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**MINUTES OF A MEETING OF THE COUNCIL OF
THE RURAL MUNICIPALITY OF HILLSDALE NO. 440,**

held in the Municipal Office at 39 L.E. Gibbons Centre Street
in Neilburg, Saskatchewan on
Thursday, December 3, 2020 at 9:00 a.m. MST.

Call to Order

Reeve Glenn Goodfellow called the meeting to order at 9:13 a.m.

Members Present

Reeve: Glenn Goodfellow
Division 1 Councillor: Trevor McCrea
Division 2 Councillor: Jerry Petovello
Division 3 Councillor: Bernadette Poppleton
Division 4 Councillor: Vincent Murphy
Division 5 Councillor: Floyd Whitney
Division 6 Councillor: Absent
Chief Administrative Officer: Janet Hollingshead
Chief Administrative Officer Trainee: Absent
Public Works Coordinator: Absent

Agenda

237/2020 FLOYD WHITNEY

That the agenda be approved with the following additions:

- APAS
- 2 Pieces of Correspondence
- Gravel Pit

Motion Carried.

Declaration of Interest

- Reeve Goodfellow declared an interest in a payment to Pam Downie.
- Councillor Murphy declared an interest in a payment to Vince Murphy.
- Councillor Whitney declared an interest in a payment to Floyd Whitney.

Minutes

238/2020 BERNADETTE POPPLETON

That the minutes of the November 12, 2020 meeting be adopted as amended.

Motion Carried.

Financial Activities

239/2020 TREVOR MCCREA

That the Statement of Financial Activities and the Bank Reconciliation for the month of November 2020 be approved as presented.

Motion Carried.

Reeve Goodfellow declared a pecuniary interest and left the meeting at 9:45 a.m.

Deputy Reeve McCrea took the chair.

Payment No. 8092

240/2020 JERRY PETOVELLO

That payment no. 8092 to Pam Downie in the amount of \$36.00 be approved for payment.

Motion Carried.

Reeve Goodfellow returned to the meeting at 9:28 a.m. and resumed the chair.

Councillor Murphy declared a pecuniary interest and left the meeting at 9:59 a.m.

Payment No. 8103

241/2020 BERNADETTE POPPLETON

That payment no. 8103 to Vince Murphy in the amount of \$1,587.98 be approved for payment.

Motion Carried.

Councillor Murphy returned to the meeting at 10:03 a.m.

Councillor Whitney declared a pecuniary interest and left the meeting at 10:05 a.m.

Payment No. 8110

242/2020 TREVOR MCCREA

That payment no. 8110 to Floyd Whitney in the amount of \$1,313.61 be approved for payment.

Motion Carried.

Councillor Whitney returned to the meeting at 10:05 a.m.

Accounts

243/2020 VINCE MURPHY

That the accounts be approved and authorized for payment and a list of cheques numbered 8082-8113 inclusive and payroll direct deposits 2243-2260 inclusive and online payments 262148-262158 totaling \$317,149.07 be presented in Schedule 'B' to these minutes.

Motion Carried.

CAO Hollingshead presented the public works report as disclosed in Schedule 'C' to these minutes.

Correspondence

- | | |
|---|-------------------------------------|
| APAS | Re: Update |
| APAS | Re: 2021 Membership |
| SARM | Re: Lieutenant Governor's Award |
| SARM | Re: Municipal Tax Policy-Crown Land |
| Government Relations | Re: Board of Revision |
| North Central Transportation Planning Committee | Re: Minutes |
| SARM | Re: Scholarship |
| Government Relations | Re: Elected Officials |
| SARM | Re: 2021 Convention Resolutions |
| SARM | Re: Municipalities of Saskatchewan |
| Fuel Lock | Re: Monitor Fuel |
| Praxair | Re: Rate Increase |
| SARM | Re: Property Assessment Appeal |
| Holm Raiche Oberg | Re: Engagement Letter |
| Government of Saskatchewan | Re: Winter Weight Season |

Auditor Appointment

244/2020 VINCE MURPHY

That the firm Holm Raiche Oberg be appointed as auditor for 2021.

Motion Carried.

NWMA Representative

245/2020 BERNADETTE POPPLETON

That the Glenn Goodfellow be appointed as representative of the Rural Municipality of Hillsdale No. 440 to the North West Municipalities Association for 2021.

Motion Carried.

NHOM Representative

246/2020 FLOYD WHITNEY

That Glenn Goodfellow be appointed as representative of the Rural Municipality of Hillsdale No. 440 to the Northwest Heavy Oil Committee for 2021.

Motion Carried.

Big Manitou Park Representative

247/2020 TREVOR MCCREA

That Paul Rutherford be appointed as the representative to the Big Manitou Park for the Rural Municipality of Hillsdale No. 440 for 2021.

Motion Carried.

Weed Inspector

248/2020 TREVOR MCCREA

That Justin O'Beirne be appointed as weed inspector for 2021.

Motion Carried.

Plant Health Officer

249/2020 BERNADETTE POPPLETON

That Coleen Fenning be appointed as the plant health officer for the Rural Municipality of Hillsdale No. 440 for 2021.

Motion Carried.

Lakeland Library Board Representative

250/2020 TREVOR MCCREA

That Wendy Worman be appointed as representative of the Rural Municipality of Hillsdale No. 440 to the Lakeland Library Regional Board for 2021.

Motion Carried.

Highway 40 Health Holdings

251/2020 BERNADETTE POPPLETON

That Jerry Petovello be appointed as representative of the Rural Municipality of Hillsdale No. 440 to the Highway 40 Health Holdings Board for 2021.

Motion Carried.

Cut Knife Fire Board Representative

252/2020 VINCE MURPHY

That Trevor McCrea be appointed as representative of the Rural Municipality of Hillsdale No. 440 to the Cut Knife and District Fire Association for 2021.

Motion Carried.

Council Committees

253/2020 FLOYD WHITNEY

That the following committees be appointed for 2021:

Finance-Glenn Goodfellow, Chip Chibri, Jerry Petovello and Bernadette Poppleton

Bylaw 4/84-Glenn Goodfellow and Bernadette Poppleton

Human Resources-Glenn Goodfellow, Chip Chibri, Floyd Whitney and Trevor McCrea

Road-Glenn Goodfellow, Vince Murphy, Jerry Petovello and Trevor McCrea (alternate)

Machinery-Glenn Goodfellow, Vince Murphy, Jerry Petovello and Trevor McCrea

Asset Management-Glenn Goodfellow, Trevor McCrea, Floyd Whitney, Jerry Petovello and Bernadette Poppleton

Motion Carried.

Neilburg Fire Board Representative

254/2020 FLOYD WHITNEY

That Miles O'Grady, Brian Gibb and Scott Downie be appointed as representative of the Rural Municipality of Hillsdale No. 440 to the Neilburg Fire Board for 2021.

Motion Carried.

Maidstone Waseca Fire Board Representative

255/2020 TREVOR MCCREA

That Laurie Wakefield be appointed as representative of the Rural Municipality of Hillsdale No. 440 to the Maidstone Waseca Fire Board for 2021.

Motion Carried.

Office Holiday Hours

256/2020 BERNADETTE POPPLETON

That the Council of the Rural Municipality of Hillsdale No. 440 implement the following holiday schedule for the Municipal Office located at 39 L.E. Gibbons Centre Street:

Thursday, December 24, 2020	Closed
Friday, December 25, 2020	Closed
Thursday, December 31, 2020	8:30 a.m. to 4:30 p.m.
Friday, January 1, 2021	Closed

Motion Carried.

2021 Meeting Schedule

257/2020 VINCE MURPHY

That the 2021 meeting schedule of the Council of the Rural Municipality of Hillsdale No. 440 be as follows:

- Thursday, January 14, 2021
- Thursday, February 4, 2021
- Thursday, March 4, 2021
- Thursday, April 8, 2021
- Thursday, May 6, 2021
- Thursday, June 3, 2021
- Thursday, July 8, 2021
- Thursday, August 5, 2021
- Thursday, September 9, 2021
- Thursday, October 7, 2021
- Thursday, November 4, 2021
- Thursday, December 9, 2021

Motion Carried.

Tax Enforcement-6 Month Notice

258/2020 TREVOR MCCREA

That the Council of the Rural Municipality of Hillsdale No. 440 authorize CAO Hollingshead to begin tax proceedings on the expiration of 6 months since the tax lien was applied on the following properties:

- | | |
|--------------------------------|--------------------------------|
| NE 27-43-24-3 Ext 0 | NW 27-43-24-3 Ext 0 |
| SE 34-43-24-3 Ext 0 | SW 34-43-24-3 Ext 0 |
| NW 23-44-23-3 Ext 0 | SE 23-44-23-3 Ext 0 |
| SW 33-44-23-3 Ext 0 | NW 31-44-24-3 Ext 6 |
| NW 17-44-25-3 Ext 0 | SE 4-45-23-3 Ext 1 & Ext 2 |
| SW 12-45-23-3 Ext 0 | SW 13-45-23-3 Ext 0 |
| SW 15-45-24-3 Ext 1 & Ext 2 | Blk/Par A Plan 710B00067 Ext 0 |
| SE 33-45-24-3 Ext 0 | SW 34-45-24-3 Ext 0 |
| NE 13-45-25-3 Ext 0 | NW 13-45-25-3 Ext 7 & Ext 9 |
| NE 14-45-25-3 Ext 9 | NW 14-45-25-3 Ext 0 |
| SW 14-45-25-3 Ext 1 & Ext 2 | SE 20-45-25-3 Ext 0 |
| SE 23-45-25-3 Ext 0 | SW 24-45-25 Ext 0 |
| SE 25-45-25-3 Ext 0 | SW 25-45-25-3 Ext 0 |
| Blk/Par A Plan 102129689 Ext 0 | |

Motion Carried.

Land Purchase

259/2020 JERRY PETOVELLO

That Reeve Goodfellow and CAO Hollingshead be authorized to complete the land purchase of N1/2 17-46-24 W3M.

Motion Carried.

Fire Dispatch Services

260/2020 TREVOR MCCREA

That Reeve Goodfellow and CAO Hollingshead be authorized to sign the agreement with Saskatchewan Public Safety Agency for fire dispatch services.

Motion Carried.

Delegations

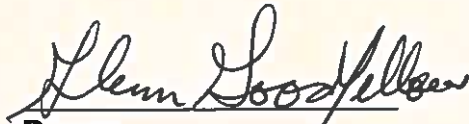
- None

Adjourn

261/2020 JERRY PETOVELLO

That this meeting adjourns at 12:30 p.m.

Motion Carried.


Reeve


Chief Administrative Officer

Schedule 'A' Agenda

REGULAR MEETING AGENDA
December 3, 2020

CALL TO ORDER

MEMBERS PRESENT

APPROVAL OF AGENDA

DECLARATION OF INTEREST

MINUTES

November 12, 2020 Meeting

STATEMENTS OF PREVIOUS MONTH

Changes in Financial Position
Bank Reconciliation

ACCOUNTS

PUBLIC WORKS REPORT

CORRESPONDENCE

APAS	Re: Update
APAS	Re: 2021 Membership
SARM	Re: Lieutenant Governor's Award
SARM	Re: Municipal Tax Policy-Crown Land
Government Relations	Re: Board of Revision
David Meynberg	Re: The Watchtower Magazine
North Central Transportation Planning Committee	Re: Minutes
SARM	Re: Scholarship
Government Relations	Re: Elected Officials
SARM	Re: 2021 Convention Resolutions
SARM	Re: Municipalities of Saskatchewan
Fuel Lock	Re: Monitor Fuel
Praxair	Re: Rate Increase
SARM	Re: Property Assessment Appeal
Holm Raiche Oberg	Re: Engagement Letter
Government of Saskatchewan	Re: Winter Weight Season

OTHER BUSINESS

- 1] Council Appointments and Committees
- 2] 2021 Meeting Schedule
- 3] Office Holiday Hours
- 4] Tax Enforcement
- 5]

IN CAMERA

DELEGATIONS

1]

2]

ADJOURNMENT

Schedule 'B' Accounts

DD#2243	1,448.41
DD#2244-DD#2250	3,944.60
DD#2251-DD#2260	35,099.03
8082 Receiver General for Canada	15,045.99
8083 Municipal Employees Pension Plan	9,983.68
8084 Keri Bratkowski	260.00
8085 Howard Erb's Trucking Ltd.	9,223.31
8086 ACP Applied Products	17,228.75
8087 ALH Contracting Ltd.	35,896.04
8088 BAR Engineering	10,358.82
8089 beePlus Workplace Solutions	12.87
8090 Brandt Tractor Saskatoon Branch	506.60
8091 Canadian Dewatering LP	79,218.34
8092 Pam Downie	36.00
8093 Elaine Eton	1,200.00
8094 Fort Garry Industries Ltd.	125.95
8095 Information Services Corp	304.40
8096 Edmonton Kenworth Ltd.	89.21
8097 Lafrentz Road Marking	1,188.81
8098 Voided by the Print Process	0.00
8099 Lloydminster Co-operative Ltd.	8,625.93
8100 Glen McGladdery	11,040.63
8101 McIntosh Garage & Auto Body Ltd.	5,459.41
8102 Ministry of Agriculture	12,748.79
8103 Vince Murphy	1,587.98
8104 Neilburg Composite School	80.00
8105 Nutrien Ag Solutions	23,096.62
8106 Pat Gibbons Ltd.	140.68
8107 Rhinehart Tire Ltd.	315.51
8108 Void-Incorrect Amount	0.00
8109 Texas Refinery Corp. of Canada	904.65
8110 Floyd Whitney	1,313.61
8111 Wood Environment & Infrastructure	894.61
8112 Xerox Canada Ltd.	324.09
8113 Glenn Goodfellow	6,000.00
262148 Collabria	2,845.12
262149 Minister of Finance	12,310.93
262150 Minister of Finance	6,407.18
262151 Sask Energy	325.00
262152 Sask Energy	85.00
262153 Sask Power	436.49
262154 Sask Power	406.43
262155 Sask Power	58.75
262156 Sask Power	46.39
262157 Sask Tel	343.21
262158 Sask Tel	181.25

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Schedule 'C' Public Works Report

November brought us SNOW, but it also was mild.

The first snowfall gave us some grief as it was hard on the top but soft and melted underneath.

- This made it hard to scrape just snow off roads, gravel came off too.
- Bumps were tough to avoid, but our crew have been working on the bad spots.

Snow Trapping began and is helping the drifting in many spots.

Gravel Pit Report to follow meeting – will share when available
Boring may be our next option to discover what is further below dug test holes

Pumping project to lower slough at 442.16 ended on Nov 14 as water in slough was getting hard to reach with suction hose.

- Our Equipment and Labour cost \$12,764.25
- Pump, hose and labour cost \$79,218.34
 - o Total \$91,982.59

New road signs have been placed for our named roads. In 2021 the yard sites that require address changes will receive notice and new signs.

- Once ministry of Highways completes road naming we will proceed with ISC comparison to ensure both entities have correct names

Spraying Analysis 2020

230 miles were sprayed (includes Neilburg Airport)

- Our Labour Cost \$2,823.04 (87.27 hrs x \$32.35) [\$12.27/mile]
- Equipment Cost \$8,866.19
 - o (87.27 hrs x (2014 truck \$37.60 + Sprayer \$64.00)) [38.55/mile]
- Round-up/Restore/Breaker Chemical \$4,466.35 [19.42/mile]
 - o Total cost of \$16,155.58 or \$70.24/mile

Equipment

- A rock got stuck in between the fuel tank and transmission tank on the Kenworth. It rubbed a hole in the fuel tank, this was repaired this week.
- Grader 772 is waiting for repair. The oil sample showed some issues, Brandt mechanic thinks it may be the water pump
- Brent is starting winter maintenance on other equipment
- Because of lots of gravel ending up in the ditches this snow season, crew has been discussing a Reclaimer vs Grader Purchase. May have to look into this more.

Future construction planning

- Once maps are returned I can determine priority list.

Covid-19

- November 18, Office Staff began working rotationally in office and at home. You may use cell phones or email to contact them while they are working from home offices.
- A schedule has been shared with you and plans are to continue this until January 4, 2021. Unless otherwise changes mandate.