

111

**MINUTES OF A MEETING OF THE COUNCIL OF
THE RURAL MUNICIPALITY OF HILLSDALE NO. 440,**

held in the Municipal Office at 39 L.E. Gibbons Centre Street
in Neilburg, Saskatchewan on
Thursday, June 3, 2021, at 9:00 a.m. MST.

Call to Order

Reeve Glenn Goodfellow called the meeting to order at 9:03 a.m.

Members Present

Reeve: Glenn Goodfellow
Division 1 Councillor: Trevor McCrea
Division 2 Councillor: Jerry Petovello
Division 3 Councillor: Bernadette Poppleton
Division 4 Councillor: Vincent Murphy
Division 5 Councillor: Floyd Whitney
Division 6 Councillor: Dale F.G. (Chip) Chibri
Chief Administrative Officer: Janet Hollingshead
Chief Administrative Officer Trainee: Kathleen McGladdery
Public Works Coordinator: Karrie Blackbeard
Public Works Employee: Darnell Zweifel

Agenda

71/2021 TREVOR MCCREA

That the agenda be approved with the following additions:

- North Central Transportation Planning Committee Annual AGM
- SAMA 2021 Annual Meeting Resolution Outcome

Motion Carried.

Declaration of Interest

- Glenn Goodfellow declared an interest in payment #8358.

Minutes

72/2021 BERNADETTE POPPLETON

That the minutes of the April 8, 2021 meeting be adopted as circulated.

Motion Carried.

Councillor Whitney attended the meeting at 9:09 a.m.

Councillor Chibri attended the meeting at 9:29 a.m.

Financial Activities

73/2021 VINCE MURPHY

That the Statement of Financial Activities and the Bank Reconciliation for the months of April and May 2021 be approved as presented.

Motion Carried.

Reeve Goodfellow left the meeting at 9:39 a.m.

Deputy Reeve McCrea assumed the chair.

Payment No. 8358

74/2021 JERRY PETOVELLO

That payment no. 8358 to Glenn Goodfellow in the amount of \$302.40 be approved for payment.

Motion Carried.

Reeve Goodfellow returned to the meeting at 9:41 a.m. and assumed the chair.

Accounts

75/2021 FLOYD WHITNEY

That the accounts be approved and authorized for payment and a list of cheques numbered 8283-8366 inclusive and payroll direct deposits 2320-2359 inclusive and online payments 202104 and 202105 totaling \$312,718.04 be presented in Schedule 'B' to these minutes.

Motion Carried.

Public Works Coordinator Blackbeard presented the public works report as disclosed in Schedule 'C' to these minutes.

Correspondence

- | | |
|--|------------------------------|
| SARM | Re: Clearing the Path |
| KNL Mulching Ltd. | Re: Mulching Services |
| North Central Transportation Planning Comm | Re: Minutes |
| SARM Division 6 | Re: Leafy Spurge Beetle |
| Fortune Oilfield Construction | Re: Earthworks |
| SARM | Re: Illegal Dumping |
| Daniel Biondo | Re: Beaver Control Program |
| Big Manitou Regional Park Authority | Re: Annual Grant Request |
| RM of Manitou Lake Fire & Rescue | Re: Financial Statement |
| West Central Government Committee | Re: Minutes |
| SARM | Re: Stray Animals Act |
| Lakeland Library Region | Re: Motion for Consideration |
| Transfer Station Attendant | Re: Wage Increase Letter |
| Lilydale Historical Society | Re: Financial Statement |

Beaver Control Program

76/2021 FLOYD WHITNEY

That the Council of the Rural Municipality of Hillsdale No. 440 authorize Pest Control Officer Glen McGladdery and Danny Biondo to hunt beavers deemed as pests in the municipality.

Motion Carried.

Transfer Station Attendant Wage Increase

77/2021 TREVOR MCCREA

That the Council of the Rural Municipality of Hillsdale No. 440 increase the wage of the transfer station attendant by \$0.50/hour to \$25.50 beginning in July 2021.

Motion Carried.

Bylaw 4/2021 – First Reading

78/2021 BERNADETTE POPPLETON

That Bylaw 4/2021 being a bylaw to provide for a base tax in the Rural Municipality of Hillsdale No. 440 be given a first reading.

Motion Carried.

The Bylaw was read by the Chief Administrative Officer.

Bylaw 4/2021 – Second Reading

79/2021 CHIP CHIBRI

That Bylaw 4/2021 being a bylaw to provide for a base tax in the Rural Municipality of Hillsdale No. 440 be given a second reading.

Motion Carried.

The Bylaw was read by the Chief Administrative Officer.

Bylaw 4/2021 – Third Reading Approval

80/2021 VINCE MURPHY

That Bylaw 4/2021 being a bylaw to provide for a base tax in the Rural Municipality of Hillsdale No. 440 be given three readings at this meeting.

Motion Carried.
Unanimously.

Bylaw 4/2021 – Third Reading

81/2021 FLOYD WHITNEY

That Bylaw 4/2021 being a bylaw to provide for a base tax in the Rural Municipality of Hillsdale No. 440 read a third time and adopted.

Motion Carried.

The Bylaw was read by the Chief Administrative Officer.

Bylaw 5/2021 – First Reading

82/2021 TREVOR MCCREA

That Bylaw 5/2021 being a bylaw to provide for mill rate factors in the Rural Municipality of Hillsdale No. 440 be given a first reading.

Motion Carried.

The Bylaw was read by the Chief Administrative Officer.

Bylaw 5/2021 – Second Reading

83/2021 FLOYD WHITNEY

That Bylaw 5/2021 being a bylaw to provide for mill rate factors in the Rural Municipality of Hillsdale No. 440 be given a second reading.

Motion Carried.

The Bylaw was read by the Chief Administrative Officer.

Bylaw 5/2021 – Third Reading Approval

84/2021 CHIP CHIBRI

That Bylaw 5/2021 being a bylaw to provide for mill rate factors in the Rural Municipality of Hillsdale No. 440 be given three readings at this meeting.

Motion Carried.
Unanimously.

Bylaw 5/2021 – Third Reading

85/2021 VINCE MURPHY

That Bylaw 5/2021 being a bylaw to provide for mill rate factors in the Rural Municipality of Hillsdale No. 440 be read a third time and adopted.

Motion Carried.

The Bylaw was read by the Chief Administrative Officer.

Bylaw 6/2021 – First Reading

86/2021 BERNADETTE POPPLETON

That Bylaw 6/2021 being a bylaw to provide for minimum amounts of tax in the Rural Municipality of Hillsdale No. 440 be given a first reading.

Motion Carried.

The Bylaw was read by the Chief Administrative Officer.

Bylaw 6/2021 – Second Reading

87/2021 TREVOR MCCREA

That Bylaw 6/2021 being a bylaw to provide for minimum amounts of tax in the Rural Municipality of Hillsdale No. 440 be given a second reading.

Motion Carried.

The Bylaw was read by the Chief Administrative Officer.

Bylaw 6/2021 – Third Reading Approval

88/2021 JERRY PETOVELLO

That Bylaw 6/2021 being a bylaw to provide for minimum amounts of tax in the Rural Municipality of Hillsdale No. 440 be given three readings at this meeting.

Motion Carried.
Unanimously.

Bylaw 6/2021 – Third Reading

89/2021 FLOYD WHITNEY

That Bylaw 6/2021 being a bylaw to provide for minimum amounts of tax in the Rural Municipality of Hillsdale No. 440 be read a third time and adopted.

Motion Carried.

The Bylaw was read by the Chief Administrative Officer

Bylaw 7/2021 – First Reading

90/2021 FLOYD WHITNEY

That Bylaw 7/2021 being a bylaw to provide for the issuance of permits for the purpose of burning in the Rural Municipality of Hillsdale No. 440 be given a first reading.

Motion Carried.

The Bylaw was read by the Chief Administrative Officer.

Bylaw 7/2021 – Second Reading

91/2021 TREVOR MCCREA

That Bylaw 7/2021 being a bylaw to provide for the issuance of permits for the purpose of burning in the Rural Municipality of Hillsdale No. 440 be given a second reading.

Motion Carried.

The Bylaw was read by the Chief Administrative Officer.

Handwritten initials/signature

Bylaw 7/2021 – Third Reading Approval

92/2021 CHIP CHIBRI

That Bylaw 7/2021 being a bylaw to provide for the issuance of permits for the purpose of burning in the Rural Municipality of Hillsdale No. 440 be given three readings at this meeting.

Motion Carried.
Unanimously.

Bylaw 7/2021 – Third Reading

93/2021 VINCE MURPHY

That Bylaw 7/2021 being a bylaw to provide for the issuance of permits for the purpose of burning in the Rural Municipality of Hillsdale No. 440 be read a third time and adopted.

Motion Carried.

The Bylaw was read by the Chief Administrative Officer

BAYTEX ENERGY LTD. (LM0190)

NOTICE OF WELL

REQUEST TO UTILIZE EXISTING APPROACH

Surface Location 16-19-46-23 W3M

94/2021 FLOYD WHITNEY

That we acknowledge the request from Baytex Energy Ltd. to utilize an existing approach in the NE 16-46-23 W3M to access a pad site to drill additional wells with the following stipulations:-

- the RM's Industrial Road Use Agreement is signed by a Baytex Energy Ltd. representative
- that the approach have a minimum top with of thirty feet and 5:1 side slopes
- any structures, machinery or other objects shall not be placed within one hundred and fifty feet from the centerline of the road allowance.

Motion Carried.

STRATHCONA RESOURCES (S105188)

REQUEST TO UTILIZE AN EXISTING APPROACH

Surface Location SW 3-8-43-43-25 W3M

Strathcona Winter RE HZ 9B3-8-11B11-8-43-25 W3M

Strathcona Winter RE HZ 13B3-8-8B11-8-43-25 W3M

95/2021 BERNADETTE POPPELTON

That we acknowledge the request from Strathcona Resources Ltd. to utilize an existing approach in the SW 3-8-43-25 W3M to access a pad site to drill additional wells with the following stipulations:-

- the RM's Industrial Road Use Agreement is signed by a Strathcona Resources Ltd. representative
- that the approach have a minimum top with of thirty feet and 5:1 side slopes
- any structures, machinery or other objects shall not be placed within one hundred and fifty feet from the centerline of the road allowance.

Motion Carried.

Handwritten initials: BCP

**STRATHCONA RESOURCES (S108722)
REQUEST TO UTILIZE AN EXISTING APPROACH**

**Surface Location NE 7-43-25 W3M
Strathcona Winter RE HZ 3B9-7-4B13-7-43-25 W3M
Strathcona Winter RE HZ 7B9-7-1C13-7-43-25 W3M
Strathcona Winter RE HZ 11B9-7-5C13-7-43-25 W3M
Strathcona Winter RE HZ 15B9-7-8B13-7-43-25 W3M
Strathcona Winter RE HZ 19B9-7-1B13-7-43-25 W3M
96/2021 BERNADETTE POPPLETON**

That we acknowledge the request from Strathcona Resources Ltd. to utilize an existing approach in the NE 7-43-25 W3M to access a pad site to drill additional wells with the following stipulations:-

- the RM's Industrial Road Use Agreement is signed by a Strathcona Resources Ltd. representative
- that the approach have a minimum top with of thirty feet and 5:1 side slopes
- any structures, machinery or other objects shall not be placed within one hundred and fifty feet from the centerline of the road allowance.

Motion Carried.

**BAYTEX ENERGY LTD. (LM0188)
NOTICE OF ADDITIONAL WELL
REQUEST TO UTILIZE AN EXISTING APPROACH
REQUEST TO DRILL IN PROXIMITY TO MEDIUM GRADE OILED ROAD
ALLOWANCE**

**Surface Location SE 19-46-23 W3M
Baytex Soda Lake HZ 13D8-19-8B7-20-46-23 W3M
97/2021 BERNADETTE POPPLETON**

That we acknowledge the request from Baytex Energy Ltd. to utilize an existing approach in the SE 19-46-23 W3M to access a pad site to drill additional wells with the following stipulations:-

- the RM's Industrial Road Use Agreement is signed by a Baytex Energy Ltd. representative
- that if the approach requires upgrades to have a minimum top with of thirty feet and 5:1 side slopes
- any structures, machinery or other objects shall not be placed within one hundred and fifty feet from the centerline of the road allowance.

Motion Carried.

**BAYTEX ENERGY LTD. (LM0703)
NOTICE OF WELL AND ACCESS ROAD
REQUEST TO UTILIZE EXISTING ACCESS ROAD
Baytex Soda Lake HZ 3B10-17-3A6-16-46-23 W3M
Baytex Soda Lake HZ 7B10-17-1B11-8-46-23 W3M
Baytex Soda Lake HZ 11B10-17-3A7-18-46-23 W3M
98/2021 VINCE MURPHY**

That we acknowledge the request from Baytex Energy Ltd. to utilize an existing access road to well site at 10-17-46-23 W3M with the following stipulations:-

- the RM's Industrial Road Use Agreement is signed by a Baytex Energy Ltd. representative
- that the any approach that needs upgrading have a minimum top with of thirty feet and 5:1 side slopes
- any structures, machinery or other objects shall not be placed within one hundred and fifty feet from the centerline of the road allowance.

Motion Carried.

Handwritten initials

Public Works Employee Darnell Zweifel left the meeting.

Council broke for lunch at 11:50 a.m.

Council reconvened from lunch at 12:46 p.m.

Gravel Exploration Agreement Termination

99/2021 JERRY PETOVELLO

That the Council of the Rural Municipality of Hillsdale No. 440 make a final payment of \$3,000.00 to each Kevin Scoular, Ryan Scoular and Marling Farms Ltd. to fulfill the 2021 gravel exploration agreements. Due to the purchase of a gravel pit, each agreement will be terminated effective December 31, 2021.

Motion Carried.

2021 Right of Way Purchase Policy Rate

100/2021 BERNADETTE POPPLETON

That the Council of the Rural Municipality of Hillsdale No. 440 amend the right of way purchase policy rate to read in the amount of 1.75 times the 2021 fair value assessment.

Motion Carried.

Tax Collection and Tax Enforcement Policy

101/2021 TREVOR MCCREA

That the Council of the Rural Municipality of Hillsdale No. 440 amend the tax collection policy and the tax enforcement policy as follows:

Tax Collections

The Municipality shall accept installment payments or prepayments on tax accounts when requested by the ratepayer.

In order to accommodate ratepayers, we will accept cash, cheque, post-dated cheques and E-transfer. Receipts will be issued on the date indicated on the cheques.

The CAO is authorized to arrange payment schedules for any delinquent tax accounts.

Tax Enforcement

Property with tax arrears of less than 50% of the previous year's levy owing shall be removed from the tax enforcement list.

At all stages in the tax enforcement process actual costs incurred will be added to the taxes immediately. These costs include, but are not limited to, costs of advertising, postage, title search fees, and tax lien registration fees. The costs for administration within the tax enforcement shall be as follows:

- Six Month Notice including FBMB Notice (up to and including 3 interested parties) \$100.00
 - 3-6 interested parties \$250.00
 - Over 6 interested parties (per party) \$50.00
- PMB Request for Consent Plus \$100.00
 - 3-6 interested parties \$250.00
 - Over 6 interested parties (per party) \$50.00
- Thirty Day Final Notice \$100.00
 - 3-6 interested parties \$250.00
 - Over 6 interested parties (per party) \$50.00

Motion Carried.

July 2021 Stat Holiday Office Closure

102/2021 CHIP CHIBRI

That the Council of the Rural Municipality of Hillsdale No. 440 approve the closure of the municipal office located at 39 Centre Street Neilburg, SK on Thursday, July 1, 2021 and Friday, July 2, 2021.

Motion Carried.

Barry McConnell Grading Notification

103/2021 TREVOR MCCREA

That the Council of the Rural Municipality of Hillsdale No. 440 send a letter to Barry McConnell stating that effective June 30, 2021 the municipality will now maintain 460.04 – 460.06 and 3233.15 – 3233.18 due to the decrease in traffic throughout the municipality.

Motion Carried.

Dust Control Policy

104/2021 CHIP CHIBRI

That the Council of the Rural Municipality of Hillsdale No. 440 amend the dust control policy as follows:

The RM may provide dust control to farm sites directly adjacent to roads at the request of the landowner in the following manner:

- for the purpose of this policy a farm site is deemed to be a maximum area of 660 feet;
- the land owner shall be responsible for paying the full cost of the product plus applicable taxes;
- the RM shall be responsible for costs of gravel, equipment and labor to apply the product;
- the owner of the farm site adjacent to the road must apply for the product;
- Council reserves the right to prioritize the requests based on need and time constraints.

Motion Carried.

Brent Olsen Fire Chief Appointment

105/2021 JERRY PETOVELLO

That the Council of the Rural Municipality of Hillsdale No. 440 amend resolution no. 21/2021 by removing Kelly McMillan and Curtis Sutherland and by appointing Brent Olsen as the fire chief for the Maidstone Waseca and District fire area.

Motion Carried.

In Camera

106/2021 FLOYD WHITNEY

That the meeting proceed in camera at 2:00 p.m. as per Section 16(1) of the *Local Authority Freedom of Information and Protection of Privacy Act* to discuss human resources.

Present: Reeve Goodfellow, Councillors: McCrea, Petovello, Poppleton, Murphy, Whitney, Chibri along with CAO Hollingshead, CAO in training Kathleen McGladdery and Public Works Coordinator Blackbeard.

Motion Carried.

Meeting Reconvenes

107/2021 TREVOR MCCREA

That Council come out of camera at 2:18 p.m.

Motion Carried.

Councillor Whitney left the meeting at 2:27 p.m.

Delegations

- None

Adjourn

108/2021 JERRY PETOVELLO

That this meeting adjourns at 2:30 p.m.

Motion Carried.


Reeve


Chief Administrative Officer

Schedule 'A' Agenda

REGULAR MEETING AGENDA

June 3, 2021

CALL TO ORDER

MEMBERS PRESENT

APPROVAL OF AGENDA

DECLARATION OF INTEREST

MINUTES

April 8, 2021 Meeting

STATEMENTS OF APRIL AND MAY 2021

Changes in Financial Position
Bank Reconciliation

ACCOUNTS

PUBLIC WORKS REPORT

CORRESPONDENCE

SARM	Re: Clearing the Path
KNL Mulching Ltd.	Re: Mulching Services
North Central Transportation Planning Com	Re: Minutes
SARM Division 6	Re: Leafy Spurge Beetle
Fortune Oilfield Construction	Re: Earthworks
SARM	Re: Illegal Dumping
Daniel Biondo	Re: Beaver Control Program
Big Manitou Regional Park Authority	Re: Annual Grant Request
RM of Manitou Lake Fire & Rescue	Re: Financial Statement
West Central Government Committee	Re: Minutes
SARM	Re: Stray Animals Act
Lakeland Library Region	Re: Motion for Consideration
Transfer Station Attendant	Re: Wage Increase Letter
Lilydale Historical Society	Re: Financial Statement

OTHER BUSINESS

- 1] Bylaw 4/2021-Base Tax
- 2] Bylaw 5/2021-Mill Rate Factor
- 3] Bylaw 6/2021-Minimum Tax
- 4] Bylaw 7/2021-Burning Permit
- 5] Oilfield Approval
- 6] Brian Gibb-Water Shed
- 7] Scoular/Marling Gravel Agreement
- 8] Right of Way Purchase Policy Rate for 2021
- 9] Tax Enforcement Administration Policy
- 10] July 1st Stat Holiday
- 11]

12]

IN CAMERA - Human Resources

DELEGATIONS

1]

Schedule 'B' Accounts

DD#2320-DD#2326	5,655.40
DD#2327-DD#2339	33,561.16
DD#2340-DD#2343	4,000.00
DD#2344-DD#2350	875.00
DD#2351-DD#2359	37,328.95
8283 Receiver General for Canada	19,289.49
8284 Municipal Employees Pension	9,649.96
8285 Keri Bratkowski	240.00
8286 Howard Erb's Trucking Ltd.	7,395.57
8287 Collabria	1,573.64
8288 Sask Energy	458.20
8289 Sask Power	930.56
8290 Sask Tel	523.64
8291 Brandt Tractor Saskatoon Branch	1,619.18
8292 Capital I Industries Inc.	10,745.95
8293 Crystal Glass Ltd.	363.83
8294 Elaine Etson	1,200.00
8295 Holm Raiche Oberg	8,289.80
8296 Information Services	26.70
8297 Lilydale Creek Enterprises Ltd.	4,662.00
8298 Linde Canada Limited C3199	176.45
8299 Lloydminster Co-operative Ltd.	1,194.90
8300 Meridian Source	338.63
8301 Midway Distributors Ltd.	135.34
8302 M.R. Website Development	410.03
8303 Rack Petroleum Ltd.	7,908.24
8304 Receiver General for Canada	1,244.02
8305 RM of Eldon No. 471	1,338.77
8306 Rutherford Agencies Ltd.	62.54
8307 Rutherford Agencies Ltd.	4,081.00
8308 SARM	262.19
8309 Ryan Scoular	141.75
8310 SGI	1,666.68
8311 Southeast College	248.00
8312 Southeast College	124.00
8313 Tirecraft Lloydminster	1,382.56
8314 Triod Supply 2011 Ltd.	15.91
8315 Uncle Jed's Oilfield Services	409.50
8316 Vercomm Wireless	367.50
8317 Village of Neilburg	234.00
8318 WYWRA	2,189.42
8319 Xerox Canada Ltd.	1,367.46
8320 Tracey Zweifel	21.88
8321 Spoiled During Printing	0.00
8322 Isaiah Zajonz	190.00
8323 Keri Bratkowski	360.00
8324 Collabria	2,657.33
8325 Howard Erb's Trucking Ltd.	9,386.69
8326 Municipal Employees Pension	12,502.20
8327 Receiver General for Canada	26,928.13
8328 SaskTel	525.45
8329 Agricultural Health and Safety	756.60
8330 beePlus Workplace Solutions	83.14
8331 Crystal Glass Ltd.	557.16
8332 Elaine Etson	1,300.00
8333 Fort Garry Industries Ltd.	78.08
8334 Information Services Corp	192.00
8335 Lloydminster Co-operative Ltd.	1,240.44
8336 Ashton Mantie	302.52
8337 Marling Farms Ltd.	3,000.00
8338 Meridian Source	275.63
8339 Midway Distributors Ltd.	240.62

8340	Minister of Finance	30.00
8341	Nor West Distributors 2015	156.58
8342	North Central Transportation Planning Com	600.00
8343	OK Tire (Marsden)	115.67
8344	Pat Gibbons Ltd.	221.56
8345	Rack Petroleum Ltd.	8,002.03
8346	SARM	8,370.92
8347	Sask Power	169.21
8348	SGI	1,168.78
8349	Southeast College	248.00
8350	Stuart Wright Ltd.	110.92
8351	Tirecraft Lloydminster	800.81
8352	Village of Neilburg	234.00
8353	Xerox Canada Ltd.	760.33
8354	Big Manitou Regional Park	4,000.00
8355	Brandt Tractor Saskatoon Branch	11,195.05
8356	Carlton Land & Cattle Co. Ltd.	1,581.14
8357	Double P Angus	8,099.41
8358	Glenn Goodfellow	302.40
8359	Jay's Transportation Group	66.70
8360	Lilydale Creek Enterprises Ltd.	4,662.00
8361	Trevor Marshall	105.60
8362	McIntosh Garage & Auto Body Ltd.	16,053.99
8363	SARM	78.21
8364	WYWRA	2,035.51
8365	Ryan Scoular	3,000.00
8366	Kevin Scoular	3,000.00
202104	Minister of Finance	3,110.34
202105	Minister of Finance	153.10

.....

Schedule 'C' Public Works Report

April, snow melted, no rain, fire ban - May, dry, no rain until the 23rd!

Began using Reclaimer, attached to grader #2

- ran by Darnell with Bob or Ryan following when needed
- reclaim brings about 25yds per mile from one side
- working well
- Extra equipment, sold back to Capital I received \$7300.00

Back wheel hub on Grader #2 on Tuesday April 27

Electric fence wire, caught in reclaimer, didn't see wrapped around back wheel. This took wheel seal out see Brandt Invoice.

Ray Herbert's fence was completed May 3 & 4, from Goodfellow Construction

Many road fixes and soft spots throughout RM

Roads to watch/fix

- Putnam road soft spot moved
- Glen Hinch Road needs a good grade
- Doug Snell Slough side dump, fill material, clay cap
- South of Robin McCrea Soft Spots to dig out and cap, may need to remove some trees in fall/winter
- Cut across at Baldwinton out to Jake's
- South of Bruce Graham's, road is closed, people should be aware and use different roads due to holes
- Barn road needs trees brushed with a Cat in fall to help it to dry out
- Gravel Pit road need upgrading - speaking to Highways as they own road

No overweight permits were being issued in May, because of destruction to road by a Husky Rig on 3235.08. Planning to reroute for future use of this lease. Have resumed issuing permits.

Fence/Gate has been installed at RM gravel pit

Rock Digging and Picking though RM

Water Security Meeting with Brian Gibb attended by Brent and Glenn

Gravel Map - Bob prepared. Not much needed at this point.

- Will be adding to this because of rain

Crack sealing has been contracted to ACP for Grid 675 and Baldwinton Grid south of cemetery

Dust Control, budget?

- Do we proceed as normal, change policy or cease to offer?

Transfer Station Burn Pile fix

Road for Bins - Gustafsson

- Road below field level, fills with rain water
- Discuss with them a better option, development permit needed

Light posts for Baldwinton and Neilburg, budget - do research

Retirement

Map for 2021, new company, Bradley Directories, AECOM no longer does mapping

Fire Department Audits May 27, 2021

- Visited Maidstone, Cut Knife, Marsden and Neilburg Houses with JD Lloyd, SPSA
- Report to follow to determine current level of service and future planning

Covid-19

- First Case of Covid has reached the Neilburg Composite School, close contacts are asked to self-isolate and receive testing, early May
- Neilburg Composite School is on-line learning May 3 to 7, no students in the school

- Vaccines continuing, 2nd doses being offered depending on age & time of 1st dose
- Variant infections continued to rise
- ICUs in hospitals stay near capacity, exhausting staff
- Sask Re-opening roadmap, May 30 - Step 1, June 20 Step 2, July 11 Step 3

Rural Municipality of Hillsdale No. 440

BYLAW 4/2021


A BYLAW TO PROVIDE FOR BASE TAX

The Council for the Rural Municipality of Hillsdale No. 440 in the Province of Saskatchewan enacts as follows:

1. This bylaw shall be known as the "Base Tax Bylaw".
2. A base tax shall apply to all improvements within the classifications of property included in the table below:

Commercial	\$1,850.00
------------	------------
3. Bylaw 4/2020, passed on June 4, 2020, being a bylaw to provide for base tax, is hereby repealed.




Reeve


Chief Administrative Officer

Rural Municipality of Hillsdale No. 440

BYLAW 5/2021

A BYLAW TO PROVIDE FOR MILL RATE FACTORS


The Council for the Rural Municipality of Hillsdale No. 440 in the Province of Saskatchewan enacts as follows:

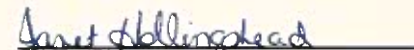
1. The following mill rate factors shall be applied to the uniform mill rate levied against all taxable property for municipal purposes:

Agriculture	1.0000
Residential	1.3000
Commercial	9.0000

2. Bylaw 5/2020, passed on June 4, 2020, being a bylaw to provide for mill rate factors, is hereby repealed.




Reeve


Chief Administrative Officer

Rural Municipality of Hillsdale No. 440

BYLAW 6/2021

A BYLAW TO PROVIDE FOR MINIMUM AMOUNTS OF TAX

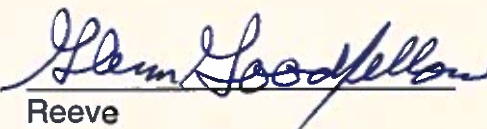
The Council for the Rural Municipality of Hillsdale No. 440 in the Province of Saskatchewan enacts as follows:

1. This bylaw shall be known as the "Minimum Tax Bylaw".
2. A minimum tax shall apply to all land and improvements within the classifications of property included in the table below:

Residential Land 185.00

3. Bylaw 2/2019, passed on June 12, 2019, being a bylaw to provide for minimum amounts of tax, is hereby repealed.




Reeve


Chief Administrative Officer

BYLAW NO. 7/2021

A BYLAW TO PROVIDE FOR THE ISSUANCE OF PERMITS FOR THE PURPOSE OF BURNING WITHIN THE RURAL MUNICIPALITY OF HILLSDALE NO. 440.

The Council of the Rural Municipality of Hillsdale No. 440, in the Province of Saskatchewan, enacts as follows: -

1. In this Bylaw the expression:
 - a) "Burning Permit Area" shall mean all lands lying within the Rural Municipality of Hillsdale No. 440.
 - b) "Municipality" shall mean the Rural Municipality of Hillsdale No. 440.
 - c) "Council" shall mean the Council of the Rural Municipality of Hillsdale No. 440.
2. The Municipality hereby appoints the following Designated Officers:
 - a) the Reeve of the Municipality,
 - b) the Councillors of the Municipality,
 - c) the Chief Administrative Officer of the Municipality,
 - d) the Royal Canadian Mounted Police,
 - e) the Neilburg Fire Chief, the Cut Knife Fire Chief and/or the Maidstone Waseca Fire Chief.
3. No burning of any material shall be allowed within the boundaries of the municipality, during the fire season, without the prior obtainment of a burning permit. A burning permit is not required for barbecues, fire pits used for cooking, and receptacles used for the burning of household refuse, or low hazard fireworks discharged on private lands between dusk and 11:00 pm.
4. No person shall hold a fireworks display using high hazard fireworks, or on any public land without first obtaining a burn permit from the Municipal Office with consultation of the Fire Chief for the area.
5. The permit shall be issued of the permit from the Rural Municipal office, during regular office hours, and obtained free of charge.
6. The form to be used for a burning permit application is attached hereto and identified as Schedule 'A' to this Bylaw.
7. On advice of the Fire Chief, a Designated Officer may cancel the issuance of burning permits if conditions exist that may make burning of any materials hazardous.
8. On advice of the Fire Chief, a Designated Officer may declare when a Fire Ban is in effect by providing notification to the public in the prescribed form (Schedule B). The Fire Ban notification will include:
 - i) the time and date the Fire Ban commences;
 - ii) the land locations the Fire Ban covers;
 - iii) persons authorizing the Fire Ban;
 - iv) authority, namely this Bylaw, to impose a Fire Ban.

- 9. In a burning permit area or elsewhere, where a permit may or may not be required, no person shall:
 - a) start an outdoor fire for any purposes without first taking sufficient precautions to ensure that the fire can be kept under control at all times;
 - b) start an outdoor fire for any purpose, when weather conditions are conducive to the fire readily escaping control;
 - c) before starting the fire, fail to make himself or herself aware of any fire prohibitions or restrictions imposed by the municipality or fail to comply with all applicable municipal, provincial and federal law pertaining to fires and the burning of refuse;
 - d) fail to take reasonable steps to control a fire for the purpose of preventing it from spreading;
 - e) deposit, discard or leave any burning matter or substance in a place where it might ignite other material and result in a fire spreading;
 - f) conduct any activity that involves the use of a fire or that might reasonably be expected to cause a fire to spread, unless exercising reasonable care to prevent a fire from occurring;
 - g) leave the place where an outdoor fire has been started without fully extinguishing the fire.
- 10. Any person found guilty of an infraction of this Bylaw shall be liable to the penalties imposed by the General Penalty Bylaw of the municipality:
- 11. This bylaw shall come into force and effect on the day of its adoption:
- 12. Bylaw 3/2019 is hereby repealed.



Klein Goodfellow

 Reeve

Janet Hollinghead

 Chief Administrative Officer

Schedule 'A'

Burning Permit



Permit # _____ - _____

Date: _____

This permit hereby authorizes:

Name _____

Phone _____

Address _____

To burn the following material:

On the following property:

between the _____ day of _____ 20__

and the _____ day of _____ 20__ (5 days Max)

In Compliance with the following conditions:

- Property owner is responsible for contacting the **CONTROL BURN HOTLINE** prior to any control burn. Please call number listed below.
- Property owner is legally responsible for containment of fire and shall keep control of the fire at all times.
- Property owner shall comply with all applicable municipal, provincial and federal laws pertaining to fires and the burning of refuse.

Control Burn Hotline

1-866-404-4911

The Rural Municipality of Hillsdale No. 440

*Alternate Number for out of Province Phones
1-306-953-2411*

Box 280 • 39 Centre Street • Wellburg, SK S0M 2E0 • P-306-923-4321 • F-306-923-4477 • rm440@sasktel.net

Schedule 'B'

FIRE BAN NOTIFICATION



NOTIFICATION IS HEREBY GIVEN THAT EFFECTIVE:

Date: _____

Time: _____

A Fire Ban is declared to be in effect for the following areas within the Rural Municipality of Hillsdale No. 440:

No new fire permits will be issued to land owners whose property lies within the Fire Ban area while the Fire Ban is in effect, and any permits that have been issued to land owners within the Fire Ban area prior to the Fire Ban, will be suspended until the Fire Ban ends.

This Fire Ban has been declared by:

Name:

Signature:

who is authorized to declare a Fire Ban in accordance with Bylaw 3/2019.

Box 260 • 39 Centre Street • Melburg, SK S0M 2C0 • P-306-823-4321 • F-306-823-4477 • rm440@csasktel.net