

MINUTES OF A MEETING OF THE COUNCIL OF
THE RURAL MUNICIPALITY OF HILLSDALE NO. 440,

held in the Municipal Office at 39 L.E. Gibbons Centre Street
in Neilburg, Saskatchewan on
Thursday, June 6, 2019 at 9:00 a.m. MST.

Call to Order

Reeve Glenn Goodfellow called the meeting to order.

Members Present

Reeve: Glenn Goodfellow
Division 1 Councillor: Trevor McCrea
Division 2 Councillor: Jerry Petovello
Division 3 Councillor: Bernadette Poppleton
Division 4 Councillor: Vincent Murphy
Division 5 Councillor: Floyd Whitney
Division 6 Councillor: Absent
Administrator: Janet Hollingshead
Public Works Coordinator: Karrie Blackbeard

Agenda

147/19 VINCE MURPHY

That the agenda be approved with the following:
Conrads Road
Cemetery Maintenance

Motion Carried.

Minutes

148/19 BERNADETTE POPPLETON

That the minutes of the May 9, 2019 meeting be adopted as circulated.

Motion Carried.

Financial Activities

149/19 TREVOR MCCREA

That the Statement of Financial Activities for the month of May
2019 and the Bank Reconciliation for May 2019 be approved as
presented.

Motion Carried.

Accounts

150/19 FLOYD WHITNEY

That the accounts be approved and authorized for payment and a list of
cheques numbered 7148-7191 inclusive and payroll direct deposits 1924-
1942 inclusive and online payments 160294, 193483-193488, 193491,
193494, 193867, 197980, 201494 totaling \$204,574.22 be presented in
Schedule 'A' to these minutes.

Motion Carried.

2019 John Deere 872G Grader Purchase

151/19 VINCE MURPHY

That the Council of the Rural Municipality of Hillsdale No. 440 purchase a
2019 John Deere 872G Grader from Brandt Tractor Ltd. at a cost of
\$435,000.00 less the trade 2013 JD872GP with ripper \$190,000.00 with
the net difference of \$245,000.00 plus applicable taxes.

Motion Carried.

Plant Health Officer Appointment

152/19 BERNADETTE POPPLETON

That the Council of the Rural Municipality of Hillsdale No. 440 appoint the following Plant Health Officers as the designated Pest Control Officers for the Rural Municipality of Hillsdale No. 440 for 2019.

- Katey Makohoniuk
- Joanne Kwansnicki
- Betty Johnson
- Lynne Roszell
- Chelsea Baraniecki
- Colleen Fenning

Motion Carried.

**BAYTEX ENERGY LTD.
 NOTICE OF PIPELINE
 REQUEST TO CROSS
 MEDIUM GRADE ROAD ALLOWANCE WITH PIPELINE
 REQUEST TO CONSTRUCT
 PIPELINE WITHIN 40M OF ROAD ALLOWANCE**

**Location: BAYTEX C12-30-46-23 W3M TO B12-19-46-23 W3M
 NW 30-46-23 W3M, SW 30-46-23 W3M AND NW 19-46-23 W3M**

153/19 VINCE MURPHY

That we acknowledge the request from Baytex Energy Ltd. to cross a medium grade road allowance and construct a pipeline within 40 metres of the road allowance with the following stipulations:-

- that the pipeline be bored and buried a minimum depth of 2.5 metres below the bottom of the ditch where it crosses and the road allowance and right of way.
- any structures, machinery or other objects shall not be placed within one hundred and fifty feet from the centerline of the road allowance.

Motion Carried.

Road Inspection

154/19 TREVOR MCCREA

That the Rural Municipality of Hillsdale No. 440 commence with a road inspection on June 18, 2019 beginning at 8:00 a.m. followed by a staff barbeque.

Motion Carried.

Correspondence

- | | |
|------------------------------------|--------------------------------|
| Rivers West District | Re: 2019 AGM |
| Agriculture & Agri-Food Canada | Re: Insect Pest Surveys |
| STARS | Re: Spring 2019 Magazine |
| Government Relations | Re: Gas Tax Program |
| NSRBC | Re: AGM |
| WCMGC | Re: April Minutes |
| WCMGC | Re: May Minutes/Policing Stats |
| SARM | Re: Ditch Mowing/Haying |
| R.J.K. Holdings | Re: Invoice |
| Lilydale School Historical Society | Re: Financial Statement |
| George & Lena Thiessen | Re: Letter |
| Ministry of Government Relations | Re: SaskAlert Program |
| SARM | Re: Appointment of PHOs |

Reeve Glenn Goodfellow left the Council Chambers at 11:38 a.m.

Deputy Reeve Trevor McCrea assumed the Chair.

Bylaw 3/2019 – First Reading

155/19 TREVOR MCCREA

That Bylaw 3/2019 being a bylaw to provide for the issuance of permits for the purpose of burning within the Rural Municipality of Hillsdale No. 440 be read a first time.

Motion Carried.

The Bylaw was read by the Administrator.

Bylaw 3/2019 – Second Reading

156/19 JERRY PETOVELLO

That Bylaw 3/2019 being a bylaw to provide for the issuance of permits for the purpose of burning within the Rural Municipality of Hillsdale No. 440 be read a second time.

Motion Carried.

The Bylaw was read by the Administrator.

Bylaw 3/2019 – Third Reading Approval

157/19 BERNADETTE POPPLETON

That Bylaw 3/2019 being a bylaw to provide for the issuance of permits for the purpose of burning within the Rural Municipality of Hillsdale No. 440 be given three readings at this meeting.

Motion Carried.
Unanimously.

Bylaw 3/2019 – Third Reading

158/19 FLOYD WHITNEY

That Bylaw 3/2019 being a bylaw to provide for the issuance of permits for the purpose of burning within the Rural Municipality of Hillsdale No. 440 be read a third time and adopted.

Motion Carried.

The Bylaw was read by the Administrator.

Reeve Glenn Goodfellow returned to the meeting at 11:41 a.m. and assumed the chair.

Public Works Coordinator Karrie Blackbeard presented the public works report as disclosed in Schedule 'B' to these minutes.

Cemetery Maintenance Mutual Agreement

159/19 TREVOR MCCREA

That the Council of the Rural Municipality of Hillsdale No. 440 write a letter to the Rural Municipality of Manitou Lake No. 442 inviting a discussion regarding cemetery maintenance in 2020 between the two municipalities.

Motion Carried.

Municipal Leadership Summit

160/19 TREVOR MCCREA

That the Council of the Rural Municipality of Hillsdale No. 440 authorize Administrator Janet Hollingshead to attend the Municipal Leadership Summit in Regina, SK on August 13 & 14, 2019.


Motion Carried.

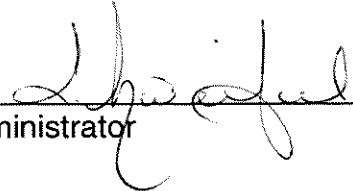
Adjourn

161/19 FLOYD WHITNEY

That this meeting adjourns at 12:15 p.m.

Motion Carried.


Reeve


Administrator

Schedule 'A'

DD#1924-DD#1935	32,441.67
DD#1936-DD#1942	2,778.15
7148 Ministry of Agriculture	1,024.72
7149 Receiver General for Canada	20,244.71
7150 Municipal Employees Pension Plan	9,621.48
7151 Keri Bratkowski	330.00
7152 Howard Erb's Trucking Ltd.	7,264.95
7153 Agricultural Health and Safety	437.00
7154 Bee J's Stationers Inc.	930.93
7155 Janet Hollingshead	86.73
7156 Karrie Blackbeard	85.80
7157 Cut Knife & District Fire Assoc.	7,000.00
7158 Elaine Etson	1,439.10
7159 Fort Garry Industries Ltd.	137.45
7160 Information Services Corporation	11.00
7161 Edmonton Kenworth Ltd.	31.31
7162 Lash Enterprises	96.41
7163 Norman & Marilyn Lindsay	50.00
7164 Lloydminster Co-operative Ltd.	819.31
7165 Lloydminster Paint & Supplies	37.28
7166 Midway Distributors Ltd.	351.46
7167 Munisoft	127.60
7168 Northwind Radio Ltd.	10.50
7169 Nutrien Ag Solutions	16,358.95
7170 Roadway PC Holdings Ltd.	3,480.00
7171 SARM	255.11
7172 SGI	1,168.78
7173 Shred-It International ULC	174.10
7174 Stuart Wright Ltd.	33.17
7175 Transit Technical Services Ltd.	3,341.10
7176 Van Houtte Coffee Services	129.04
7177 ALH Contracting Ltd.	43,163.53
7178 Bee J's Stationers Inc.	693.67
7179 Brandt Tractor Saskatoon Branch	2,510.86
7180 Lilydale Creek Enterprises Ltd.	5,661.00
7181 Lloydminster Co-operative Ltd.	237.31
7182 Lloydminster Co-operative Ltd.	30.74
7183 Jaden Mantie	288.87
7184 McIntosh Garage & Auto Body Ltd.	14,262.10
7185 Nutrien Ag Solutions	6,166.81
7186 Tirecraft Lloydminster	3,669.77
7187 Village of Neilburg	246.50
7188 Wood Environment & Infrastructure	10,830.26
7189 WYWRA	1,543.55
7190 Void During Printing	0.00
7191 Randy Flicek	1,984.50
160294 Minister of Finance-PST	49.43
193483 Sask Energy	225.00
193484 Sask Energy	115.00
193485 Sask Power	329.15
193486 Sask Power	413.56
193487 Sask Power	142.55
193488 Sask Power	58.29
193491 Sask Tel	297.82
193494 Sask Tel	171.33
193867 Minister of Finance-Living Sky	98.10
197980 Minister of Finance-Northwest	47.28
201494 Sask Power	1,039.43

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Schedule 'B' Public Works Report

May dried right up...in most parts of the RM.

Waseca/Tuplin Area levels shot and culvert trench made

Baytex Road 455.03, culverts, washout, road is not holding up well.

Stock Pile area – once empty crew would like to suggest 4" minus packed in to firm up base

Seeding at Gregoire Slough area, our harrows will dig up rocks...any thoughts?

Pocket Gophers – Moles were treated weekend of May 25th.
North portion of Baldwinton Grid not treated.

Bridge Painting Estimate

Transfer Station Metal Bin area quote

Security Camera update quote

Baytex did a reclamation of a pipeline on SW 15 & NW 10-46-23w3.
They asked for approval for seed mixture: Native Mix, which is certified for Crown Land.
I approved, with Glenn's assistance.

Needle & Thread, Idaho Fescue, Western Wheat Grass, Slender Wheat Grass,
June Grass,
Blue Brahma and Canadian Wild Rye.

Newsletter Ideas

Ditch Maintenance, Civic Addresses, Demolition Permits, Baldwinton Grid, Tax
Payment Options, Control Burns, new bylaw, Municipal Road Construction, RCMP, and
Transfer Station etc.

Water Security Agency Correspondence

Gravel Map Additions

Dust Control – 15 Sites plus work on by Hillsvale Colony.

Tack Oil Tank was brought here on a lowboy, a jack is breaking and it is not road
worthy. Once empty should we dispose of it?

Grader #3 Offer and Purchase

School Track Update – worked and packed running surface. Ian wants to work the
surface more in July or August when it has dried out more. Discussion with school
regarding grass seeding to follow.

Baldwinton Grid still seems firm under the water. Was checked on May 27. There is
about 1' of water on top of pavement and water is still coming in from the East.

Lilydale Grid – fixes, engineering, paving, chip sealing, shimming, quote from K&S

Road Naming – 461A, Birch Lake, Eldon Pit and Old 21

Construction Update

- Poppleton Road, ALH has been released with a few minor conditions
- Goodfellow Road, Ulmer is to move in on June 15
- 675 South, Botkin is in pit stripping top soil,

Road Construction expected to begin Approx. June 17

Rural Municipality of Hillsdale No. 440

BYLAW 3/2019

A BYLAW TO PROVIDE FOR THE ISSUANCE OF PERMITS FOR THE PURPOSE OF BURNING WITHIN THE RURAL MUNICIPALITY OF HILLSDALE NO. 440.

The Council of the Rural Municipality of Hillsdale No. 440, in the Province of Saskatchewan, enacts as follows: -

1. In this Bylaw the expression:
 - a) "Burning Permit Area" shall mean all lands lying within the Rural Municipality of Hillsdale No. 440.
 - b) "Municipality" shall mean the Rural Municipality of Hillsdale No. 440.
 - c) "Council" shall mean the Council of the Rural Municipality of Hillsdale No. 440.

2. The Municipality hereby appoints the following Designated Officers:
 - a) the Reeve of the Municipality,
 - b) the Councillors of the Municipality,
 - c) the Administrator of the Municipality,
 - d) the Royal Canadian Mounted Police,
 - e) the Neilburg Fire Chief, the Cut Knife Fire Chief and/or the Maidstone Waseca Fire Chief.

3. No burning of any material shall be allowed within the boundaries of the municipality, during the fire season, without the prior obtainment of a burning permit. A burning permit is not required for barbecues, fire pits used for cooking, and receptacles used for the burning of household refuse, or low hazard fireworks discharged on private lands between dusk and 11:00 pm.

4. No person shall hold a fireworks display using high hazard fireworks, or on any public land without first obtaining a burn permit from the Municipal Office with consultation of the Fire Chief for the area.

5. The permit shall be issued of the permit from the Rural Municipal office, during regular office hours, and obtained free of charge.

6. The form to be used for a burning permit application is attached hereto and identified as Schedule 'A' to this Bylaw.

7. On advice of the Fire Chief, a Designated Officer may cancel the issuance of burning permits if conditions exist that may make burning of any materials hazardous.

8. On advice of the Fire Chief, a Designated Officer may declare when a Fire Ban is in effect by providing notification to the public in the prescribed form (Schedule B). The Fire Ban notification will include:
 - i) the time and date the Fire Ban commences;
 - ii) the land locations the Fire Ban covers;
 - iii) persons authorizing the Fire Ban;
 - iv) authority, namely this Bylaw, to impose a Fire Ban.

9. In a burning permit area or elsewhere, where a permit may or may not be required, no person shall:
- a) start an outdoor fire for any purposes without first taking sufficient precautions to ensure that the fire can be kept under control at all times;
 - b) start an outdoor fire for any purpose, when weather conditions are conducive to the fire readily escaping control;
 - c) before starting the fire, fail to make himself or herself aware of any fire prohibitions or restrictions imposed by the municipality or fail to comply with all applicable municipal, provincial and federal law pertaining to fires and the burning of refuse;
 - d) fail to take reasonable steps to control a fire for the purpose of preventing it from spreading;
 - e) deposit, discard or leave any burning matter or substance in a place where it might ignite other material and result in a fire spreading;
 - f) conduct any activity that involves the use of a fire or that might reasonably be expected to cause a fire to spread, unless exercising reasonable care to prevent a fire from occurring;
 - g) leave the place where an outdoor fire has been started without fully extinguishing the fire.
10. Any person found guilty of an infraction of this Bylaw shall be liable to the penalties imposed as follows:
- a) Voluntary Payment:
 - i) In the case of an individual, to a voluntary payment of \$200.00, and in the case of a continuing offence, to a further voluntary payment not exceeding \$200.00 for each day which the offence continues; and
 - ii) In the case of a corporation, to a voluntary payment of \$500.00, and in the case of a continuing offence, to a further voluntary payment not exceeding \$500.00 for each day which the offence continues.
 - b) Summary Conviction:

Every person who contravenes any provision of this bylaw is guilty of an offence and where the Municipality has not received voluntary payment of the amount prescribed in Section a), shall be liable on summary conviction:

 - i) In the case of an individual, to a fine not exceeding \$2,000.00, and in the case of a continuing offence, to a further voluntary payment not exceeding \$200.00 for each day which the offence continues; and
 - ii) In the case of a corporation, to a fine not exceeding \$5,000.00, and in the case of a continuing offence, to a further voluntary payment not exceeding \$500.00 for each day which the offence continues.
 - iii) Where the Municipality received voluntary payment of the amount prescribed under Section 10(a) within the time specified, the person receiving the Notice of Violation shall not be liable to prosecution for the alleged contravention.

11. This bylaw shall come into force and effect on the day of its adoption.
12. Bylaw 9/2016 is hereby repealed.



Kevin Goodfellow
Reeve

Janet Dillinghead
Administrator

Schedule 'A'

Burning Permit



Permit # _____

Date: _____

This permit hereby authorizes:

Name _____

Phone _____

Address _____

To burn the following material:

On the following property:

between the _____ day of _____ 20_____

and the _____ day of _____ 20_____ (5 days Max)

In Compliance with the following conditions:

- Property owner is responsible for contacting the **CONTROL BURN HOTLINE** prior to any control burn. Please call number listed below.
- Property owner is legally responsible for containment of fire and shall keep control of the fire at all times.
- Property owner shall comply with all applicable municipal, provincial and federal laws pertaining to fires and the burning of refuse.

Control Burn Hotline

1-866-404-4911

The Rural Municipality of Hillsdale No. 440

Alternate Number for out of Province Phones
1-306-953-2411

Box 200 • 39 Centre Street • Wellborg, SK S0M 2C0 • P:306-923-4321 • F:306-923-4477 • rm440@sasktel.net

FIRE BAN NOTIFICATION



NOTIFICATION IS HEREBY GIVEN THAT EFFECTIVE:

Date: _____

Time: _____

A Fire Ban is declared to be in effect for the following areas within the Rural Municipality of Hillsdale No. 440:

No new fire permits will be issued to land owners whose property lies within the Fire Ban area while the Fire Ban is in effect, and any permits that have been issued to land owners within the Fire Ban area prior to the Fire Ban, will be suspended until the Fire Ban ends.

This Fire Ban has been declared by:

Name:

Signature:

who is authorized to declare a Fire Ban in accordance with Bylaw 3/2019.