

**MINUTES OF A MEETING OF THE COUNCIL OF
THE RURAL MUNICIPALITY OF HILLSDALE NO. 440,**
held in the Municipal Office at 39 L.E. Gibbons Centre Street
in Neilburg, Saskatchewan on
Thursday, June 4, 2020 at 9:00 a.m. MST.

Call to Order

Reeve Glenn Goodfellow called the meeting to order at 9:00 a.m.

Members Present

Reeve: Glenn Goodfellow
Division 1 Councillor: Trevor McCrea
Division 2 Councillor: Jerry Petovello
Division 3 Councillor: Bernadette Poppleton
Division 4 Councillor: Vincent Murphy
Division 5 Councillor: Floyd Whitney
Division 6 Councillor: Chip Chibri
Chief Administrative Officer: Janet Hollingshead
Public Works Coordinator: Karrie Blackbeard

Agenda

114/2020 FLOYD WHITNEY

That the agenda be approved as presented.

Motion Carried.

Declaration of Interest

None

Minutes

115/2020 VINCE MURPHY

That the minutes of the May 7, 2020 meeting be adopted as circulated.

Motion Carried.

Financial Activities

116/2020 CHIP CHIBRI

That the Statement of Financial Activities and the Bank Reconciliation for the month of May 2020 be approved as presented.

Motion Carried.

Accounts

117/2020 TREVOR MCCREA

That the accounts be approved and authorized for payment and a list of cheques numbered 7746-7792 inclusive and payroll direct deposits 2126-2144 inclusive and online payments 905039-905049 totaling \$415,614.52 be presented in Schedule 'B' to these minutes.

Motion Carried.

Karrie Blackbeard presented the public works report as disclosed in Schedule 'C' to these minutes.

In Camera

118/2020 JERRY PETOVELLO

That the meeting proceed in camera at 11:42 a.m. as per Section 16(1) of *The Local Authority Freedom of Information and Protection of Privacy Act* to discuss strategic planning.

Motion Carried.

Present: Reeve Goodfellow, Councillors: McCrea, Petovello, Poppleton, Murphy, Whitney and Chibri, CAO Hollingshead and Public Works Coordinator Blackbeard.

Meeting Reconvenes

119/2020 CHIP CHIBRI

That Council come out of camera at 12:04 p.m.

Motion Carried.

Council broke for lunch at 12:05 p.m.

Council reconvened from lunch at 12:45 p.m.

In Camera

120/2020 BERNADETTE POPPLETON

That the meeting proceed in camera at 12:46 p.m. as per Section 16(1) of *The Local Authority Freedom of Information and Protection of Privacy Act* to discuss strategic planning.

Motion Carried.

Present: Reeve Goodfellow, Councillors: McCrea, Petovello, Poppleton, Murphy, Whitney and Chibri, CAO Hollingshead and Public Works Coordinator Blackbeard.

Meeting Reconvenes

121/2020 VINCE MURPHY

That Council come out of camera at 1:09 p.m.

Motion Carried.

Correspondence

SaskPower	Re: Power Pole Maintenance
Ag Health and Safety	Re: Membership Fee Structure
<u>Division 6 Plant Health Officer</u>	<u>Re: Meeting with Council</u>
NSRBC	Re: Membership
West Lake Energy Corp.	Re: Property Tax Reduction
Saskatchewan Crime Stoppers	Re: Sponsorship
Big Manitou Regional Park Authority	Re: Annual Grant
Pine Island Suites	Re: Funding
SARM	Re: Municipal Infrastructure Spending
Ministry of Government Relations	Re: MEEP Program
Ruby Flicek	Re: Letter of Concern

2020 MEEP Program

122/2020 BERNADETTE POPPLETON

That the Council of the Rural Municipality of Hillsdale No. 440 authorize Reeve Goodfellow and CAO Hollingshead to sign the agreement in support of the participation in the Municipal Economic Enhancement Program by submitting a project plan before July 17, 2020.

Motion Carried.

Councillor Chibri declared a pecuniary interest and left the meeting at 2:15 p.m.

Upgrade Fence Request-E1/2 25-45-25 W3M

123/2020 TREVOR MCCREA

That Council of the Rural Municipality of Hillsdale No. 440 respond to the letter received from Ruby Flicek regarding the line fence that runs along the East Half of 25-44-25 W3M. In an effort to maintain separation of the cattle herds, the municipality shall send a letter to Tyler Spence and Ruby Flicek suggesting that they share in the cost of installing an electric fence to ensure the separation of livestock.

Motion Carried.

Councillor Chibri returned to the meeting at 2:20 p.m.

2019 Draft Audited Financial Statement

124/2020 JERRY PETOVELLO

That the Council of the Rural Municipality of Hillsdale No. 440 accept the 2019 Draft Audited Financial Statement as presented by the firm Holm Raiche Oberg.

Motion Carried.

2020 Budget

125/2020 CHIP CHIBRI

That the Council of the Rural Municipality of Hillsdale No. 440 approve the Operating and Capital Budget for 2020 and set the mill rate at 6.531 mills for 2020.

Motion Carried.

Bylaw 4/2020 – First Reading

126/2020 BERNADETTE POPPLETON

That Bylaw 4/2020 being a bylaw to provide for the base tax of the Rural Municipality of Hillsdale No. 440 be given a first reading.

Motion Carried.

The Bylaw was read by the Administrator.

Bylaw 4/2020 – Second Reading

127/2020 FLOYD WHITNEY

That Bylaw 4/2020 being a bylaw to provide for the base tax of the Rural Municipality of Hillsdale No. 440 be given a second reading.

Motion Carried.

The Bylaw was read by the Administrator.

Bylaw 4/2020 – Third Reading Approval

128/2020 TREVOR MCCREA

That Bylaw 4/2020 being a bylaw to provide for the base tax of the Rural Municipality of Hillsdale No. 440 be given three readings at this meeting.

Motion Carried.
Unanimously.

Bylaw 4/2020 – Third Reading

129/2020 VINCE MURPHY

That Bylaw 4/2020 being a bylaw to provide for the base tax of the Rural Municipality of Hillsdale No. 440 be read a third time and adopted.

Motion Carried.

The Bylaw was read by the Administrator.

Bylaw 5/2020 – First Reading

130/2020 CHIP CHIBRI

That Bylaw 5/2020 being a bylaw to provide for mill rate factors of the Rural Municipality of Hillsdale No. 440 be given a first reading.

Motion Carried.

The Bylaw was read by the Administrator.

Bylaw 5/2020 – Second Reading

131/2020 BERNADETTE POPPLETON

That Bylaw 5/2020 being a bylaw to provide for mill rate factors of the Rural Municipality of Hillsdale No. 440 be given a second reading.

Motion Carried.

The Bylaw was read by the Administrator.

Bylaw 5/2020 – Third Reading Approval

132/2020 JERRY PETOVELLO

That Bylaw 5/2020 being a bylaw to provide for mill rate factors of the Rural Municipality of Hillsdale No. 440 be given three readings at this meeting.

Motion Carried.
Unanimously.

Bylaw 5/2020 – Third Reading

133/2020 TREVOR MCCREA

That Bylaw 5/2020 being a bylaw to provide for mill rate factors of the Rural Municipality of Hillsdale No. 440 be read a third time and adopted.

Motion Carried.

The Bylaw was read by the Administrator.

Petrocapita Oil and Gas L.P. Outstanding Invoice

134/2020 TREVOR MCCREA

That the Council of the Rural Municipality of Hillsdale No. 440 deem outstanding invoice no. 2018-00250 in the amount of \$52.50 as uncollectable due to Petrocapita Oil and Gas L.P being absorbed in receivership.

Motion Carried.

Nitro Heavy Hauling Ltd. Outstanding Invoices

135/2020 VINCE MURPHY

That the Council of the Rural Municipality of Hillsdale No. 440 deem outstanding invoices no. 2015-00200, 2015-00217, 2015-00224 and 2015-00240 totaling \$3,097.50 as uncollectable due to Nitro Heavy Hauling being absorbed in receivership.

Motion Carried.

Beaver Control

136/2020 FLOYD WHITNEY

That Erin McGladdery be authorized to assist Pest Control Officer Glen McGladdery in hunting beavers deemed as pests in the Rural Municipality of Hillsdale No. 440 at a rate of \$24.00 per hour and \$1.00 per kilometer.

Motion Carried.

Beaver Control Program

137/2020 BERNADETTE POPPLETON

That the Council of the Rural Municipality of Hillsdale No. 440 authorize Erin McGladdery to hunt beavers deemed as pests in the municipality and participate in the beaver control program.

Motion Carried.

Brenda Miller Complaint

138/2020 JERRY PETOVELLO

That we write a letter to Brenda Miller advising that as of June 4, 2020 all improvements have been completed on Range Road 3241.03 and .04 and on the East boundary of NW 14-43-24 W3M and East ½ of 23-43-24 W3M to the satisfaction of the Council of the Rural Municipality of Hillsdale No. 440.

Motion Carried.

Offer to Purchase

139/2020 TREVOR MCCREA

That the Rural Municipality of Hillsdale No. 440 make an offer to purchase the North ½ 17-46-24 W3M for gravel exploration.

Motion Carried.
Unanimously.

Fence Repair Request

140/2020 JERRY PETOVELLO

That the Council of the Rural Municipality of Hillsdale No. 440 advise Kurt Smith of the complaint received by the Municipality and Saskatchewan Agriculture and Food regarding the necessity of fence repairs to be done on the North ½ 2-46-23 W3M and Section 11-46-23 W3M. Upon inspection, it was determined by Saskatchewan Agriculture & Food that the pasture has been consistently overgrazed and is now rated for a maximum of 30 head. In order to continue to hold the pasture lease with the municipality, fence repairs and a reduction in herd size must be completed by July 1, 2020.

Motion Carried.

Abandon Road Diversion

141/2020 BERNADETTE POPPLETON

That the Council of the Rural Municipality of Hillsdale No. 440 authorize the abandonment of the road diversion described as NW 12-45-25 W3M Plan AE3482 Ext 1-Blain Road. This proposed abandonment will not affect access of other property owners in the area and no public utilities above or below ground will be affected by transfer. The old road will be transferred back to the adjacent landowners who are in agreement with the transfer.

Motion Carried.

Letter to Hayo and Marianne Heeroma

142/2020 CHIP CHIBRI

That the Council of the Rural Municipality of Hillsdale No. 440 respond to concerns put forth by Hayo & Marianne Heeroma. In order for the municipality to proceed with road improvements on West ½ 29-45-25 W3M it was necessary to remove the fence that was built on the right of way and reconstruct a new fence on the property line of the landowner. As such, the cost for building the new fence in the correct location shall be the responsibility of said landowner.

Motion Carried.

Delegations

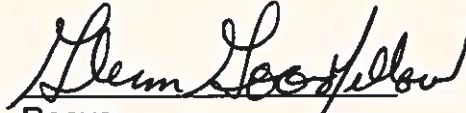
No delegations present

Adjourn

143/2020 FLOYD WHITNEY

That this meeting adjourn at 2:49 p.m.

Motion Carried.


Reeve


Chief Administrative Officer

Schedule 'A' Agenda

REGULAR MEETING AGENDA
June 4, 2020

CALL TO ORDER

MEMBERS PRESENT

APPROVAL OF AGENDA

DECLARATION OF INTEREST

MINUTES

May 7, 2020 Meeting

STATEMENTS OF PREVIOUS MONTH

Changes in Financial Position
Bank Reconciliation

ACCOUNTS

PUBLIC WORKS REPORT

CORRESPONDENCE

SaskPower	Re: Power Pole Maintenance
Ag Health and Safety	Re: Membership Fee Structure
<u>Division 6 Plant Health Officer</u>	<u>Re: Meeting with Council</u>
NSRBC	Re: Membership
West Lake Energy Corp.	Re: Property Tax Reduction
Saskatchewan Crime Stoppers	Re: Sponsorship
Big Manitou Regional Park Authority	Re: Annual Grant
Pine Island Suites	Re: Funding
SARM	Re: Municipal Infrastructure Spending
Ministry of Government Relations	Re: MEEP Program
Ruby Flicek	Re: Letter of Concern

OTHER BUSINESS

- 1] NHOM Conference Call Summary
- 2] 2019 Draft Financial Statement
- 3] Budget
- 4] Bylaw 4/2020-Base Tax
- 5] Bylaw 5/2020-Mill Rate Factors
- 6] Petrocapita Oil and Gas L.P. Outstanding Invoice
- 7] Nitro Heavy Hauling Ltd. Outstanding Invoices
- 8] Development Permit 2020-02-Ryan
- 9] Shawn Denton/Erin McGladdery-Beaver Control
- 10] Ulmer Construction Inc.
- 11] Legion-Donate Blood Pressure Machine
- 12] Brenda Miller Complaint
- 13] Baldwinton Cemetery Maintenance
- 14] Gravel Pit

- 15] Fence-N1/2 2-46-23 W3M
- 16] Abandon Road Diversion
- 17]
- 18]

IN CAMERA

DELEGATIONS

- 1]

ADJOURNMENT

[Handwritten initials]

Schedule 'B' Accounts

DD#2126-DD#2132	3749.10
DD#2133-DD#2144	34,091.81
7746 Receiver General for Canada	21,164.84
7747 Municipal Employees Pension	10,123.14
7748 Void-Printer Error	0.00
7749 Howard Erb's Trucking Ltd.	7,145.09
7750 Keri Bratkowski	360.00
7751 Agricultural Health and Safety	632.40
7752 Bee J's Stationers Inc.	17.16
7753 Janet Hollingshead	300.00
7754 Karrie Blackbeard	16.78
7755 City Locksmithing & Security	291.93
7756 Elaine Etson	1,434.17
7757 Fort Garry Industries Ltd.	114.95
7758 Edmonton Kenworth Ltd.	785.95
7759 Lash Enterprises	91.94
7760 Lloydminster Co-operative Ltd.	1,090.18
7761 Ashton Mantie	256.78
7762 Minister of Finance	30.00
7763 Munisoft	114.45
7764 NAMS Canada Inc.	771.75
7765 Nutrien Ag Solutions	13,496.10
7766 Pat Gibbons Ltd.	492.19
7767 SGI	1,168.78
7768 Sperle's Tire & Battery Ltd.	528.22
7769 Village of Neilburg	246.50
7770 WYWYA	2,238.07
7771 Xerox Canada Ltd.	158.32
7772 ALH Contracting Ltd.	29,452.00
7773 Armtec Ltd.	20,617.39
7774 BAR Engineering	15,764.41
7775 Brandt Tractor Saskatoon Branch	986.91
7776 Brandt Tractor Saskatoon Branch	123,470.10
7777 Duke Well Services Inc.	2,079.00
7778 Randy Flicek	5,591.25
7779 L-Con Transit	13,284.00
7780 Lloydminster Co-operative Ltd.	269.44
7781 Trevor Marshall	899.09
7782 Robin McCrea	15,522.40
7783 Voided by the Print Process	0.00
7784 McIntosh Garage & Auto Body Ltd.	38,649.38
7785 Midway Distributors Ltd.	52.86
7786 Nemanishen Contracting Ltd.	33,165.80
7787 Village of Neilburg	246.50
7788 Cyrus Wiebe	140.00
7789 Wood Environment & Infrastructure	2,798.25
7790 Wood Environment & Infrastructure	4,496.14
7791 Dustin Zweifel	172.50
7792 Big Manitou Regional Park	4,000.00
905039 Collabria	1,061.29
905040 Minister of Finance	215.46
905041 Sask Energy	325.00
905042 Sask Energy	100.00
905043 Sask Power	300.82
905044 Sask Power	231.73
905045 Sask Power	193.83
905046 Sask Power	58.75
905047 Sask Power	46.56
905048 Sask Tel	330.98
905049 Sask Tel	182.08

.....

[Handwritten initials]

Schedule 'C' Public Works Report

May brought up lots of soft spots but nicer weather

Goodfellow Construction

- ALH has been working steadily
- Incorporation on north mile began June 1
- Striping of south and east mile began and road work proceeding
- Coulee needs additional material on west side
- North of Cozy Nook road could use bank removal, some of this soil to be used to fix coulee to the north of the Goodfellow residence. Approx. 1.5 hrs & 8 loads, rest of job will need 4 hrs with buggy at \$260/hour
- We will not be able to extend the construction to do fixes south of Twp Rd 460, needs large amount fill and a 500mm culvert to take care spring runoff.

Blain Construction

- Nemanishen had to lay 300' more of silt fence due to extra water than when tendered
- working steady, muddy, lots of water to contend with

Waseca Grid

- Tender awarded to ASL Paving Ltd.
- ½ hour of mulching required – Magic Environmental

Gravel Pit is with Bar Engineering

- Heritage and Environmental clearance
- Test holes scheduled for June 10
- Geo Tech will be there logging holes and taking samples for lab testing

Conrad's Road

- ALH completed road, will return to finish back slopes on west side track hoe is available
- Access road ripped up in field, rocks picked, RM crew completed

675

- Brent completed seeding June 2
- Straw matting was laid with help from Dustin Zweifel and Cyrus Wiebe
- Seeded Kim Putnam's borrow, fencing not quite complete – contacted Randy.
- Jason Flicek's borrow – discussion on how to proceed
- Needing a pavement shim over culvert at 434.15 and coulee
- Quote for crack filling and line painting

Lilydale Road

- K&S was out and met with Bob, marked some bad spots
- Would still like to shim half or whole road
- Unsure about base, what will budget allow, discussion

Soft Spots around whole RM seem to be appearing more than normal, or larger than past

- 2" added to help harden base
 - o Graders cannot work it in as it will just push in and disappear. If packed, it will seal top and not allow moisture to dry up. Packer on back of grader is too light for this, does not work.
- Soft Spots
 - o 3254.06 large hole grader sank, hauled in clay (Bernadette)
 - o 3250.16 added clay and 1 ¼" gravel (Horvath)
 - o 454.17 between sloughs to pasture, cut hill to fill in (Rutherford)
 - o 450.04 soft area through slough (Fairley)
 - o 454.18 erosion of shoulder from waves (Watson)
 - o 3242.05 soft area through slough (Becotte)
 - o 444.03 erosion of shoulder from waves (Kortright)
 - o 3240.03 erosion of shoulder from waves (Biondo)
 - o 430.01 – highways hauled out of pit, road took a beating (O'Donnell)

- o 3260.10 could not pump water here and now lots of spots showing up (McGarry)
- o 422.03 muskrats digging through shoulder from waves (Snell)
- o Battery road

- For erosion of shoulder options
 - o Replace lost material, install Geo-Textile and lay rip-rap
 - o Fill with rock
 - o Flax bales and rock on top (flax can deteriorate)
- Located another clay borrow source NE 33-44-23-3

Dust Control 2020 – recommending not proceeding due to costs

Transfer Station had the metal bin spot installed by L-Con Industries.

Spraying for 2020 – depending on delivery and budget

- Trees, grasses – total kill
- Horseradish
- Would like to work on a policy and procedure
 - o Cannot spray yards
 - o Tracking of chemical, location, time and date is important for liability
 - o How many miles to tackle in a year
 - o Width of spray
 - o Backroad width
- Justin spraying wage

Equipment

- 410L Backhoe delivered May 19, 2020
- 872 #4 had broken differential bolts fixed May 25
- 772 Grader's motor fixed – some on warranty
- 2014 F350 Ignition faulty. In at Boundary Ford getting repaired (second time)
- New mower has sealed bearings hope this saves on grease
- Packer and Mulcher trade on Reclaimer?
- Shop Space, two graders and tractor (\$110,000 relator)

Rural Municipality of Hillsdale No. 440

BYLAW 4/2020

A BYLAW TO PROVIDE FOR BASE TAX


The Council for the Rural Municipality of Hillsdale No. 440 in the Province of Saskatchewan enacts as follows:

1. This bylaw shall be known as the "Base Tax Bylaw".
2. A base tax shall apply to all improvements within the classifications of property included in the table below:

Commercial	\$1,350.00
------------	------------

3. Bylaw 4/2017, passed on May 4, 2017, being a bylaw to provide for base tax, is hereby repealed.




Reeve


Chief Administrative Officer

Rural Municipality of Hillsdale No. 440

BYLAW 5/2020

A BYLAW TO PROVIDE FOR MILL RATE FACTORS

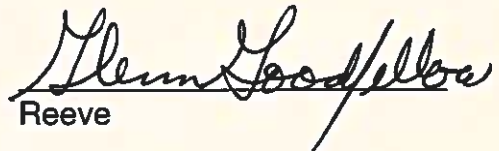
The Council for the Rural Municipality of Hillsdale No. 440 in the Province of Saskatchewan enacts as follows:

1. The following mill rate factors shall be applied to the uniform mill rate levied against all taxable property for municipal purposes:

Agriculture	1.0650
Residential	1.3700
Commercial	7.5000

2. Bylaw 3/2017, passed on May 4, 2017, being a bylaw to provide for mill rate factors, is hereby repealed.




Reeve


Chief Administrative Officer