace Solutions	41.42
8862 Janet Hollingshead-Leslie	40.00
8863 Karrie Blackbeard	230.51
8864 Elaine Eton	1,224.00
8865 Fox Wakefield	60.00
8866 Robert Knoll	1,308.00
8867 Lilydale Creek Enterprises Ltd.	7,659.00
8868 Lloydminster Co-operative Ltd.	6,581.67
8869 Lloydminster Nut & Bolt	53.55
8870 Midway Distributors Ltd.	207.21
8871 Minister of Finance	30.00
8872 Munisoft	114.45
8873 Nor West Distributors 2015	192.87
8874 Northwind Radio Ltd.	31.49
8875 Nutrien Ag Solutions Inc.	49.95
8876 Justin O'Beime	103.50
8877 Rack Petroleum Ltd.	12,762.99
8878 SGI	1,079.74
8879 Spring Joy Greenhouse	63.83
8880 Stuart Wright Ltd.	230.76
8881 Tirecraft Lloydminster	108.10
8882 Village of Neilburg	234.00
8883 WYWRA	1,488.69
8884 Xerox Canada Ltd.	366.99
8885 1088709 AB Ltd.	1,942.03
8886 Janet Hollingshead-Leslie	861.75
8887 Karrie Blackbeard	186.00
8888 Brandt Tractor Saskatoon Branch	6,472.43
8889 Susan Kraft	25.00
8890 Lloydminster Co-operative Ltd.	1,925.32
8891 Ok Tire (Marsden)	435.82
8892 Triod Supply 2011 Ltd	39,072.00
8893 Wood Environment & Infrastructure	14,909.92
8894 Brandon Ducherer	3,217.50
202205 Minister of Finance	838.31
20220502 Minister of Finance	42.14
9404703 Collabria	1,486.54
9404704 Sask Energy	100.56
9404705 Sask Energy	107.45
9404706 Sask Power	58.75
9404707 Sask Power	118.82
9404708 Sask Power	374.83
9404709 Sask Power	322.37
9404710 Sask Power	46.22
9404711 Sask Tel	45.65
9404712 Sask Tel	348.63

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Schedule 'C' Public Works Report

May allowed for graders to catch up, spraying to start and only one shot of rain

2022 Road Construction – 'Floyd's Road'

- Surveyors marking for utility changes and temporary fence
- Contractor is currently working in Biggar, will be here after job completion

Baldwinton Grid Test Hole Report

- Moisture migrating to surface, pavement failing, base is saturated, travel of any kind not recommended

Equipment

- Grader is slated to be delivered to Saskatoon July 5th
- DEF tote delivered to shop

Dust Control for 2023

- We have had requests as it is dry, notice will be in newsletter with tax notices

Crack Sealing

- Received four quotes, 2 for Cold repair and 2 for Hot. Proceeding with a cold repair with ACP

Pest Control

- Rob Knoll began checking yards, starting on the East side of RM
 - o Took care of a few beavers at Waseca and where we did the Paradox fix
 - o Also took care of a few muskrats on slough by Biondo's

Road Fixes

- Digging rocks out of Ecology Pit Road
- South of Dan Biondo's muskrats had undermined shoulders, hauled rock from Biondo to fix with help of track hoe and rock truck from McIntosh's, also needed to repair road from hauling over in area

Mowing

- RM land by Gregoire Slough, requires smoothing out, will mow and keep eye on weeds

Concern

- Straw piles in ditch N ½ 36-45-25 W3M, farmer must remove

Incident Reports

- May 16, 2022 Culvert Failure Twp Rd 434.02, no injuries, no equipment damage
- May 20, 2022 Rock Bent Sump pan and cut oil hose on 872 #5, no injuries

Fire Departments

- Minimum Standards Guidelines received and are at a high-level requirement, need more time with information
- Fire Ban put on June 7, 2022

ASIST

- Attended general meeting June 3, 2022 in Vermilion. Good discussion and great attendance.
- Received a challenge coin from MRWB for assisting in their flood response

Newsletter

- Taxes Increasing, Baldwinton Grid, Dust control, Orange Zone, Burning Permits, Where do tax dollars go, Pest Control – including wild boars, & new maps

RURAL MUNICIPALITY OF HILLSDALE NO. 440

BYLAW 7/2022

A BYLAW TO ESTABLISH PROPERTY TAX PENALTIES

The Council of the Rural Municipality of Hillsdale No. 440, in the Province of Saskatchewan, enacts as follows:-

- 1] Due Date
Property and other taxes imposed by the Rural Municipality of Hillsdale No. 440 are deemed to be imposed on the first day of January in each year and shall be due on December 31st.
- 2] Penalty on Arrears of Taxes
 - (a) Taxes which remain unpaid after the 31st day of December of the year in which they are levied shall be subject to a penalty.
 - (b) The method of calculating the penalty shall be
 - a simple rate of 2.0833% per month, added on the first day of each month.
 - (c) The penalty charges are to be added to and shall form part of the tax roll.
- 3] Incentive Program – Prompt Payment
 - a) Discounts shall not be offered on Municipal taxes.
- 4] Coming Into Force
This bylaw shall come into force on June 9, 2022.
- 5] Bylaw No. 5/2022 is hereby repealed.



Glenn Goodwin
Reeve

Janet Abbingford-Leslie
Chief Administrative Officer

Rural Municipality of Hillsdale No. 440

BYLAW 8/2022

A BYLAW TO PROVIDE FOR BASE TAX

The Council of the Rural Municipality of Hillsdale No. 440, in the Province of Saskatchewan, enacts as follows: -

- 1] This bylaw shall be known as the "Base Tax Bylaw".
- 2] A base tax shall apply to the classifications of property included in the table below:

Commercial Land	\$ 500.00
Commercial Improvement	\$3,000.00

- 3] Bylaw 4/2022 is hereby repealed.



Glenn Goodfellow

Reeve

Janet Dillingham-Ledie

Chief Administrative Officer