

4-11

**MINUTES OF A MEETING OF THE COUNCIL OF
THE RURAL MUNICIPALITY OF HILLSDALE NO. 440,**
held in the Municipal Office at 39 L.E. Gibbons Centre Street
in Neilburg, Saskatchewan on
Thursday, May 7, 2020 at 8:00 a.m. MST.

Call to Order

Reeve Glenn Goodfellow called the meeting to order at 8:17 a.m.

Members Present

Reeve: Glenn Goodfellow
Division 1 Councillor: Trevor McCrea
Division 2 Councillor: Jerry Petovello
Division 3 Councillor: Bernadette Poppleton
Division 4 Councillor: Vincent Murphy
Division 5 Councillor: Floyd Whitney
Division 6 Councillor: Chip Chibri
Administrator: Janet Hollingshead
Public Works Coordinator: Absent

Agenda

95/2020 FLOYD WHITNEY

That the agenda be approved with the following additions:

- 2020 Graduation Class Celebration
- Conrad Road

Motion Carried.

Declaration of Interest

None

Minutes

96/2020 JERRY PETOVELLO

That the minutes of the March 5, 2020 meeting be adopted as circulated.

Motion Carried.

Financial Activities

97/2020 TREVOR MCCREA

That the Statement of Financial Activities for the months of March and April, 2020 and the Bank Reconciliation for March and April, 2020 be approved as presented.

Motion Carried.

Accounts

98/2020 VINCE MURPHY

That the accounts be approved and authorized for payment and a list of cheques numbered 7668-7745 inclusive and payroll direct deposits 2101-2125 inclusive and online payments 765790, 792691, 792692, 792696-792703, 793570, 848024-848034 totaling \$380,832.39 be presented in Schedule 'B' to these minutes.

Motion Carried.

Councillor Chibri joined the meeting at 8:53 a.m.

CAO Hollingshead presented the public works report as disclosed in Schedule 'C' to these minutes.

Correspondence

Ministry of Government Relations	Re: Gas Tax Fund
SaskTel	Re: Advise Road Works
W The Law Group	Re: Response to COVID-19
SGI	Re: Business Recognition Assessment
WSMGC	Re: Minutes
APAS	Re: Updates
Saskatchewan Health Authority	Re: Provincial Readiness Update COVID-19
Ministry of Highways	Re: Spring Road Ban Exemptions
SARM	Re: BoxOfDocs
NCTPC	Re: Minutes
Rivers West	Re: AGM
Rivers West	Re: Award Recipients
Rivers West	Re: Membership Form
TJ Consulting Ltd.	Re: TLE General Concerns Inquiry
Ministry of Government Relations	Re: Maves Crown-Poundmaker TLE
SARM	Re: Funding PBP Programs
Div 6 Director-Darwin Whitfield	Re: Municipality's Concerns
NSRBC	Re: CAP Funding
Rivers West	Re: Annual General Meeting
PHO Quarterly	Re: Plant Health Network News
Cona Resources	Re: Request for Property Tax Reduction
Baytex Energy Ltd.	Re: Municipal Property Tax
Big Manitou Regional Park Authority	Re: Grant Request
Minister of Government Relations	Re: 2020 Education Mill Rates
Ministry of Highways	Re: Road Traffic Count
SARM	Re: Strychnine-Notice of Objection
Ministry of Highways	Re: Budget Highlights
Minister of Government Relations	Re: Assessment Appeals Extension
SARM Division 6 PHO	Re: PCO Appointments for Clubroot
Pine Island Suites	Re: Yearly Subsidy
Sabine Sloan	Re: Pasture Rental
SARM	Re: Pest Biosecurity Program
Brenda Miller	Re: Request for Information

2020 Education Mill Rates

99/2020 TREVOR MCCREA

That the Council of the Rural Municipality of Hillsdale No. 440 acknowledge the 2020 Education Mill Rate as follows:

- Agriculture 1.43 mills
- Residential 4.12 mills
- Commercial/Industrial 6.27 mills
- Resource 9.68 mills

Motion Carried.

Notice of Objection to Pest Management Regulatory Agency

100/2020 CHIP CHIBRI

That Council of the Rural Municipality of Hillsdale No. 440 forward a notice of objection to the Pest Management Regulatory Agency conveying the importance of providing strychnine long term for the control of Richardson's Ground Squirrels in our municipality.

Motion Carried.

Assessment Roll Appeal Period

101/2020 BERNADETTE POPPLETON

That the Council of the Rural Municipality of Hillsdale No. 440 extend the assessment roll appeal period by an additional 30 days in 2020 as per the Ministry of Government Relations order. Appellants may file between 9:00 a.m. April 17th, 2020 and 4:00 p.m. on June 12, 2020.

Motion Carried.

2020 Appointment of Clubroot Pest Control Officers

102/2020 JERRY PETOVELLO

That the Council of the Rural Municipality of Hillsdale No. 440 appoint the following as the Pest Control Officers for the purpose of Clubroot for 2020.

- Katey Makohoniuk
- Joanne Kwasnicki
- Betty Johnson
- Lynne Roszell
- Chelsea Neuberger
- Colleen Fenning

Motion Carried.

Pasture Rental

103/2020 TREVOR MCCREA

That the Council of the Rural Municipality of Hillsdale No. 440 accept the tender from Sabine Sloan to rent 5.42 acres of pasture land, Parcel D Plan 60B00114 Ext 0 in the Hamlet of Baldwinton, SK at a rate of \$250.00 each year for 3 years. Agreement must be made between Sabine Sloan and Nadine Holstein for use of the preexisting fence.

Motion Carried.

Beaver Control Program

104/2020 VINCE MURPHY

That the Council of the Rural Municipality of Hillsdale No. 440 authorize Pest Control Officer Glen McGladdery and Daniel Biondo to hunt beavers deemed as pests in the municipality.

Motion Carried.

Hail Withdraw

105/2020 FLOYD WHITNEY

That the Council of the Rural Municipality of Hillsdale No. 440 approves the following application for the withdraw of lands from Saskatchewan Municipal Hail:

- George & Roselyn Melchoir NW 32-44-24 W3M
SW 32-44-24 W3M

Motion Carried.

Expropriation Bylaw 5/2019 Transfer

106/2020 TREVOR MCCREA

That pursuant to the authority established pursuant to Expropriation Bylaw No. 5/2019, the Rural Municipality of Hillsdale No. 440 proceed to transfer the title of land described as SE 17-44-23- W3M Plan AG2288 Ext 0.

Motion Carried.

Expropriation Bylaw 6/2019 Transfer

107/2020 VINCE MURPHY

That pursuant to the authority established pursuant to Expropriation Bylaw 6/2019 the Rural Municipality of Hillsdale No. 440 proceed to transfer the title of land described as Blk/Par B-Plan 101643825 Ext 39.

Motion Carried.

2020 Graduation Class

108/2020 FLOYD WHITNEY

That the Council of the Rural Municipality of Hillsdale No. 440 are in favor of the Neilburg SK, 2020 Graduation Class hosting a virtual ceremony and parade in lieu of the traditional graduation service.

Motion Carried.

Bylaw 3/2020 – First Reading

109/2020 CHIP CHIBRI

That Bylaw 3/2020 being a bylaw to provide for entering into an agreement with the Cut Knife Fire Association be read a first time.

Motion Carried.

The Bylaw was read by the Administrator.

Bylaw 3/2020 – Second Reading

110/2020 BERNADETTE POPPLETON

That Bylaw 3/2020 being a bylaw to provide for entering into an agreement with the Cut Knife Fire Association be read a second time.

Motion Carried.

The Bylaw was read by the Administrator.

Bylaw 3/2020 – Third Reading Approval

111/2020 JERRY PETOVELLO

That Bylaw 3/2020 being a bylaw to provide for entering into an agreement with the Cut Knife Fire Association be given three readings at this meeting.

Motion Carried.

Unanimously.

Bylaw 3/2020 – Third Reading

112/2020 VINCE MURPHY

That Bylaw 3/2020 being a bylaw to provide for entering into an agreement with the Cut Knife Fire Association be read a third time and adopted.

Motion Carried.

The Bylaw was read by the Administrator.

Delegations

No delegations present

Adjourn

113/2020 CHIP CHIBRI

That this meeting adjourn at 11:35 a.m.

Motion Carried.


Reeve


Chief Administrative Officer

Schedule 'A' Agenda

REGULAR MEETING AGENDA
May 7, 2020

CALL TO ORDER

MEMBERS PRESENT

APPROVAL OF AGENDA

DECLARATION OF INTEREST

MINUTES

March 5, 2020 Meeting

STATEMENTS OF PREVIOUS MONTHS

Changes in Financial Position
Bank Reconciliation

ACCOUNTS

PUBLIC WORKS REPORT

CORRESPONDENCE

Ministry of Government Relations
SaskTel
W The Law Group
SGI
WSMGC
APAS
Saskatchewan Health Authority

Re: Gas Tax Fund
Re: Advise Road Works
Re: Response to COVID-19
Re: Business Recognition Assessment
Re: Minutes
Re: Updates
Re: Provincial Readiness Update
COVID-19

Ministry of Highways
SARM
NCTPC
Rivers West
Rivers West
Rivers West
TJ Consulting Ltd.
Ministry of Government Relations
SARM
Div 6 Director-Darwin Whitfield
NSRBC
Rivers West
PHO Quarterly
Cona Resources

Re: Spring Road Ban Exemptions
Re: BoxOfDocs
Re: Minutes
Re: AGM
Re: Award Recipients
Re: Membership Form
Re: TLE General Concerns Inquiry
Re: Maves Crown-Poundmaker TLE
Re: Funding PBP Programs
Re: Municipality's Concerns
Re: CAP Funding
Re: Annual General Meeting
Re: Plant Health Network News

Baytex Energy Ltd.
Big Manitou Regional Park Authority
Minister of Government Relations
Ministry of Highways
SARM
Ministry of Highways
Minister of Government Relations
SARM Division 6 PHO
Pine Island Suites
Sabine Sloan
SARM
Brenda Miller

Re: Request for Property Tax
Reduction
Re: Municipal Property Tax
Re: Grant Request
Re: 2020 Education Mill Rates
Re: Road Traffic Count
Re: Strychnine-Notice of Objection
Re: Budget Highlights
Re: Assessment Appeals Extension
Re: PCO Appointments for Clubroot
Re: Yearly Subsidy
Re: Pasture Rental
Re: Pest Biosecurity Program
Re: Request for Information

OTHER BUSINESS

- 1] Joint Administration Services Agreement
- 2] Budget
- 3] NHOM Discussions
- 4] Beaver Control Program
- 5] Hail Withdrawn
- 6] Expropriation
- 7]
- 8]

IN CAMERA

DELEGATIONS

- 1]

ADJOURNMENT

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Schedule 'B' Accounts

DD#2101-DD#2108	28,360.26
DD#2109-DD#2115	2,733.85
DD#2116-DD#2125	28,706.14
7668 Receiver General for Canada	18,930.71
7669 Brent Black	167.99
7670 Keri Bratkowski	450.00
7671 Howard Erb's Trucking Ltd.	8,752.38
7672 Municipal Employees Pension	8,549.80
7673 BAR Engineering	12,863.16
7674 Bee J's Stationers Inc.	167.00
7675 Janet Hollingshead	1,952.46
7676 Void Cheque	0.00
7677 Elaine Etson	1,200.00
7678 Heitt's Plumbing and Heating	117.66
7679 Lilydale Creek Enterprises Ltd.	832.50
7680 Voided by the Print Process	0.00
7681 Lloydminster Co-operative Ltd.	1,435.04
7682 Lloydminster Nut & Bolt	31.50
7683 Maidstone Waseca & District Fire Board	4,814.91
7684 McIntosh Garage & Auto Body Ltd.	3,180.99
7685 Meridian Source	391.13
7686 Minister of Finance	105.00
7687 North Central Transportation	250.00
7688 Nutrien Ag Solutions	4,840.98
7689 OK Tire (Marsden)	846.31
7690 Purolator Courier Ltd.	123.19
7691 Rutherford Agencies Ltd.	32.86
7692 Sabre Machining Ltd.	420.00
7693 SARM	7,337.30
7694 SGI	3,792.12
7695 Southeast College	450.00
7696 Tirecraft Lloydminster	836.12
7697 Triod Supply 2011 Ltd.	28,638.00
7698 Vercomm Wireless	367.50
7699 Village of Neilburg	341.50
7700 SK Workers Compensation Board	8,181.53
7701 WYWYA	1,450.74
7702 Xerox Canada Ltd.	216.46
7703 Zee Medical Service Co.	101.23
7704 Void Cheque	0.00
7705 Receiver General for Canada	16,822.89
7706 Municipal Employees Pension	8,336.62
7707 Keri Bratkowski	380.00
7708 Howard Erb's Trucking Ltd.	7,125.30
7709 Ryan Scoular	3,000.00
7710 Kevin Scoular	3,000.00
7711 Bee J's Stationers Inc.	167.25
7712 Brandt Tractor Saskatoon Branch	1,986.63
7713 Duke Well Services Inc.	582.75
7714 Elaine Etson	1,400.00
7715 HBI Office Plus Inc.	54.10
7716 Information Services	455.00
7717 Lilydale Creek Enterprises Ltd.	2,497.50
7718 Lloydminster Co-operative Ltd.	1,446.50
7719 Lloydminster Nut & Bolt	36.17
7720 Meridian Source	139.13
7721 M.R. Website Development	441.11
7722 Munisoft	199.55
7723 Nutrien Ag Solutions	6,370.05
7724 Praxair Canada Inc.	147.02
7725 Rutherford Agencies Ltd.	4,077.82
7726 SARM	298.41
7727 SGI	1,706.42

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7728	Shred-It International ULC	186.30
7729	Xerox Canada Ltd.	1,040.21
7730	101253828 Sask Ltd.	1,789.88
7731	ALH Contracting Ltd.	56,521.20
7732	BAR Engineering	16,329.52
7733	Karrie Blackbeard	107.90
7734	Brandt Tractor Saskatoon Branch	1,236.62
7735	Crystal Glass Ltd.	439.20
7736	Lloydminster Co-operative Ltd.	56.89
7737	McIntosh Garage & Auto Body Ltd.	6,284.29
7738	Triod Supply 2011 Ltd.	4,847.98
7739	Wood Environment & Infrastructure	790.13
7740	WYWRA	2,582.86
7741	Brandt Tractor Saskatoon Branch	6,187.82
7742	Cut Knife Recreation Board	7,000.00
7743	Lloydminster Co-operative Ltd.	6.37
7744	Lloydminster Nut & Bolt	845.25
7745	Triod Supply 2011 Ltd.	20,833.21
765790	Minister of Finance-PST	22.88
792691	Collabria	4,739.62
792692	Sask Energy	325.00
792696	Sask Energy	100.00
792697	Sask Power	673.66
792698	Sask Power	664.92
792699	Sask Power	181.21
792700	Sask Power	58.75
792701	Sask Power	60.15
792702	Sask Tel	331.45
792703	Sask Tel	181.94
793570	Minister of Finance	1,576.51
848024	Collabria	159.57
848025	Minister of Finance	257.91
848026	Sask Energy	325.00
848027	Sask Energy	100.00
848028	Sask Power	132.08
848029	Sask Power	320.33
848030	Sask Power	265.63
848031	Sask Power	58.75
848032	Sask Power	60.15
848033	Sask Tel	330.51
848034	Sask Tel	182.20

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Schedule 'C' Public Works Report

April, cool to start, warm to end.

Goodfellow Construction

- ALH has moved some equipment to site
- Bird sweep planned for May 12th

Blain Construction

- Nemanishen plans to begin next week.
- Wood is setting up the start work meeting
- Brent mowed area with new mower to test it out and help deter birds

Waseca Grid was tendered numbers ranged from \$3.8 million to 6.1 million for the project.

- Tender has not been awarded.

Gravel Pit is with Bar Engineering – Environmental Survey began April 29, 2020

A list of surveys is available.

Conrad's Road

- ALH Contracting has completed the road, project went over budget
- Survey of borrow and haul road to happen Friday or Monday
- 2 feet washed off north end area of this road (old-new construction)
- ALH still available and will cut a hill down to add to road height, should be a 2-3 day fix
- Alan Carlton's approach and culvert were placed

End of 675 South

- Washout in ditches have occurred. Backhoe should be able to fix when ground dries
- Will then lay straw following
- Grass seeding will be planned

Soft Spots around whole RM seem to be appearing more than normal.

- Could be due to wet fall and late spring.
- We are adding 2" to most, Justin doing small ones and McIntosh doing large soft spots areas.
- South end of Battery, East of Chris Husch, and Kortright slough 2" are a few bad spots.

Mulching areas done in the winter need clean up

- slashers are needed mostly

Gravel Map completed by Bob and Brent most areas they have only requested 100 yds to mile

- Council please make any additions if necessary
- Keep in mind weather and road condition will change map

Spraying for 2020 – depending on delivery and budget – please discuss - email

- Trees, grasses – total kill
- Horseradish
- Would like to work on a policy and procedure
 - o Cannot spray yards
 - o Tracking of chemical, location, time and date is important for liability
 - o How many miles to tackle in a year
 - o Width of spray
 - o Backroad width

Dust Control

- Letter plan to be sent out in May – product to be placed in June
- Roads are soft and will need to dried out before application
- Scott Serefini, Allan Carlton, David Bertoia need ripped up to improve base – maybe more
- Need to check on Hutterite road and decide watch approach to do this season

772 Grader

- Has had an antifreeze leak for quite some time and mechanic has been out several times trying to figure it out. On Monday, May 4 the motor was spewing antifreeze. Mechanic came and removed motor and it is in Saskatoon for repair – could be two weeks plus.

New mower arrived

Backhoe is to be delivered mid May.

Neilburg Fire Chief place a partial fire ban on coverage area May 2, 2020

Karrie was deployed through ASIST to help in the Incident Command for the RM of Wood Buffalo River Break Up 2020. Ice Jams caused most of the lower town site of Fort McMurray and a few surrounding areas to severely flood. She arrived April 27 and returned May 4, 2020. She was assigned to Advanced Planning and assisted in making plans for how the water may recede, security, re-entry of evacuees, repair of public works just to name a few. The experience gained will be an asset to our emergency planning. Thank you for the support to be able to do this.

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Rural Municipality of Hillsdale No. 440

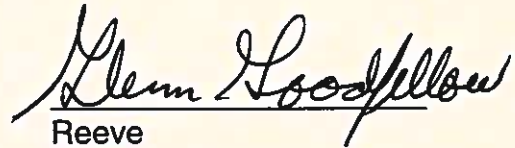
BYLAW NO. 3/2020

A BYLAW TO PROVIDE FOR ENTERING INTO AN AGREEMENT WITH THE CUT KNIFE FIRE ASSOCIATION

The Council of the Rural Municipality of Hillsdale No. 440, in the Province of Saskatchewan, enacts as follows: -

- 1] The Rural Municipality of Hillsdale No. 440 is hereby authorized to enter into an agreement with the Cut Knife Fire Association.
- 2] The Reeve and Chief Administrative Officer of the Rural Municipality of Hillsdale No. 440 are hereby authorized to sign and execute the attached agreement identified as Exhibit "A".
- 3] Bylaw No. 2/78 is hereby repealed.




Reeve


Chief Administrative Officer