

MINUTES OF A MEETING OF THE COUNCIL OF  
THE RURAL MUNICIPALITY OF HILLSDALE NO. 440,

held in the Municipal Office at 39 L.E. Gibbons Centre Street  
in Neilburg, Saskatchewan on  
Thursday, May 9, 2019 at 9:05 a.m. MST.

**Call to Order**

Reeve Glenn Goodfellow called the meeting to order.

**Members Present**

Reeve: Glenn Goodfellow  
Division 1 Councillor: Trevor McCrea  
Division 2 Councillor: Jerry Petovello  
Division 3 Councillor: Bernadette Poppleton  
Division 4 Councillor: Vincent Murphy  
Division 5 Councillor: Absent  
Division 6 Councillor: Absent  
Administrator: Janet Hollingshead  
Public Works Coordinator: Absent

**Agenda**

114/19 TREVOR MCCREA

That the agenda be approved with the following:  
2018 Audited Financial Statement

Motion Carried.

**Minutes**

115/19 VINCE MURPHY

That the minutes of the April 4, 2019 meeting be adopted as circulated.

Motion Carried.

**Financial Activities**

116/19 TREVOR MCCREA

That the Statement of Financial Activities for the month of April  
2019 and the Bank Reconciliation for April 2019 be approved as  
presented.

Motion Carried.

**Accounts**

117/19 JERRY PETOVELLO

That the accounts be approved and authorized for payment and a list of  
cheques numbered 7096-7147 inclusive and payroll direct deposits 1903-  
1923 inclusive and online payments 3, 94434, 128056, 128058-128066  
totaling \$155,776.28 be presented in Schedule 'A' to these minutes.

Motion Carried.

**Letter of Support**

118/19 BERNADETTE POPPLETON

That the Council of the Rural Municipality of Hillsdale No. 440 extend our  
support to the Rural Municipality of Edenwold No.158 in their efforts  
opposing annexation by the Town of White City.

Motion Carried.

**Land Sale Agreement**

119/19 VINCE MURPHY

That the Council of the Rural Municipality of Hillsdale No. 440 forward payment in the amount of \$385,726.27 to the Ministry of Agriculture-Lands Branch for the following parcels of land:

Partial Purchase of Lease #LAM125559  
Parcel 1-NE 10-46-23 W3M, 116.63 acres  
Parcel 1-NE 11-46-23 W3M, 140.35 acres  
Parcel 1-NW 11-46-23 W3M, 140.04 acres  
Parcel 1-SE 11-46-23 W3M, 160 acres  
Parcel1-SW 11-46-23 W3M, 158.9 acres

Motion Carried.

**Public Hearing-Development Permit No. 2019-03**

120/19 TREVOR MCCREA

That the Council meeting be suspended to open a Public Hearing for Development Permit No. 2019-03.

Motion Carried.

Zero people in attendance.

**Resume Regular Meeting**

121/19 BERNADETTE POPPLETON

That the Public Hearing be closed and the council meeting resume at 10:01 a.m.

Motion Carried.

**Development Permit 2019-03**

122/19 TREVOR MCCREA

That Development Permit No. 2019-03 for Evan Horvath of SW 19-45-24 W3M be approved as a discretionary use under Table 6-1 A-Agriculture District Development Standards; Residential Uses; Section 1 Farm Dwelling.

Motion Carried.

**Public Hearing-Development Permit No. 2019-04**

123/19 VINCE MURPHY

That the Council meeting be suspended to open a Public Hearing for Development Permit No. 2019-04.

Motion Carried.

Zero people in attendance.

**Resume Regular Meeting**

124/19 TREVOR MCCREA

That the Public Hearing be closed and the council meeting resume at 10:03 a.m.

Motion Carried.

**Development Permit 2019-04**

125/19 BERNADETTE POPPLETON

That Development Permit No. 2019-04 for Kim & Karen Putnam of SE 22-43-25 W3M be approved as a discretionary use under Table 6-1 A-Agriculture District Development Standards; Residential Uses; Section 1 Farm Dwelling.

Motion Carried.

**June Division 6 Meeting**

126/19 VINCE MURPHY

That the Council of the Rural Municipality of Hillsdale No. 440 authorize Administrator Janet Hollingshead and all members of Council to attend the Division 6 meeting in North Battleford SK on Monday, June 10, 2019.

Motion Carried.

**Correspondence**

Sask Waste Reduction Council	Re: Compost Field Day
JD Mollard	Re: Gravel Exploration
Rivers West	Re: Grant Writing Workshop
MuniSoft	Re: MuniSoft Conference
Salvation Army	Re: Annual Campaign
NHOM	Re: Minutes
Darwin Whitfield	Re: Division 6 Director
WCMGC	Re: Minutes
Ministry of Justice	Re: Fine Options Program
SaskTel	Re: Rate Increase
Ministry of Government Relations	Re: Building Standards
NCTPC	Re: Minutes
SARM	Re: Pest Biosecurity Program
SARM	Re: Federal Canola Announcement
WCMGC	Re: Minutes
Green Aero Tech	Re: Clay Capping Measuring
APAS	Re: Carbon Costing
SARM	Re: Letter to Minister Kaeding
Neilburg Fire Board	Re: Financial Statements
Colleen Fennig	Re: Plant Health Officer
SARM	Re: Canola Crisis
BUH Foundation	Re: Fundraising Campaign
SaskPower	Re: Annual Maintenance Plan
Saskatchewan 4-H Foundation	Re: Acknowledgment
Manitou Lake Multiple 4-H Club	Re: Sponsorship
SARM	Re: RM of Edenwold
SARM	Re: June Division 6 Meeting
SARM	Re: CTP Projects
NSRBC	Re: AGM

Administrator Janet Hollingshead presented the public works report as disclosed in Schedule 'B' to these minutes.

**NSRBC Annual General Meeting**

127/19 JERRY PETOVELLO

That the Council of the Rural Municipality of Hillsdale No. 440 authorize Administrator Janet Hollingshead and all members of Council to attend the North Saskatchewan River Basin Council Annual General Meeting in the Battlefords Provincial Park on Wednesday, June 12, 2019.

Motion Carried.

**Bylaw 2/2019 – First Reading**

128/19 JERRY PETOVELLO

That Bylaw 2/2019 being a bylaw to provide for minimum amounts of tax be read a first time.

Motion Carried.

The Bylaw was read by the Administrator.

**Bylaw 2/2019 – Second Reading**

129/19 TREVOR MCCREA

That Bylaw 2/2019 being a bylaw to provide for minimum amounts of tax be read a second time.

Motion Carried.

The Bylaw was read by the Administrator.

**Bylaw 2/2019 – Third Reading Approval**

130/19 BERNADETTE POPPLETON

That Bylaw 2/2019 being a bylaw to provide for minimum amounts of tax be given three readings at this meeting.

Motion Carried.  
Unanimously.

**Bylaw 2/2019 – Third Reading**

131/19 VINCE MURPHY

That Bylaw 2/2019 being a bylaw to provide for minimum amounts of tax be read a third time and adopted.

Motion Carried.

The Bylaw was read by the Administrator.

**Hail Withdrawal**

132/19 TREVOR MCCREA

That the Council of the Rural Municipality of Hillsdale No. 440 approves the following application for withdrawal of land from Saskatchewan Municipal Hail:

Reno Bertoia

NW 31-43-23 W3M

Motion Carried.

**Beaver Control Program**

133/19 BERNADETTE POPPLETON

That the Council of the Rural Municipality of Hillsdale No. 440 authorize Jason Lane to hunt beavers deemed as pests in the municipality.

Motion Carried.

**Rate Increase**

134/19 TREVOR MCCREA

That the Council of the Rural Municipality of Hillsdale No. 440 increase the contractual hourly rate of pay to Howard Erb's Trucking Ltd. by \$7.00.

Motion Carried.

**Financial Services Tender Renewal**

135/19 JERRY PETOVELLO

That the Council of the Rural Municipality No. 440 renew the Financial Services Tender presented by Synergy Credit Union, Neilburg SK.

Motion Carried.

**Election Polling Location**

136/19 TREVOR MCCREA

That the Municipal Office located at 39 Centre Street Neilburg, SK be the official election polling location for the Rural Municipality of Hillsdale No. 440 for 2019.

Motion Carried.

**Manitou Lake Multiple 4-H Club Sponsorship**

137/19 TREVOR MCCREA

That the Council of the Rural Municipality No. 440 would be proud to sponsor a class in show at a cost of \$250.00 for the Manitou Lake 4-H Club.

Motion Carried.

**BAYTEX ENERGY LTD.  
REQUEST FOR AN EXTENSION / ADDITION  
Notice of Well**

**Request to Utilize an Existing Approach  
BAYTEX SODA LAKE HZ 9D9-33-1D12-35-46-24 W3M  
BAYTEX SODA LAKE HZ 13D9-33-4D9-34-46-24 W3M  
(both from a surface location in 9-33-46-24 W3M)**

138/19 VINCE MURPHY

That we acknowledge the request from Baytex Energy Ltd. to add the second well, HZ 13D9-33-4D9-34-46-24 W3M and grant the continued extension of 1 year until July 4, 2020. The following stipulations still apply: -

- the RM's Industrial Road Use Agreement is signed by a Baytex Energy Ltd. representative.
- that the approach have a minimum top width of thirty feet and 5:1 side slopes.
- any structures, machinery or other objects shall not be placed within one hundred and fifty feet from the centerline of the road allowance.

Motion Carried.

**CONA RESOURCES LTD.  
CONSENT TO CONSTRUCT PIPELINE RIGHT OF WAY  
4A2-8-43-25 W3M TO 2-8-43-25 W3M PIPELINE TIE IN**

139/19 BERNADETTE POPPLETON

That we Rural Municipality of Hillsdale No. 440 acknowledge construction of pipeline right of way at 4A2-8-43-25 W3M to 2-8-43-25 W3M.

Motion Carried.

**CONA RESOURCES LTD.****Request to Utilize an Existing Approach****LSD'S 9 AND 10 NE 7-43-25 W3M****(from a surface location in NE 7-43-25 W3M)**

140/19 BERNADETTE POPPLETON

That we acknowledge the request from Cona Resources Ltd. utilize existing approach for access to LSD's 9 and 10 NE 7-43-25 W3M with the following stipulations: -

- the RM's Industrial Road Use Agreement is signed by a Cona Resources Ltd. representative
- that the approach have a minimum top with of thirty feet and 5:1 side slopes.
- any structures, machinery or other objects shall not be placed within one hundred and fifty feet from the centerline of the road allowance.

Motion Carried.

**CONA RESOURCES LTD.****Request to Utilize an Existing Approach****CONA WINTER HZ 4A16-6-1B8-6-43-25 W3M****CONA WINTER HZ 8A16-6-2A8-6-43-25 W3M****CONA WINTER HZ12A16-6-6A8-6-43-25 W3M****CONA WINTER HZ 24A16-6-5B8-6-43-25 W3M****(from a surface location in SE 7-43-25 W3M)**

141/19 BERNADETTE POPPLETON

That we acknowledge the request from Cona Resources Ltd. utilize existing approach for access to SE 7-43-25 W3M with the following stipulations: -

- the RM's Industrial Road Use Agreement is signed by a Cona Resources Ltd. representative.
- that the approach have a minimum top with of thirty feet and 5:1 side slopes.
- any structures, machinery or other objects shall not be placed within one hundred and fifty feet from the centerline of the road allowance.

Motion Carried.

**PLAINS MIDSTREAM CANADA****NOTICE OF INTEGRITY DIG****REQUEST TO WORK IN PROXIMATY TO ROAD****NW 8-44-25 W3M**

142/19 VINCE MURPHY

That the Rural Municipality of Hillsdale No. 440 acknowledge the notification of integrity digs at NW 8-44-25 W3M and consent to work done in proximity to PG 675.

Motion Carried.

**PLAINS MIDSTREAM CANADA****NOTICE OF INTEGRITY DIG****REQUEST FOR ACCESS****SW 15-43-25 W3M**

143/19 BERNADETTE POPPLETON

That the Rural Municipality of Hillsdale No. 440 acknowledge the notification of integrity digs at SW 15-43-25 W3M and consent to access off Twp Road 432.

Motion Carried.

**2018 Audited Financial Statement**

144/19 VINCE MURPHY

That the Council of the Rural Municipality No. 440 approve the 2018 Audited Financial Statement.

Motion Carried.

**R.J.K. Holdings Inc. Invoice**

145/19 BERNADETTE POPPLETON

That the Council of the Rural Municipality of Hillsdale No. 440 discuss the R.J.K. Holdings Inc. brushing invoice which was not listed on the approved agenda.

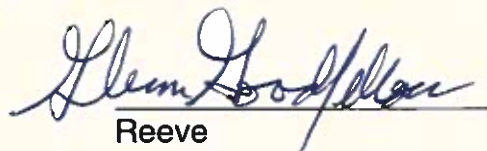
Motion Defeated.

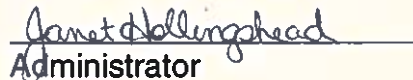
**Adjourn**

146/19 BERNADETTE POPPLETON

That this meeting adjourns at 12:08 p.m.

Motion Carried.

  
Reeve

  
Administrator

# Rural Municipality of Hillsdale No. 440

## BYLAW 2/2019

### A BYLAW TO PROVIDE FOR MINIMUM AMOUNTS OF TAX


The Council for the Rural Municipality of Hillsdale No. 440 in the Province of Saskatchewan enacts as follows:


1. This bylaw shall be known as the "Minimum Tax Bylaw".
2. A minimum tax shall apply to all land and improvements within the classifications of property included in the table below:

Residential Land 125.00

3. Bylaw 3/2014, passed on March 6, 2014, being a bylaw to provide for minimum amounts of tax, is hereby repealed.



  
Reeve

  
Administrator



**Schedule 'A'**

DD#1903-DD#1914	37,640.81
DD#1915-DD#1916	589.42
DD#1917-DD#1923	3,222.70
7096 Receiver General for Canada	25,061.96
7097 Municipal Employees Pension	11,495.26
7098 Keri Bratkowski	530.00
7099 Howard Erb's Trucking Ltd.	5,670.00
7100 Void	0.00
7101 Void	0.00
7102 AECOM Canada Ltd.	2,236.87
7103 Applied Industrial	37.81
7104 Bee J's Stationers Inc.	68.60
7105 Karrie Blackbeard	85.80
7106 Taryn Black	100.00
7107 Jorin Black	385.00
7108 Crystal Glass Ltd.	486.82
7109 Eagle Ridge Electric	236.48
7110 Elaine Etson	1,180.80
7111 Fortress Windows & Doors Ltd.	10,965.69
7112 Information Services	187.00
7113 John Deere Financial	95.45
7114 Lash Enterprises	97.23
7115 Lilydale Creek Enterprises Ltd.	6,993.00
7116 Voided by the Print Process	0.00
7117 Lloydminster Co-operative Ltd.	2,339.35
7118 Lloydminster Nut & Bolt	369.51
7119 Meridian Source	362.25
7120 Minister of Finance	120.75
7121 M.R. Website Development	410.03
7122 Munisoft	2,398.78
7123 Nutrien Ag Solutions	11,853.96
7124 Pat Gibbons Ltd.	1,012.65
7125 Praxair Canada Inc.	133.63
7126 Redhead Equipment Ltd.	399.38
7127 RMAA Workshop Fund	160.00
7128 SGI	1,721.26
7129 Stuart Wright Ltd.	370.98
7130 Triod Supply 2011 Ltd.	38.25
7131 Van Houtte Coffee Services	155.82
7132 Vercomm Wireless	367.50
7133 West Lake Energy Corp	50.00
7134 WYWRA	4,136.89
7135 Xerox Canada Ltd.	1,472.30
7136 Tracey Zweifel	130.00
7137 Evan Horvath	2,283.75
7138 Randy Flicek	2,824.50
7139 Lloydminster Co-operative Ltd.	16.08
7140 OK Tire	2,674.93
7141 Pat Gibbons Ltd.	239.71
7142 Pipemaster Oilfield Services	333.00
7143 Village of Neilburg	261.50
7144 Wood Environment & Infrastructure	1,147.57
7145 WYWRA	382.29
7146 Hutterian Brethren Church	2,372.63
7147 Manitou Lake Multiple 4-H Club	250.00
3 Topcon Positioning Systems	880.26
94434 Minister of Finance-PST	217.63
128056 Collabria	3,667.40
128058 Minister of Finance	527.72
128059 Sask Energy	225.00
128060 Sask Energy	115.00

128061	Sask Power	891.70
128062	Sask Power	434.92
128063	Sask Power	131.49
128064	Sask Power	58.07
128065	Sask Tel	299.34
128066	Sask Tel	171.80
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*[Handwritten initials]*

### Schedule 'B' Public Works Report

Spring was kind this year, fast, but then slowed down.

We had 17 Washouts, 4 that should be fixed by Goodfellow construction this year. (see map)

16 Culverts gave us issues, frozen, plugged or otherwise. We added a metal pipe in Twp Road 430 where there was not much ditch and it is holding up better than before. (see map)

Rocks are being picked on a few roads and have been healing up as planned.

Graders are catching up on tidying roads, however, weather – namely snow set that back a little.

Packed Gregoire Construction around slough. 2" rock went into road nicely. The North/South portion of road 2" did not sink as much as it was harder packed prior to gravel being laid.

Kenworth and Water Truck both had safetys done in April.

Bob is beginning a gravel map.

Dust control letters will go out next week and the plan is to apply early June.

Baldwinton Road off highway was closed due to water being over it. A memo has been added to the website in regards to this.

Water at SE 28 & SW 27-44-23w3 did not rise a lot this spring. May 6, 2019 water was at bottom of culvert in shop ditch.

Survey being completed to check spillways at Waseca Grid and RM of Eldon Access road to gravel pit.

Pre-Construction meeting was held May 6, 2019 for PG 675.

Grader Tenders