

**MINUTES OF A MEETING OF THE COUNCIL OF
THE RURAL MUNICIPALITY OF HILLSDALE NO. 440,**

held in the Municipal Office at 39 L.E. Gibbons Centre Street
in Neilburg, Saskatchewan on

Thursday, September 3, 2020 at 9:00 a.m. MST.

Call to Order

Reeve Glenn Goodfellow called the meeting to order at 9:06 a.m.

Members Present

Reeve: Glenn Goodfellow
Division 1 Councillor: Trevor McCrea
Division 2 Councillor: Absent
Division 3 Councillor: Bernadette Poppleton
Division 4 Councillor: Vincent Murphy
Division 5 Councillor: Floyd Whitney
Division 6 Councillor: Chip Chibri
Chief Administrative Officer: Janet Hollingshead
Chief Administrative Officer Trainee: Kathleen McGladdery
Public Works Coordinator: Karrie Blackbeard

Agenda

175/2020 CHIP CHIBRI

That the agenda be approved with the following additions:

- Salvaging Hay in Ditches
- Clubroot
- Borrowing

Motion Carried.

Declaration of Interest

None

Minutes

176/2020 BERNADETTE POPPLETON

That the minutes of the August 6, 2020 meeting be adopted as circulated.

Motion Carried.

Financial Activities

177/2020 FLOYD WHITNEY

That the Statement of Financial Activities and the Bank Reconciliation for the month of August 2020 be approved as presented.

Motion Carried.

Accounts

178/2020 VINCE MURPHY

That the accounts be approved and authorized for payment and a list of cheques numbered 7895-7945 inclusive and payroll direct deposits inclusive 2183-2202 and online payments 75416, 75418-75428 totaling \$708,428.53 be presented in Schedule 'B' to these minutes.

Motion Carried.

Public Works Coordinator Blackbeard presented the public works report as disclosed in Schedule 'C' to these minutes.

Correspondence

Ministry of Government Relations	Re: Gas Tax Fund
Ministry of Government Relations	Re: MEEP Funding Received
AB/SK Incident Support Team	Re: Annual Meeting
APAS	Re: Election
Capital I Industries	Re: Road Maintenance Equipment
Farm & Food Care Sask.	Re: Restructuring Announcement
Canadian Agricultural Partnership	Re: Plant Health Network News
Honourable Larry Doke, MLA	Re: MLA Election
Saskatchewan Health Authority	Re: Sewage Compliant Baldwinton
SAMA	Re: Annual Meeting
SARM	Re: March Convention
Nutrien Ag Solutions	Re: Letter of Appreciation
Saskatchewan 4-H	Re: Financial Support
West Lake Energy Corp.	Re: Karve Energy Inc.
Strathcona Resources Ltd.	Re: Cona & Strath Resources Amalgamation
Northwest Municipalities Assoc.	Re: Minutes

Sewage Complaint in Baldwinton

179/2020 FLOYD WHITNEY

That the Council of the Rural Municipality of Hillsdale No. 440 respond to the Saskatchewan Health Authority advising that as per Bylaw 8/2005, a bylaw to provide for the abatement of nuisances in the Rural Municipality of Hillsdale No. 440, does not provide for sewage as a nuisance. The Rural Municipality of Hillsdale No. 440 is not the local authority within The Private Sewage Works Regulations and therefore does not have jurisdiction in investigating drainage concerns relating to private sewage disposal within the municipality. It is recommended that the affected land owners continue to involve the Saskatchewan Health Authority to reach a satisfying solution.

Motion Carried.

Saskatchewan 4-H Foundation Support

180/2020 CHIP CHIBRI

That the Council of the Rural Municipality of Hillsdale No. 440 provide support to the Saskatchewan 4-H Foundation with a financial donation of \$250.00.

Motion Carried.

Bylaw 6/2020 – First Reading

181/2020 FLOYD WHITNEY

That Bylaw 6/2020 being a bylaw to provide for the establishing of a rural addressing system in the Rural Municipality of Hillsdale No. 440 be given a first reading.

Motion Carried.

The Bylaw was read by the Administrator.

Bylaw 6/2020 – Second Reading

182/2020 BERNADETTE POPPLETON

That Bylaw 6/2020 being a bylaw to provide for the establishing of a rural addressing system in the Rural Municipality of Hillsdale No. 440 be given a second reading.

Motion Carried.

The Bylaw was read by the Administrator.

Bylaw 6/2020 – Third Reading Approval

183/2020 TREVOR MCCREA

That Bylaw 6/2020 being a bylaw to provide for the establishing of a rural addressing system in the Rural Municipality of Hillsdale No. 440 be given three readings at this meeting.

Motion Carried.
Unanimously.

Bylaw 6/2020 – Third Reading

184/2020 CHIP CHIBRI

That Bylaw 6/2020 being a bylaw to provide for the establishing of a rural addressing system in the Rural Municipality of Hillsdale No. 440 be read a third time and adopted.

Motion Carried.

The Bylaw was read by the Administrator.

Seasonal Layoff Notice

185/2020 TREVOR MCCREA

That the Council of the Rural Municipality of Hillsdale No. 440 deliver notice of seasonal layoff on or before September 11, 2020 to the following equipment operators Ryan Scoular, Harold Durning and Justin O'Beirne.

Motion Carried.

Turnbull Tax Compromise

186/2020 TREVOR MCCREA

That the Council of the Rural Municipality of Hillsdale No. 440 grant a tax compromise to Gaye and Lisa Turnbull to reflect the agreement to adjust assessment provided by the Saskatchewan Assessment Management Agency as follows:

Roll No. 1339

	Municipal	School	Total
Tax Levy	16,631.55	2,123.84	18,755.39
Agree to Adj	1,241.60	511.02	1,752.62
Compr	<u>\$15,389.95</u>	<u>\$1,612.82</u>	<u>\$17,002.77</u>

Motion Carried.

Salvaging Hay in Right of Way

187/2020 BERNADETTE POPPLETON

That the Council of the Rural Municipality of Hillsdale No. 440 familiarize ratepayers of the haying policy within the municipality with special emphasis on the dates for salvaging hay and the necessity of removing bales from the right of way within one month.

Motion Carried.

Rescind Resolution(s) #169/2020 and #170/2020

188/2020 CHIP CHIBRI

That the Council of the Rural Municipality of Hillsdale No. 440 rescind resolution #169/2020, request permission to borrow by way of long term loan and resolution #170/2020, request permission to borrow by way of debentures.

Motion Carried.

Request Permission to Borrow by Way of Debentures

189/2020 VINCE MURPHY

That application be made to the Local Government Committee for permission to borrow the sum of \$9,000,000.00 in 2020 repayable over a period of 10 years, for the purpose of Gravel Pit Acquisition.

Debentures to be repayable so that without combining principal and interest, the aggregate amount payable for principal and interest in each year is as nearly as possible the same interest at the rate of 1.65 per centum, per annum, payable at least annually.

Motion Carried.

Bylaw 7/2020 – First Reading

190/2020 BERNADETTE POPPLETON

That Bylaw 7/2020 being a bylaw to prevent and control Clubroot in the Rural Municipality of Hillsdale No. 440 be given a first reading.

Motion Carried.

The Bylaw was read by the Administrator.

Bylaw 7/2020 – Second Reading

191/2020 TREVOR MCCREA

That Bylaw 7/2020 being a bylaw to prevent and control Clubroot in the Rural Municipality of Hillsdale No. 440 be given a second reading.

Motion Carried.

The Bylaw was read by the Administrator.

Bylaw 7/2020 – Third Reading Approval

192/2020 CHIP CHIBRI

That Bylaw 7/2020 being a bylaw to prevent and control Clubroot in the Rural Municipality of Hillsdale No. 440 be given three readings at this meeting.

Motion Carried.
Unanimously.

Bylaw 7/2020 – Third Reading

193/2020 VINCE MURPHY

That Bylaw 7/2020 being a bylaw to prevent and control Clubroot in the Rural Municipality of Hillsdale No. 440 be read a third time and adopted.

Motion Carried.

The Bylaw was read by the Administrator.

Delegations


None

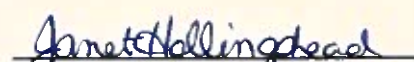
Adjourn

194/2020 FLOYD WHITNEY

That this meeting adjourns at 1:14 p.m.

Motion Carried.


Reeve


Chief Administrative Officer

Schedule 'A' Agenda

REGULAR MEETING AGENDA
September 3, 2020

CALL TO ORDER

MEMBERS PRESENT

APPROVAL OF AGENDA

DECLARATION OF INTEREST

MINUTES

August 6, 2020 Meeting

STATEMENTS OF PREVIOUS MONTH

Changes in Financial Position
Bank Reconciliation

ACCOUNTS

PUBLIC WORKS REPORT

CORRESPONDENCE

Ministry of Government Relations
Ministry of Government Relations
AB/SK Incident Support Team
APAS
Capital I Industries
Farm & Food Care Sask.
Canadian Agricultural Partnership
Honourable Larry Doke, MLA
Saskatchewan Health Authority
SAMA
SARM
Nutrien Ag Solutions
Saskatchewan 4-H
West Lake Energy Corp.
Strathcona Resources Ltd.

Re: Gas Tax Fund
Re: MEEP Funding Received
Re: Annual Meeting
Re: Election
Re: Road Maintenance Equipment
Re: Restructuring Announcement
Re: Plant Health Network News
Re: MLA Election
Re: Sewage Compliant Baldwinton
Re: Annual Meeting
Re: March Convention
Re: Letter of Appreciation
Re: Financial Support
Re: Karve Energy Inc.
Re: Cona & Strath Resources
Amalgamation
Re: Minutes

Northwest Municipalities Assoc.

OTHER BUSINESS

- 1] 2021 Preliminary Assessment Values
- 2] Bylaw 6/2020 – Rural Addressing System
- 3] Seasonal Layoff Notices
- 4] Development Permit 2020-05-Carlton Clan Cattle Co.
- 5] George Goodfellow Road
- 6] Scoular Gravel Testing
- 7] Tax Compromise-Turnbull
- 8]
- 9]

IN CAMERA

DELEGATIONS

1]

2]

ADJOURNMENT

Schedule 'B' Accounts

DD#2183-DD#2189	3,435.05
DD#2190-DD#2202	44,455.93
7895 Receiver General for Canada	23,690.09
7896 Receiver General for Canada	1,145.67
7897 Municipal Employees Pension Plan	13,051.12
7898 Keri Bratkowski	460.00
7899 Howard Erb's Trucking Ltd.	9,520.19
7900 Anderson Pump House Ltd.	862.94
7901 Bee J's Stationers Inc.	29.95
7902 Capital "I" Industries Inc.	255.74
7903 Carlton Land & Cattle Co. Ltd.	62.76
7904 Elaine Etson	1,375.00
7905 Information Services Corp.	24.00
7906 Lilydale Creek Enterprises Ltd.	4,662.00
7907 Voided by the print process	0.00
7908 Lloydminster Co-operative Ltd.	1,559.00
7909 Ashton Mantie	234.58
7910 Martin G. West Professional	50.00
7911 Northwest Municipalities Association	200.00
7912 Nutrien Ag Solutions	12,712.43
7913 Justin O'Beime	93.60
7914 Pat Gibbons Ltd.	50.72
7915 Purolator Courier Ltd.	75.87
7916 SARM	99.90
7917 SGI	199.48
7918 Vercomm Wireless	1,102.50
7919 Xerox Canada Ltd.	434.45
7920 Dustin Zweifel	2,714.70
7921 ALH Contracting Ltd.	157,432.41
7922 BAR Engineering	40,279.00
7923 Janet Hollingshead	104.00
7924 Brant Tractor Saskatoon Branch	2,609.78
7925 Void	0.00
7926 G.D. Extermination Ltd.	3,761.79
7927 Handy Hitch Mfg. Inc.	1,561.50
7928 Lafrentz Road Marking	33,451.52
7929 Lloydminster Co-operative Ltd.	618.26
7930 Voided by the print process	0.00
7931 Voided by the print process	0.00
7932 Voided by the print process	0.00
7933 McIntosh Garage & Auto Body Ltd.	185,696.70
7934 M.R. Website Development	101.57
7935 Myron Smarter Business Gifts	439.10
7936 Nemanishen Contracting Ltd.	2,101.40
7937 Void	0.00
7938 Nutrien Ag Solutions Inc.	1,691.16
7939 OK Tire (Marsden)	54.73
7940 Sherlock Lake Construction	3,675.00
7941 Wood Environment & Infrastructure	4,190.61
7942 Canadian Dewatering LP	289.80
7943 Void	0.00
7944 Saskatchewan 4-H Foundation	250.00
7945 Nemanishen Contracting Ltd.	124,326.61
75416 Collabria	338.23
75418 Minister of Finance	9,446.35
75419 Minister of Finance	4,676.20
75420 Sask Energy	325.00
75421 Sask Energy	100.00
75422 Sask Power	229.07
75423 Sask Power	501.96
75424 Sask Power	203.27
75425 Sask Power	58.75
75426 Sask Tel	343.44

229
#1

75427 Sask Tel	181.25
75428 Sask Municipal Hail Ins Ass.	6,832.40
.....	

Handwritten initials

Schedule 'C' Public Works Report

August was a pretty good month...but we still received significant rain falls

Goodfellow Construction

- 2 weeks to completion

Blain Construction

- Complete, ditches seeded
- Fencing to begin

Waseca Grid

- Base is complete on our mile

Grid 675 South

- 3 deficiencies showing up, contacted engineer
- No cracking yet, flagged, watching through winter and next spring

Gravel Exploration

- Report from Bar Engineering

RM Crew Construction

- Rock pile at Gregoire Slough is used up and seeded
 - o Rock went to Blain's Construction, Worman washout, O'Donnell and Kortwright slough
- Fixing soft spots
 - o Battery Road, 3242.05 & .06
 - o Waseca Grid, 3245.14
 - o NW Doug Snell
 - o Robin Hein
 - o David Bertoia approach
 - o Torben Sorenson, approach
 - o Summer Road two spots, through slough – 2021
 - o South of 434.05, .06 & .07 – adding 2"
 - o 3231.01 – adding clay to holes
 - o 3240.10 – adding material to firm us edges of road
- Pumping at Chris Husch & Brent Smith like we did in 2018

Fencing

- Stonehouse's, from Gregoire Construction
- Blain's Construction
- George Goodfellow's from previous construction
- Goodfellow construction as it wraps up

Mowing continues, top cut is near complete

Gravelling throughout RM is continuing

Incident Report

Spraying

- Spray trees, next spring/summer – 455.18
- Spraying Letter went out to 260 addresses

Machinery

- Gear box – HH
- Rhino Mower is not performing as well as hoped.
- A bit better with wider/heavier blades

Transfer Station

- Contaminated metal bin

Covid-19-Call ahead to admissions before heading to a hospital to ensure you can be let in as the municipality has/had active cases.

RURAL MUNICIPALITY OF HILLSDALE NO. 440

BYLAW 6/2020

A BYLAW TO PROVIDE FOR THE ESTABLISHING OF A RURAL ADDRESSING SYSTEM

WHEREAS: under section 9 of *The Municipalities Act*, (hereinafter referred to as the "Act"), a council may pass bylaws for municipal purposes respecting the safety, health, and welfare of people and the protection of people and property;

AND WHEREAS: Section 17(1) of the Act allows a municipality to name streets or roads or areas within its boundaries and to assign a number or other means of identification to buildings or parcels of land;

AND WHEREAS: pursuant to section 17(2) of the Act, a municipality may require an owner or occupant of a building or a parcel of land to display the identification assigned to it pursuant to Section 17(1) in a manner established by bylaw;

AND WHEREAS: the Council of the Rural Municipality of Hillsdale No. 440 deems it desirable to put into effect a rural addressing system which can be utilized by emergency service providers and for other purposes such as providing direction for delivery of services;

NOW THEREFORE: the Council of the Rural Municipality of Hillsdale No. 440, in the Province of Saskatchewan, hereby enacts as follows:

1. TITLE

- 1.1 This Bylaw shall be known as the "Rural Addressing Bylaw".

2. DEFINITIONS

2.1 In this bylaw:

- a) "Accessory Building" means a structure naturally and normally incidental, subordinate and exclusively devoted to the principal building and located on the same lot or site.
- b) "Approach" means the portion of the Road Right-of-Way from the Public Road up to the boundary of a Parcel of Land, and which gives access to the Parcel of Land.
- c) "Building" means any permanent structure according to approved zoning used or intended for supporting residential occupancy or occupancy by employees or agents as a place of employment or business, but does not include an Accessory Building.
- d) "Bylaw Enforcement Officer" means the CAO or any other person appointed by bylaw to enforce municipal bylaws enacted by the Council of the municipality and at the request of the CAO.
- e) "Council" means the Council of the Rural Municipality of Hillsdale No. 440.
- f) "Developer" means the person or company who subdivides land to create a new Parcel of Land or person(s) or company(s) who creates a new Building requiring a Rural Address.

- g) "Development" is as defined in the Zoning Bylaw.
- h) "Development Officer" means the Administrator of the Municipality or their designate.
- i) "Highway" is defined as in *The Traffic Safety Act*.
- j) "Hamlet" is defined as in *The Municipalities Act*.
- k) "Internal Subdivision Road" means a Public Road or Street that is used to access Parcels of Land within a Multi-lot Subdivision, which has been assigned a street name rather than number.
- l) "Multi-lot Subdivision" means a subdivision within the Municipality having acreages with frontage on a named street, and for which properties have been assigned a house number under bylaw.
- m) "Municipality" means the Rural Municipality of Hillsdale No. 440
- n) "Named Road" means a road not following the road allowances that may run "cross country". These roads may cross several range and township roads (or road allowances) and generally do not follow the township fabric at all. Instead they are build according to the topography. Names are chosen by consensus of all rural municipalities that the road passes through, with the requirement that the name must be approved by the Ministry of Highways and Infrastructure to ensure that the names are unique across the province. Schedule 'A'
- o) "Notice of Violation" means a notice that informs a ratepayer that this bylaw has been violated. A Notice of Violation is issued when a violation is observed or discovered. The purpose of a Notice of Violation is to initiate corrective action that will stop the violation immediately and bring the property back into compliance.
- p) "Owner" means:
 - i) In the case of land, any person who is a registered owner of title under *The Land Titles Act, 2000*; or
 - ii) In the case of property other than land, any person who is in lawful possession thereof.
- q) "Parcel of Land means:
 - i) Where there has been a subdivision, any lot or block shown on a plan of subdivision that has been registered in the Land Titles Registry;
 - ii) Where a building has been affixed to the land, that would without special mention be transferred by a transfer of land, has been erected on two (2) or more lots or blocks shown on a plan of subdivision that has been registered in the Land Titles Registry;
 - iii) A quarter (1/4) section of land according to Part VI, Division 2 of *The Land Surveys Regulations*, or any other area of land described on a certificate of title.

- 5-11
- r) "Peace Officer" means a member of the Royal Canadian Mounted Police or Bylaw Enforcement Officer appointed by the Municipality.
 - s) "Primary Access" means the main access to a Parcel of Land as identified by the Municipality.
 - t) "Public Road" means all developed roads within the Municipality, including a Highway, and developed roads and Highways located along the west and south boundaries of the Municipality.
 - u) "Range Road" is all north-south roads following road allowances. Rge. Rd. $mrrd$ where rr is the number of the range that the road is in, m is number of the meridian that the range is west of and d is the distance in miles from the eastern edge of the range.
 - i) Range Roads within the municipality shall be $mrrd$, 323 0 through 5; 324 0 through 5; 325 0 through 5; and 326 0. Schedule 'B'
 - v) "Road Right-of-Way" means:
 - i) A Road allowance established by a survey, made under *The Land Surveys Act, 2000* or
 - ii) A Road widening, Road Diversion, Highway, Road, street, avenue, land, alley, walkway or other public right-of-way as shown on a plan of survey registered with Information Services Corporation.
 - w) "Rural Address" is the address assigned by the Municipality which identifies a Parcel of Land with a Building located on it.
 - x) "Rural Address Sign" is a traffic control device as defined in *The Traffic Safety Act* which indicates the Rural Address of a Parcel of Land and as specified in this Bylaw.
 - y) "Township Road" is all east-west roads following either road allowances and section lines. Twp. Rd. ttd where tt is the number of the township that the road is in and d is the distance in miles from the southern edge of the township.
 - i) Township Roads within the municipality shall be ttd , 43 0 through 5; 44 0 through 5; 45 0 through 5; and 46 0 through 5. Schedule 'C'

3. EXEMPTIONS

- 3.1 Parcels of Land located within the Hamlets of the Municipality are exempt from this Bylaw.
- 3.2 Parcels of Land containing farm buildings only are exempt from this Bylaw.
- 3.3 Oil and gas industry parcels of land regulated by Section 19 of *The Oil and Gas Conservation Regulations* are exempt from this Bylaw unless:
 - a) The parcel of land is occupied by employees or agents as a place of employment or business.

4. RURAL ADDRESS ASSIGNMENT

- 4.1 All parcels of land supporting a Building and having a Primary access onto a public road shall be assigned a rural address by the municipality according to the methodology outlined in Schedule "D" of this Bylaw.
- 4.2 For Multi-lot Subdivisions governed by a service agreement, street names may be assigned for, and house numbers given, for parcels of land where there is no building presently constructed.

5. SIGNAGE

- 5.1 Each parcel of land having a primary access on to a Public Road that has been assigned a rural address, shall have a posted Rural Address sign in accordance with the provisions of Schedule "E" of this Bylaw.
- 5.2 No person shall use a rural address sign if such sign does not comply with this Bylaw.
- 5.3 No person shall in any way alter, deface or attach additional signage to the rural address sign or sign post(s).

6. COST AND MAINTENANCE

- 6.1 All rural address signs remain the property of the municipality and shall be installed and maintained by the municipality.
- 6.2 The costs associated with the placement and replacement of a sign shall be set out in Schedule "F" of this bylaw as amended from time to time.
- 6.3 Single Lot Parcels
 - a) The costs associated with the supply and installation of a rural address sign on a parcel of land that has been assigned a rural address, or has been granted a permit for a development that will require a rural address prior to original passing of this Bylaw, shall be borne by the municipality.
 - b) The costs associated with the supply and installation of a rural address sign on a parcel of land that requires a rural address due to a development approved after original passing of the Bylaw, shall be borne by the Owner.
- 6.4 Multi-lot Subdivisions
 - a) For parcels of land within a multi-lot subdivision registered prior to original passing of this Bylaw, the costs associated with the supply and installation of rural address signs will be borne by the municipality only where a building exists or is being constructed.
 - b) Unless otherwise directed in a development agreement, the costs associated with the supply and installation of rural address signs in a multi-lot subdivision registered after original passing of this bylaw, shall be borne by the developer or owner, whether or not a sign had previously been placed and whether or not the sign was placed by the municipality or by another party. Supply and installation of rural address signs in a

multi-lot subdivision will be completed upon final subdivision and construction of internal subdivision roads.

- 6.5 All rural address signs will be purchased and installed by the Municipality. Where costs associated with purchase and installation are the responsibility of the Owner or Developer, the Municipality will invoice or charge the Owner or Developer pursuant to the rates set out in Schedule "F".
- 6.6 The cost and responsibility of the replacement of signs in a no fault accident, (e.g. motor vehicle accident), shall be that of the Municipality. The property owner is responsible for notifying the Municipality of damages or missing rural addressing signs.
- 6.7 Once the rural address sign is installed, it is the property owner's responsibility to maintain the area around the sign and keep it legible from the road and free of obstructions.

7. OFFENCES

- 7.1 Any person who contravenes any section of this Bylaw is guilty of an offence and is liable, on summary conviction, to a penalty as provided for in the General Penalty Bylaw. A second offence shall be defined as occurring within twelve (12) consecutive months of the first offence, a third offence shall be defined as occurring within twelve (12) consecutive months of the second offence.

8. ENFORCEMENT

- 8.1 For the purpose of this Bylaw, a Bylaw Enforcement Officer may access any parcel of land at any time for inspection or enforcement activities regarding matters relating to this Bylaw.
- 8.2 Any person who is guilty of an offence as set out in Section 7.1 shall be issued a written warning prior to the issuance of a Notice of Violation for a first offence. Any person who receives a written warning will have thirty (30) days from the issuance of a written warning to rectify the offense before the issuance of a Notice of Violation for a first offense. Any offences which occur within 12 calendar months of a previous offense where a Notice of Violation has been issued will not receive a warning.
- 8.3 A Bylaw Enforcement Officer is hereby authorized to immediately issue a Notice of Violation to any person who the bylaw Enforcement Officer has reasonable grounds to believe has contravened any provision of this Bylaw and who has previously been issued a written warning within 12 calendar months.
- 8.4 Where a Bylaw Enforcement Officer believes that a person has contravened any provisions of this Bylaw, he/she may service upon such a Persona Notice of Violation provided by this Section either personally or by mailing or leaving the same at his/her last known address, and such service shall be adequate for the purpose of this Bylaw.
- 8.5 A Notice of Violation shall be in such form as determined by the Municipality and shall state the Section of the Bylaw which was contravened and the amount which is provided in

Schedule "F" that will be accepted by the Municipality in lieu of prosecution.

- 8.6 The levying and payment of any fine provided in the Bylaw shall not relieve a person from the necessity of paying any fee, charges, or costs for which he/she is liable under the provisions of this Bylaw.



Glenn Goodfellow
Reeve

Janet Abellinghead
Chief Administrative Officer

Schedule "A"

Alpha Named Roads



Rural Municipality of Hillsdale

West of the 3rd Meridian

Box 280, 39 Centre Street, Neilburg, Saskatchewan S0M 2C0
 Phone: 306.823.4321 Phone: 306.823.4477
 Email: rm440@sasktel.net Website: www.rm440hillsdale.com

Saskatchewan



KEY MAP

Grid 675

3251.01-.04, 434.14-.17,
 3255.05-.12, 3260.13-.18

Railway Avenue

Garry Johnson Road

Pit Road

465.12

Sumner Road

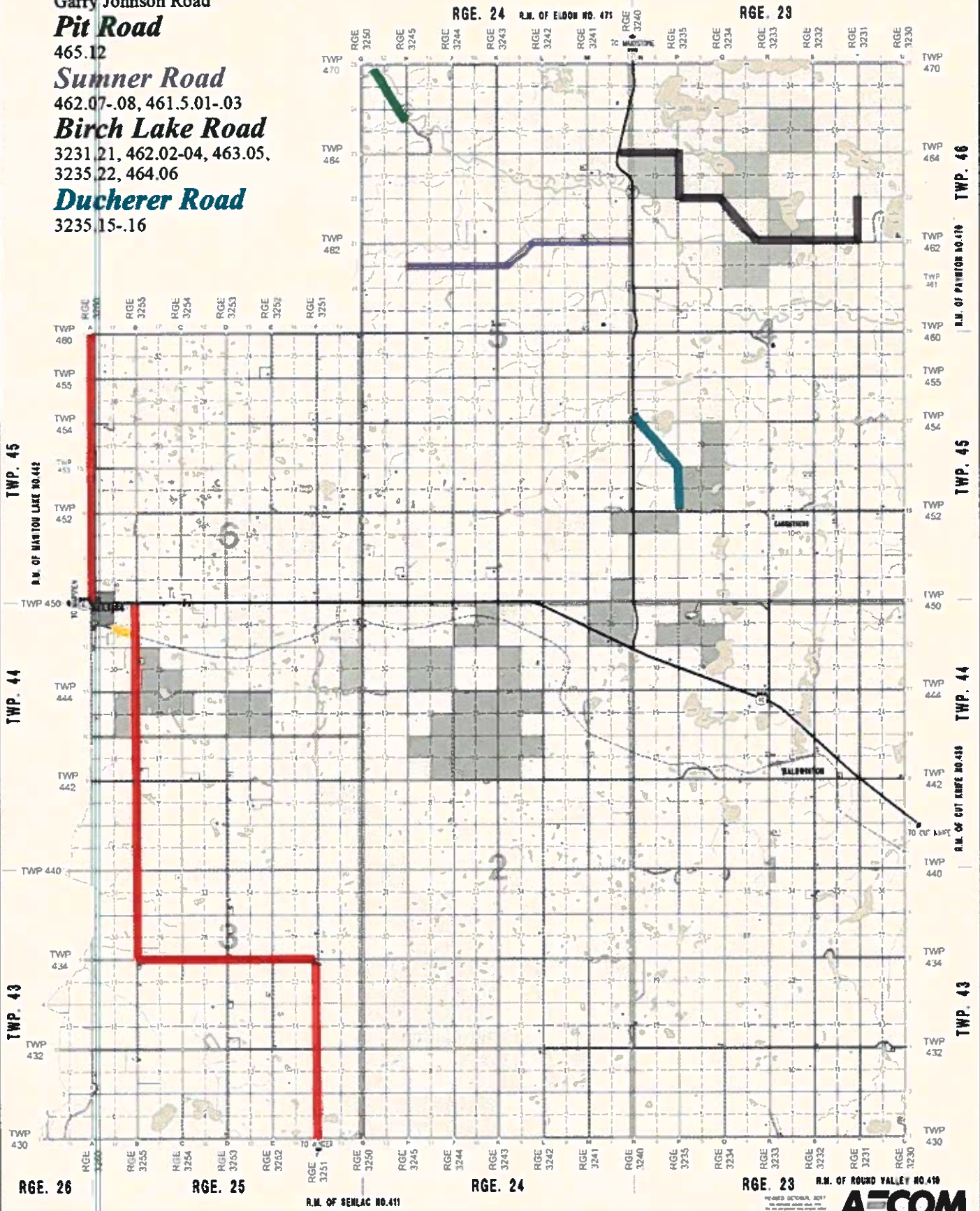
462.07-.08, 461.5.01-.03

Birch Lake Road

3231.21, 462.02-04, 463.05,
 3235.22, 464.06

Ducherer Road

3235.15-.16



[illegible]

Range Roads

West of the 3rd Meridian

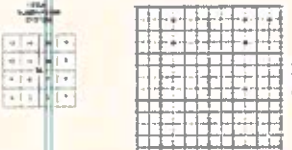
Box 280, 39 Centre Street, Neilburg, Saskatchewan S0M 2C0
Phone: 306.823.4321 Phone: 306.823.4477
Email: rm440@sasktel.net Website: www.rmofmillsdale.com

† **Saskatchewan**

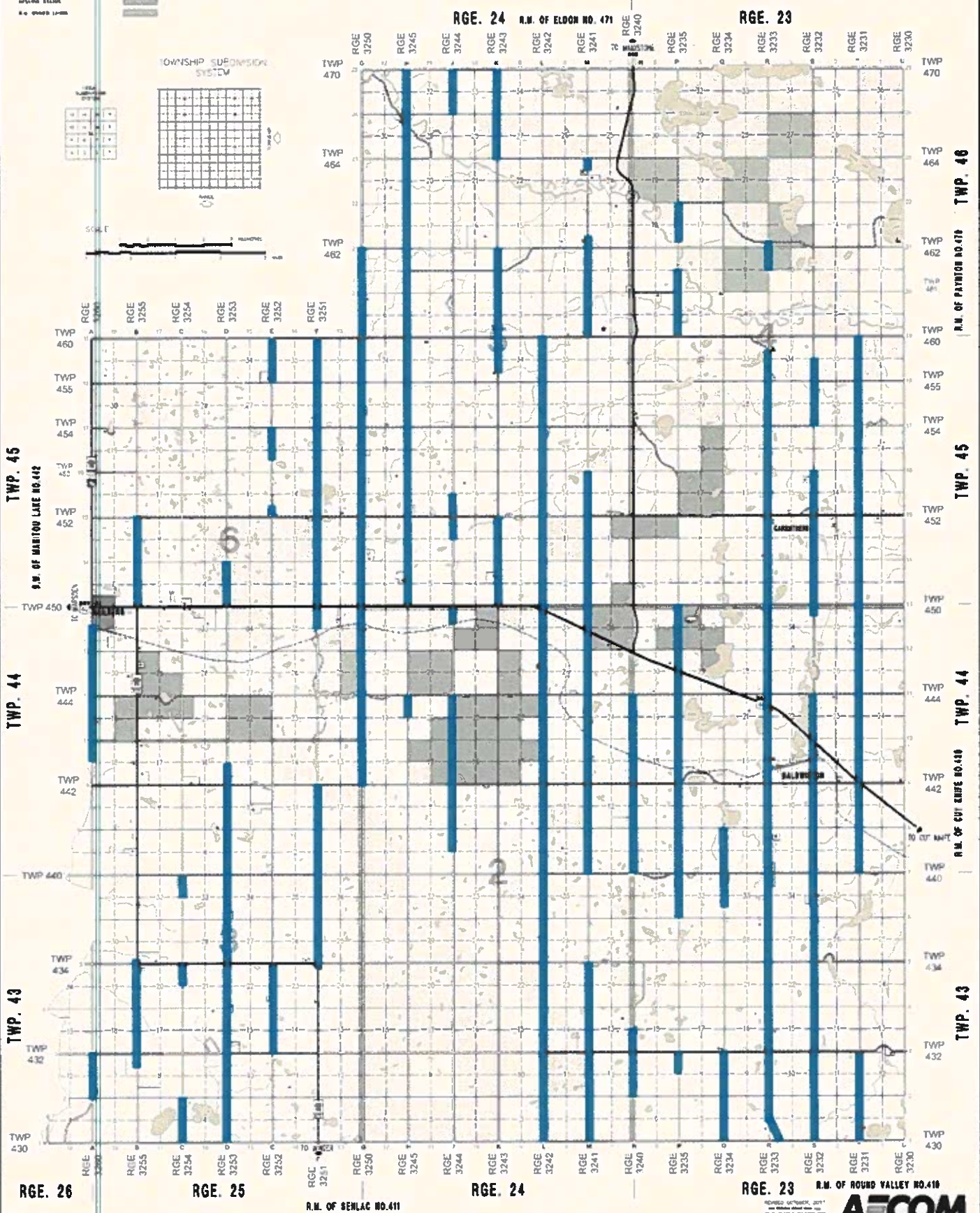


KEY MAP

TOVNSHIP SUPERVISION
SYSTEM



SCALE



RECEIVED OCTOBER 20, 1955
FROM: [illegible]
TO: [illegible]
SUBJECT: [illegible]

AECOM

Schedule "D"

1. STANDARD RULES

- 1.1 Rural Addresses will be determined using a basic grid derived from the township and range roads.
- 1.2 The grid is based on a 40 metre interval, starting in the south from Range Roads and in the East for Township Roads. Note that for the purposes of addressing, virtual township roads exist between all sections whether an actual road allowance exists or not.
- 1.3 Where the actual road deviates from the road allowance as surveyed on the original Township Plat (i.e.: "bought" or "forced" road allowance), the original road allowance on the section/quarter boundaries shall be used for creation of rural addresses.
- 1.4 Intervals are reset to zero at each section line.
- 1.5 The 40 metre grid starts over at quarter line by address interval continues to section line.
- 1.6 Any remaining portions of the section less than 3 meters in width will be included in the preceding interval.
- 1.7 Any remaining portion of the section greater than 3 meters in width will create an additional interval.
- 1.8 Interval numbers increase in the north and west direction.
- 1.9 Odd interval numbers are on the south and the west.
- 1.10 Even interval numbers are on the north and the east.
- 1.11 The Multi-lot subdivision address is a 1-3-digit number. Named Multi lot subdivision addresses will be determined as follows:
 - a) Only three-digit lot numbers will be placed on the sign. The internal subdivision street/road name will not appear on the sign.
 - b) All lots situated on the east side of the streets will bear even numbers and those on the west side will bear odd numbers.
 - c) All lots situated on the north side of the streets will bear even numbers and those on the south side will bear odd numbers.
 - d) All numbers on residential lots will increase from east to west with each new street and increase from north to south with each new avenue.
 - e) All residential lots in a cul de sac will increase in a clockwise rotation on the north side with even numbers and decrease on the south side with odd number.

1.12 The Rural Address number is a 5-6-digit number. If there is a single access to multiple parcels of land, then a numerical designation will be appended to the prefix of the civic number.

- a) The left three or four digits of the 5-6-digit rural address are allocated for the township or range reference road.
- b) The right two (2) digits represent the interval number.

Example: 46077, Rge Rd 3250

'460' references township road 460

'64' references interval 77 on the 40 metre grid north from township road 460, the odd number indicates location is on the East side of the Range Road 3250

2. ASSIGNING RURAL ADDRESSES

- 2.1 Addresses will be determined at the location where Primary Access is gained to the building along a public road.
- 2.2 For multiple buildings located off the same primary access, the first building off the primary access will be labelled with a "10", designation as a suffix of the rural address, the second a "20" designation and so forth, moving from the township/range road inward along the primary access road.
- 2.3 Where a single building exists off one primary access at the time of original passing of this bylaw, and additional buildings requiring addresses are added afterwards, the original building will remain the same and the additional building will be labelled with suffixes beginning with "10" as per section 2.2.
- 2.4 For buildings for which there exists more than one access point, the access that appears to be the primary will be used for the purpose of assigning a rural address. If there is not clear primary access, the first access moving in a clockwise direction starting at the east boundary of the section will be determined to be the primary access for the purpose of assigning a rural address.
- 2.5 Addresses for structures located off Highway service roads will be addressed off the highway.

Handwritten signature

Schedule "E"

1. DOUBLE SIDED SIGN DESIGN

- 1.1 Sign Material: Sign grade aluminum – 2 mm thickness
- 1.2 Sign Faces: 3M (or equivalent) High Intensity Grade Prismatic Reflective Sheeting
- 1.3 Rural Address Sign Dimensions: 250 mm x 450 mm
- 1.4 Lettering:
 - Rural Address
 - 90 mm White Text – Line 1 Address Number
 - 55 mm White Text – Line 2 Road Number
 - Multi-lot Subdivision
 - 90 mm White Text – Line 1 Address Number
- 1.5 Sign Background: Blue
- 1.6 Post: U-Channel Galvanized Post (14 gauge x 7 feet)

2. SIGN PLACEMENT

2.1 Standard Sign Placement

The Rural Address sign shall display the rural address assigned by the municipality pursuant to the Rural Addressing Bylaw.

- a) Civic address sign shall be posted in a location that is not obstructed from view when viewed from the closest place on the travelled portion of the municipal or provincial highway from which the principal building or lot is accessed;
- b) Civic number signs shall be posted with 15 to 20 metres of the traveled portion of the municipal or provincial highway from which the principal building or lot is accessed;
- c) Civic numbers shall be double-sided, the civic number shall be on both sides of the sign and installed perpendicular to the roadway;
- d) The bottom of the numerals should be a minimum of one point two (1.2) metres above grade.

2.2 Two or More Buildings off one Primary Access

For multiple Parcels that are accessed from a single Primary Access, multiple signs may be placed together on one set of sign posts, provided they meet the other sign specification identified herein.

2.3 In Multi-lot Subdivisions where multiple Parcels of Land have frontage on a named street, and for which properties have been assigned a house number, a three digit Rural Address Sign shall be displayed at the entrance of each Parcel according to the specifications outlined in 2.1 of this schedule.

Schedule "F"

1. RATES FOR REPLACEMENT

- | | | |
|------|--|----------|
| 1.1. | Supply and Installation of a Replacement Rural Address Sign and Post installed by RM employees | \$200.00 |
| 1.2. | Replacement Rural Address Sign | \$120.00 |
| 1.3. | Reinstallation Only of a Rural Address Sign | \$ 80.00 |

Plus applicable taxes.

all

Rural Municipality of Hillsdale No. 440

BYLAW 7/2020

A BYLAW TO PREVENT AND CONTROL CLUBROOT

The Council for the Rural Municipality of Hillsdale No. 440 in the Province of Saskatchewan enacts as follows:

Short title

1. This bylaw shall be known as the "Clubroot Bylaw".

PART I PURPOSE AND DEFINITION

Definitions

2. In this Bylaw:
 - a.) "officer" means an officer within the meaning of *the Pest Control Act*;
 - b.) "Municipality" means the Rural Municipality of Hillsdale No. 440
 - c.) "Council" means the Council of the Rural Municipality of Hillsdale No. 440

Purpose and scope

3. Unless otherwise specified, the owner(s) and/or occupant(s) of land situated in the Municipality shall be responsible for carrying out the provisions of the Bylaw.

PART II CLUBROOT REPORTING AND NOTIFICATION


4. Every owner(s) and/or occupant(s) of any land in the Municipality shall notify the Municipality in which the land is located of the presence of clubroot, within 30 days of confirmation of the same and provide the exact location of the disease using the attached Form "A". Completed Form "A" should be returned to the office of the Rural Municipality of Hillsdale No. 440.
5. The Notification of Clubroot shall be in Form "A", attached to and forming part of this Bylaw.
6. Where the officer believes that a person has contravened any provision of this Bylaw, a Bylaw Violation Notice may be served either personally or by mailing or leaving same at the last known address.
7. That Bylaw Violation Notice shall be in Schedule "1", attached to and forming part of this Bylaw.
8. The Bylaw Violation Notice shall be deemed to have been served:
 - a.) on the expiration of twenty-four hours after it is posted, if the notice is mailed;
 - b.) on the day of actual delivery, if the notice is served personally; or
 - c.) on the business day following the transmission, if given by facsimile.
9. In lieu of prosecution, the person who has contravened the provisions of this Bylaw shall pay a fine in the amount of \$500 which shall be indicated on the Bylaw Violation Notice.


411

**PART III
CLUBROOT MANAGEMENT**

10. Every owner(s) and/or occupant(s) of any land where clubroot has been identified through notification within the Municipality as per Part II or by any other means shall take measures to manage and prevent the spread of clubroot.
11. As required by the officer, the owner(s) and/or occupant(s) of a clubroot infested land shall develop a Clubroot Management Agreement with the assistance of an agrologist currently practicing with the Saskatchewan Institute of Agrologists.
12. The owner(s) and/or occupant(s) of any clubroot infested land within the Municipality shall provide the officer with the Clubroot Management Agreement within 30 business days. The officer will ensure that the Clubroot Management Agreement meets the minimum requirements of *The Saskatchewan Clubroot Management Plan* and will execute the agreement with the owner(s) and/or occupant(s).
13. When a formal agreement between the owner(s) and/or occupant(s) and the officer cannot be reached, the officer shall write an order as per Section 19 of *The Pest Control Act*.




Reeve


Chief Administrative Officer

Schedule # 1 to Bylaw No. 7/2020

RURAL MUNICIPALITY
OF HILLSDALE NO. 440

BYLAW VIOLATION NOTICE

Name: _____

Address: _____

This official notice is issued for alleged breach of the following bylaw:

Bylaw No. _____

Section # _____

Offense: _____

Voluntary Payment: _____

DETAILS OF ALLEGED BREACH OF VIOLATION

Date and time of violation: _____

Location of violation: _____

PENALTY

Take notice that you may remit a voluntary payment to the Municipality in the amount stipulated above to avoid prosecution for this offence.

Payment may be made in person at the municipal office or by mail to
R.M. of Hillsdale No. 440, Box 280, Neilburg, SK S0M 2C0.

If the voluntary payment indicated above is not received by _____,
a summons requiring your appearance in provincial court will be issued.

Issued this ____ day of _____, 20__ by _____.

Signature



RURAL MUNICIPALITY
OF HILLSDALE NO. 440
CLUBROOT SURVEY FORM
FORM A (page 1 of 3)

_____ $\frac{1}{4}$ S _____ T _____ R _____ West of the _____ Meridian

and/or GPS Coordinates N _____ and W _____
as shown on the diagram attached,

Pest Control Officer: _____

Surveyor Name (if different than above): _____

Address: _____

Phone: _____ **E-mail:** _____

Landowner Name: _____

Farmer Name: _____

Date Surveyed: _____

Is this survey part of an agreement with the landowner or an order? _____

TILLAGE INFORMATION (if applicable/known):

Fall 20____: No tillage _____ Cultivation (# times) _____ Discing (# times) _____

Other: (Please specify/# times) _____

Spring 20____: No tillage _____ Cultivation (# times) _____ Discing (# times) _____

Other: (Please specify/# times) _____

SEEDING INFORMATION (if applicable/known):

Crop: _____ Variety _____ Source: Certified _____ Common _____

Seeding date: (if available) _____ Seeding rate: (lbs./ac. or kg/ha) _____

Total rainfall: (if available) June _____ July _____ Irrigated: Yes _____ No _____



**RURAL MUNICIPALITY
OF HILLSDALE NO. 440
CLUBROOT SURVEY FORM
FORM A (page 2 of 3)**

ROTATION INFORMATION (if applicable/known):

(please list canola variety used in previous years if know): _____

Wheat _____ Barley _____ Canola _____ Field Pea, Lentil, Dry Bean _____

Oats _____ Rye _____ Potato _____ Forage grasses _____

Forage legumes _____ Other (please specify) _____

History of cabbage or brassica crops other than canola grown on the field:

(could include indication of a previous home garden)

Field Traffic: Is there occasional traffic on to the field, i.e. oil pumping rigs, power installations, recreational vehicles (ATVs), etc.

Comments: (please attach additional sheets if required): _____

TYPE OF SAMPLE(S) COLLECTED (circle one or both)

SOIL		PLANTS	
Number of Samples		Number of Samples	

**Diagram showing location of FIELD ENTRANCE
and where SAMPLES taken:**
(may be supplemented with map printed from GIS software)

North-West 1/4

North-East 1/4

South-West 1/4

South-East 1/4

All survey information is considered confidential and is to be kept on file in the office of the municipality and released only to authorized municipal or provincial government personnel and the person owning, occupying or controlling the land surveyed. Disclosure is subject to the agreement reached or orders issued in the event of a positive clubroot finding, as outlined in the clubroot policy of the municipality.