

4-11

**MINUTES OF A MEETING OF THE COUNCIL OF
THE RURAL MUNICIPALITY OF HILLSDALE NO. 440,**

held in the Municipal Office at 39 L.E. Gibbons Centre Street
in Neilburg, Saskatchewan on
Thursday, October 8, 2020 at 9:00 a.m. MST.

Call to Order

Reeve Glenn Goodfellow called the meeting to order at 9:10 a.m.

Members Present

Reeve: Glenn Goodfellow
Division 1 Councillor: Trevor McCrea
Division 2 Councillor: Jerry Petovello
Division 3 Councillor: Bernadette Poppleton
Division 4 Councillor: Vincent Murphy
Division 5 Councillor: Floyd Whitney
Division 6 Councillor: Chip Chibri
Chief Administrative Officer: Janet Hollingshead
Chief Administrative Officer Trainee: Kathleen McGladdery
Public Works Coordinator: Karrie Blackbeard

Agenda

195/2020 VINCE MURPHY

That the agenda be approved with the following additions:

- Provincial Election-Deputy Returning Officer
- Subdivision-NW 12-43-24 W3M
- Scott Serafini Culvert
- Strathcona Approach

Motion Carried.

Declaration of Interest

Reeve Goodfellow declared a pecuniary interest in payment to Pam Downie.

Minutes

196/2020 BERNADETTE POPPLETON

That the minutes of the September 3, 2020 meeting be adopted as circulated.

Motion Carried.

Financial Activities

197/2020 FLOYD WHITNEY

That the Statement of Financial Activities and the Bank Reconciliation for the month of September 2020 be approved as presented.

Motion Carried.

Reeve Goodfellow declared a pecuniary interest in payment # 7983 to Pam Downie in the amount of \$18.00 and left the meeting at 10:12 a.m.

Payment #7983

198/2020 BERNADETTE POPPLETON

That payment #7983 to Pam Downie in the amount of \$18.00 be approved for payment.

Motion Carried.

Reeve Goodfellow returned to the meeting at 10:14 a.m.

Accounts

199/2020 TREVOR MCCREA

That the accounts be approved and authorized for payment and a list of cheques numbered 7946-8001 inclusive and payroll direct deposits 2203-2222 inclusive and online payments 135816-135828 totaling \$614,330.37 be presented in Schedule 'B' to these minutes.

Motion Carried.

Public Works Coordinator Blackbeard presented the public works report as disclosed in Schedule 'C' to these minutes.

Correspondence

- | | |
|---|--------------------------------------|
| Saskatchewan Parks & Recreation | Re: Annual Conference |
| Saskatchewan Parks & Recreation | Re: Investing in Recreation |
| West Central Municipal Government Committee | Re: Minutes |
| Saskatchewan 4-H Foundation | Re: Supporter Newsletter |
| Farm & Food Care Saskatchewan | Re: Celebrate Ag |
| North Central Transportation Planning Committee | Re: Minutes |
| <u>Green Aero Tech</u> | <u>Re: Gravel Inventory Specials</u> |
| Sask Assessment Management Agency | Re: 2020 Primary Audit Report |
| Village of Neilburg | Re: Color Run Donation Request |
| APAS | Re: Provincial Election Priorities |
| Agriculture Health & Safety | Re: Letter of Support |
| Sask Heavy Construction Assoc. | Re: Upgrade Roads |
| Saskatchewan 4-H Foundation | Re: Farm Forum Event |
| Saskatchewan 4-H Foundation | Re: Thank You Letter |
| Ministry of Government Relations | Re: Safe Restart Program (SRP) |

Donation Request

200/2020 JERRY PETOVELLO

That the Council of the Rural Municipality of Hillsdale No. 440 consent to a request from the Village of Neilburg to match their monetary donation of \$500.00 for the purchase of t-shirts for the Brennan Olsen Color Run hosted by the Neilburg Composite School.

Motion Carried.

Letter of Support

201/2020 CHIP CHIBRI

That the Council of the Rural Municipality of Hillsdale No. 440 forward a letter of support to the Canadian Centre for Health and Safety in Agriculture indicating support for a proposed project on mental health and sleep issues in rural Saskatchewan.

Motion Carried.

Outstanding Invoices Added to Taxes

202/2020 BERNADETTE POPPLETON

That the Council of the Rural Municipality of Hillsdale No. 440 send a registered letter to Todd and Nicole Bertoia requesting payment of outstanding invoices no. 2019-00065 and 2019-00177 totaling \$92.00. Should the invoices remain unpaid by November 15, 2020 as per *The Municipalities Act* Sec 369(1)(f) the outstanding amount will be applied to their taxes on or before December 20, 2020.

Motion Carried.

Bylaw 8/2020 – First Reading

203/2020 TREVOR MCCREA

That Bylaw 8/2020 being a bylaw to provide for borrowing the sum of nine million dollars (\$9,000,000.00) by way of debentures for the purpose of financing a gravel pit acquisition for the Rural Municipality of Hillsdale No. 440 be given a first reading.

Motion Carried.

The Bylaw was read by the Administrator.

Bylaw 8/2020 – Second Reading

204/2020 FLOYD WHITNEY

That Bylaw 8/2020 being a bylaw to provide for borrowing the sum of nine million dollars (\$9,000,000.00) by way of debentures for the purpose of financing a gravel pit acquisition for the Rural Municipality of Hillsdale No. 440 be given a second reading.

Motion Carried.

The Bylaw was read by the Administrator.

Bylaw 8/2020 – Third Reading Approval

205/2020 VINCE MURPHY

That Bylaw 8/2020 being a bylaw to provide for borrowing the sum of nine million dollars (\$9,000,000.00) by way of debentures for the purpose of financing a gravel pit acquisition for the Rural Municipality of Hillsdale No. 440 be given three readings at this meeting.

Motion Carried.
Unanimously.

Bylaw 8/2020 – Third Reading

206/2020 JERRY PETOVELLO

That Bylaw 8/2020 being a bylaw to provide for borrowing the sum of nine million dollars (\$9,000,000.00) by way of debentures for the purpose of financing a gravel pit acquisition for the Rural Municipality of Hillsdale No. 440 be read a third time and adopted.

Motion Carried.

The Bylaw was read by the Administrator.

Provincial Election DRO-Tracey Zweifel

207/2020 TREVOR MCCREA

That the Council of the Rural Municipality of Hillsdale No. 440 allow Finance Officer Zweifel to attend election day training in Waseca, SK on Friday, October 23, 2020 and to act as the Deputy Returning Officer for the Saskatchewan Provincial Election on Monday, October 26, 2020.

Motion Carried.

Amend Resolution #167/2020

208/2020 CHIP CHIBRI

That the Council of the Rural Municipality of Hillsdale No. 440 amend resolution #167/2020 changing the obligated installment amount to be \$5,000.00 payable by Ulmer Construction Inc. on the 15th of each month beginning October 15, 2020 with the final payment of \$4,887.79 to be received on January 15, 2023.

Motion Carried.

Subdivision Approval

209/2020 TREVOR MCCREA

That the Council of the Rural Municipality of Hillsdale No. 440 approve for municipal purposes the Application identified as Community Planning file R0623-20S, to subdivide one parcel of 50.02 acres within NW 13-43-24 W3M, under Objective 3.7.2.2 Single Parcel Country Residential Policy (d)(ii) Development Standards within The Official Community Plan, and that we recommend approval by Community Planning.

Motion Carried.

**STRATHCONA RESOURCES (S109074)
REQUEST TO UTILIZE AN EXISTING APPROACH**

Surface Location W ½ 3-43-25 W3M

210/2020 BERNADETTE POPPLETON

That we acknowledge the request from Strathcona Resources Ltd. to utilize an existing approach and to construct a riser and access road with the well site in W ½ 3-43-25 W3M with the following stipulations:-

- the RM's Industrial Road Use Agreement is signed by a Strathcona Resources Ltd. representative
- that the approach have a minimum top width of thirty feet and 5:1 side slopes
- any structures, machinery or other objects shall not be placed within one hundred and fifty feet from the centerline of the road allowance.

Motion Carried.

Reimburse Scott Serafini

211/2020 TREVOR MCCREA

That the Council of the Rural Municipality of Hillsdale No. 440 reimburse Scott Serafini for the purchase of culvert in the amount of \$443.37 for Railway Avenue in Baldwinton.

Motion Carried.

Delegations

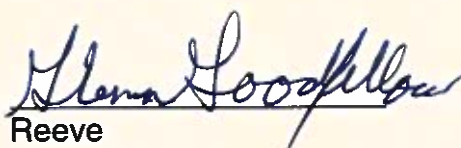
- RCMP Sergeant Robinson
- Ryan Domotor

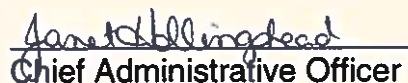
Adjourn

212/2020 VINCE MURPHY

That this meeting adjourns at 12:08 p.m.

Motion Carried.


Reeve


Chief Administrative Officer

Schedule 'A' Agenda

**REGULAR MEETING AGENDA
October 8, 2020**

CALL TO ORDER

MEMBERS PRESENT

APPROVAL OF AGENDA

DECLARATION OF INTEREST

MINUTES

September 3, 2020 Meeting

STATEMENTS OF PREVIOUS MONTH

Changes in Financial Position
Bank Reconciliation

ACCOUNTS

PUBLIC WORKS REPORT

CORRESPONDENCE

Saskatchewan Parks & Recreation	Re: Annual Conference
Saskatchewan Parks & Recreation	Re: Investing in Recreation
West Central Municipal Government Committee	Re: Minutes
Saskatchewan 4-H Foundation	Re: Supporter Newsletter
Farm & Food Care Saskatchewan	Re: Celebrate Ag
North Central Transportation Planning Committee	Re: Minutes
<u>Green Aero Tech</u>	<u>Re: Gravel Inventory Specials</u>
Sask Assessment Management Agency	Re: 2020 Primary Audit Report
Village of Neilburg	Re: Color Run Donation Request
APAS	Re: Provincial Election Priorities
Agriculture Health & Safety	Re: Letter of Support
Sask Heavy Construction Assoc.	Re: Upgrade Roads
Saskatchewan 4-H Foundation	Re: Farm Forum Event
Saskatchewan 4-H Foundation	Re: Thank You Letter
Ministry of Government Relations	Re: Safe Restart Program (SRP)

OTHER BUSINESS

- 1] Outstanding Accounts Receivable Invoice
- 2] Bylaw 8/2020-Borrowing Bylaw
- 3] Oil Well Report
- 4]

IN CAMERA

DELEGATIONS

- 1]

ADJOURNMENT

Schedule 'B' Accounts

DD#2203-DD#2209	3,602.40
DD#2210-DD#2222	36,173.24
7946 Neilburg Composite School	500.00
7947 Baldwinton Community Hall	3,200.00
7948 Receiver General for Canada	15,197.86
7949 Receiver General for Canada	1,145.67
7950 Municipal Employees Pension Plan	9,966.66
7951 Keri Bratkowski	340.00
7952 Howard Erb's Trucking Ltd.	8,471.19
7953 Minister of Finance	100.00
7954 Bee J's Stationers Inc.	469.37
7955 Karrie Blackbeard	76.70
7956 Canadian Dewatering LP	1,456.84
7957 Carlton Land & Cattle Co. Ltd.	90.96
7958 Cut Knife Courier	187.03
7959 Elaine Eton	1,487.50
7960 Fort Garry Industries Ltd.	282.45
7961 John Deere Financial Inc.	65.30
7962 Lilydale Creek Enterprises Ltd.	4,828.50
7963 Voided by the print process	0.00
7964 Lloydminster Co-operative Ltd.	2,213.94
7965 Ashton Mantie	219.58
7966 Munisoft	114.45
7967 Nutrien Ag Solutions	13,505.90
7968 Nutbrown Brothers Trenching	84.00
7969 Justin O'Beime	48.10
7970 OK Tire (Marsden)	30.53
7971 SARM	408.50
7972 Shred-It International ULC	429.86
7973 Sperle's Tire & Battery Ltd.	463.37
7974 Triod Supply 2011 Ltd.	1,151.74
7975 Village of Neilburg	234.00
7976 Xerox Canada Ltd.	837.88
7977 Dustin Zweifel	60.00
7978 Baldwinton Community Hall	1,800.00
7979 BAR Engineering	50,031.69
7980 Brent Black	120.00
7981 Brandt Tractor Saskatoon Branch	1,951.30
7982 Cut Knife Courier	55.79
7983 Pam Downie	18.00
7984 Brandon Ducherer	2,126.25
7985 Randy Flicek	5,331.37
7986 Gord Krismer & Associates Ltd.	123.15
7987 H2Safety Services Inc.	1,102.50
7988 Lilydale Creek Enterprises Ltd.	3,996.00
7989 Voided by the print process	0.00
7990 Voided by the print process	0.00
7991 McIntosh Garage & Auto Body Ltd.	115,779.48
7992 McIntosh Garage & Auto Body Ltd.	25,741.21
7993 Ministry of Highways & Infrastructure	721.50
7994 Sperle's Tire & Battery Ltd.	8,339.37
7995 Triod Supply 2011 Ltd/	1,605.92
7996 Urlacher & Sons Construction	69,300.00
7997 Village of Neilburg	234.00
7998 Wood Environmental & Infrastructure	4,933.34
7999 ALH Contracting Ltd.	159,487.01
8000 Saskatchewan Municipal Board	5,210.00
8001 Scott Serafini	443.37
135816 Collabria	1,540.59
135817 Minister of Finance	12,460.57
135818 Minister of Finance	1,882.75
135819 Sask Energy	325.00
135820 Sask Energy	100.00

135821 Sask Power	137.69
135822 Sask Power	360.81
135823 Sask Power	184.20
135824 Sask Power	58.75
135825 Sask Power	25.19
135826 Sask Tel	342.87
135827 Sask Tel	181.25
135828 Sask Municipal Hail Insurance Ass.	30,835.93
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ASD

Schedule 'C' Public Works Report

September saw the weather cool off, school started and harvest began and is nearing the end.

Goodfellow Construction

- Sept 25, final inspection and sign off
- ALH had a few culverts to tidy, rocks to pick, silt fence to fix and complete work on a spot over a gas line.
- Grass seeding to be done this fall
- Fencing surveys are being done

Blain Construction

- Fencing completed

Waseca Grid

- Pavement began Sept 24
- Final inspection is Friday, October 9, 2020 at 2:00 pm

RM Crew Construction

- Patched Lilydale (67 holes), Ducherer Road (35 holes), and Baldwinton Grid (19 holes)
- Replace concrete culvert near Earl Ducherer's
- Fixed spot west of Jerry Petovello's
- Fixed spot west of Terry Carlton's
- Road East of Blain's had a combine slide off edge into slough.
 - o Large rut left. Crew fixed it quickly.
- Fix road by slough north of Conrad's and back slopes
- Fixed Summer road as the area dried up
- Fixed washout south of ecology pit, north of Bertoia's
- Finished Bertoia ditch – line locate took over a month
- Filled in borrow at Sorenson's from building approach
- Built approach for Sawtell's

Mowing continues with completing Highway mowing.

Machinery

- Rhino Mower is not performing as well as hoped, options going forward

Incident Report

Future construction planning, council please survey divisions and advise of trouble areas

Succession Planning, looking forward to future, retirement, replacement, training

Covid-19

- More cases around province with school starting and people not social distancing as well as before.
- SHA suggesting to be more aware, continue protocols
- Be careful when planning for upcoming elections

ASIST AGM Sept 25/20

- 2020 was busy with 2 deployments
 - o Fort McMurray Flood
 - o Lac La Biche Flooding
- I was voted back in as Director at Large for another 2-year term
- Borderlands EPP is being pushed forward by AEMA – nothing from SK on it
- Upcoming training for position specific areas

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Rural Municipality of Hillsdale No. 440

BYLAW 8/2020


A BYLAW TO PROVIDE FOR BORROWING THE SUM OF NINE MILLION AND 00/100 DOLLARS (\$9,000,000.00) BY WAY OF DEBENTURES FOR THE PURPOSE OF FINANCING A GRAVEL PIT ACQUISITION

WHEREAS it is desirable and necessary to borrow the sum of NINE MILLION AND 00/100 DOLLARS (\$9,000,000.00) for the purpose of financing a gravel pit acquisition; to be secured by the issue of debentures.

WHEREAS the amount of the taxable assessment of the Rural Municipality of Hillsdale No. 440 according to the last revised assessment roll for the year 2019 is the sum of ONE HUNDRED SIXTY-EIGHT MILLION TWO HUNDRED THIRTY-NINE THOUSAND TWO HUNDRED EIGHTY-THREE AND 00/100 DOLLARS (\$168,239,283.00); and

WHEREAS the amount of the long term debt of the Rural Municipality of Hillsdale No. 440 is the sum of Nil (\$0.00); no part of which either principal or interest is in arrears; and

NOW THEREFORE, Council for the Rural Municipality of Hillsdale No. 440 in the Province of Saskatchewan enacts as follows:

1. **THAT** for the purpose previously mentioned there shall be borrowed on the credit of the Rural Municipality of Hillsdale No. 440 at large the sum of NINE MILLION AND 00/100 DOLLARS (\$9,000,000.00) of lawful money of Canada, and debentures shall be issued therefor, bearing interest at the rate of one point sixty-five per centum (1.650%) per annum, payable yearly, having coupons attached thereto for the payment of the instalments of principal and interest due in each of the years of the currency of the said debentures.
 2. **THE** said debentures shall bear date of the 1st day of December, 2020, and the coupons attached thereto representing the respective instalments of principal and interest shall mature on the 1st day of December 2021 to 2030 inclusive respectively. The said coupons shall be payable in lawful money of Canada, at the principal office of the Synergy Credit Union in Lloydminster, Saskatchewan, in Canada.
 3. **THE** debentures shall be sealed with the seal of the Rural Municipality of Hillsdale No. 440 and shall be signed by the Reeve and Treasurer and the coupons attached to the said debentures shall each bear the signatures of the Reeve and Treasurer. With the exception of the signature of the Treasurer certifying to the registration of the debentures in the securities register of the Rural Municipality of Hillsdale No. 440, the signatures of the Reeve and Treasurer on the said debentures and on the coupons attached thereto may be reproduced by lithographing or printing or any other method of mechanical reproduction.
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- 4. **DURING** the currency of the said debentures the sum of NINE HUNDRED EIGHTY-THREE THOUSAND SIX HUNDRED SEVENTY-NINE AND 06/100 DOLLARS (\$983,679.06) shall be raised annually for the payment of the debt and interest. The source or sources of money to be used to pay the principal and interest owing under this bylaw will be revenue derived from taxes.

In any event, any other available source of revenue may be used.

- 5. **THIS BYLAW** shall come into force and take effect on the date of approval being issued by the Saskatchewan Municipal Board, Local Government Committee.



Allen Soodellen
Reeve

Ganet Abbinghead
Chief Administrative Officer