

A-11

**MINUTES OF A MEETING OF THE COUNCIL OF
THE RURAL MUNICIPALITY OF HILLSDALE NO. 440,**
held in the Municipal Office at 39 L.E. Gibbons Centre Street
in Neilburg, Saskatchewan on
Thursday, April 4, 2019 at 9:05 a.m. MST.

Call to Order

Reeve Glenn Goodfellow called the meeting to order.

Members Present

Reeve: Glenn Goodfellow
Division 1 Councillor: Trevor McCrea
Division 2 Councillor: Jerry Petovello
Division 3 Councillor: Bernadette Poppleton
Division 4 Councillor: Vincent Murphy
Division 5 Councillor: Floyd Whitney
Division 6 Councillor: Chip Chibri
Administrator: Janet Black
Public Works Coordinator: Karrie Blackbeard

Agenda

94/19 TREVOR MCCREA

That the agenda be approved with the following:

ASIST Training

Motion Carried.

Minutes

95/19 BERNADETTE POPPLETON

That the minutes of the March 7, 2019 meeting be adopted as circulated.

Motion Carried.

Financial Activities

96/19 FLOYD WHITNEY

That the Statement of Financial Activities for the month of March 2019 and the Bank Reconciliation for March 2019 be approved as presented.

Motion Carried.

Accounts

97/19 VINCE MURPHY

That the accounts be approved and authorized for payment and a list of cheques numbered 7047-7095 inclusive and payroll direct deposits 1886-1895 inclusive and online payments 58038, 60378-60385 totaling \$154,896.85 be presented in Schedule 'A' to these minutes.

Motion Carried.

Councillor Chibri arrived to the meeting at 9:55 a.m.

Two Gravel Tenders were received:
McIntosh Construction: \$9.50/yard, \$0.38/yard mileage
Con Alexander Trucking Ltd: \$16.10/yard, \$0.39/yard mileage

Gravel Tender

98/19 TREVOR MCCREA

That the Council of the Rural Municipality of Hillsdale No. 440 accept a three year contract tendered by McIntosh Construction to crush approximately 16,000 cubic yards of type 105 gravel per year at a cost of \$9.50/yard.

Motion Carried.

RMAA Workshop

99/19 CHIP CHIBRI

That the Council of the Rural Municipality of Hillsdale No. 440 authorize Administrator Janet Black and Office Staff Member Tracey Zweifel to attend the Back to Basics workshop provided by the Rural Municipal Administrators Association on April 16, 2019 in North Battleford, Sk.

Motion Carried.

Rivers West Membership

100/19 BERNADETTE POPPLETON

That the Council of the Rural Municipality of Hillsdale No. 440 renew the membership with Rivers West District for Sport, Culture & Recreation at a cost of \$20.00 for 2019.

Motion Carried.

Correspondence

- | | |
|------------------------------------|---------------------------------------|
| SARM | Re: Provincial Budget |
| APAS | Re: Farm Fuel/Carbon Tax |
| SARM | Re: Comments on Federal Budget |
| Roadway PC Holdings | Re: Pest Control |
| Swepco | Re: Lubricants |
| WCMGC | Re: Minutes |
| Schulte | Re: Mower Blades |
| SARM | Re: Innovation Challenge |
| APAS | Re: CFA Annual Meeting |
| Ministry of Parks, Culture & Sport | Re: Suffern Lake Regional Park |
| WCMGC | Re: Minutes |
| SARM | Re: Parliament Hill Meetings |
| RMAA | Re: Back to Basics |
| Government of Saskatchewan | Re: Municipal Revenue Sharing |
| Rivers West | Re: Membership |
| Southeast College | Re: 2019 Municipal Leadership Summit |
| SARM | Re: Division 6 Director |
| Government of Saskatchewan | Re: Gas Tax Funds |
| 4-H Saskatchewan | Re: Support |
| Royal Canadian Legion | Re: Military Service Recognition Book |
| SARM | Re: Municipal Service Fees |
| Ministry of Highways | Re: Road Traffic Count Program |
| Hudson Bay Route | Re: Membership |
| City of Lloydminster | Re: Hazardous Waste Round-Up |
| Minister of Government Relations | Re: 2019 Education Mill Rates |
| Municipalities Today | Re: Leave of Absence for Council |
| Neilburg Recreation Board | Re: Financial Statements |
| City of Lloydminster | Re: Host Senate Committee Hearings |
| NCTPC | Re: Annual General Meeting |
| Sask Waste Reduction Council | Re: Compost Field Day |
| SARM | Re: MREP Funding |
| Surface Flow Control | Re: Flooding Issues |

Karrie Blackbeard presented the public works report as disclosed in Schedule 'B' to these minutes.

4-H Saskatchewan Support

101/19 TREVOR MCCREA

That the Rural Municipality of Hillsdale No. 440 donate \$250.00 towards 4-H Saskatchewan.

Motion Carried.

Military Service Recognition Ad

102/19 FLOYD WHITNEY

That the Council of the Rural Municipality of Hillsdale No. 440 place a business card size advertisement in the Annual Military Service Recognition Book showing our support and appreciation for Veterans at a cost of \$205.00.

Motion Carried.

2019 Household Waste Round-Up Event

103/19 TREVOR MCCREA

That the Council of the Rural Municipality of Hillsdale No. 440 participate in the 2019 Household Waste Round-Up Event in Lloydminster, AB on Saturday, May 4, 2019 at the Lloydminster Exhibition Grounds.

Motion Carried.

2019 Education Mill Rates

104/19 CHIP CHIBRI

That the Council of the Rural Municipality of Hillsdale No. 440 acknowledge the 2019 Education Mill Rates set by the Government of Saskatchewan as follows:

Agricultural Property	1.43 mills
Residential Property	4.12 mills
Commercial/Industrial	6.27 mills
Resource	9.68 mills

Motion Carried.

Letter of Support

105/19 BERNADETTE POPPLETON

That the Council of the Rural Municipality No. 440 write a letter on behalf of The City of Lloydminster to Maxime Fortin, Committee Clerk Senate of Canada requesting the Standing Committee choose Lloydminster, AB as the host city to hold a Public Input Hearing on Bill C69.

Motion Carried.

Tax Enforcement-6 Month Notice

106/19 FLOYD WHITNEY

That the Council of the Rural Municipality of Hillsdale No. 440 authorize the Administrator to begin tax enforcement procedures on the following properties:

SE 34-43-24 W3M Ext 0	SW 12-45-23 W3M Ext 0
SW 34-43-24 W3M Ext 0	SW 03-46-23 W3M Ext 1
NE 27-43-24 W3M Ext 0	SW 03-46-23 W3M Ext 2
NW 27-43-24 W3M Ext 0	SE 13-45-25 W3M Ext 69
SE 04-45-23 W3M Ext 1	Lot 4 Blk/Par 2 Plan R3750 Ext 0
SE 04-45-23 W3M Ext 2	Lot 5 Blk/Par 2 Plan R3750 Ext 0
SE 23-44-23 W3M Ext 0	Lot 6 Blk/Par 2 Plan R3750 Ext 0
SW 23-44-23 W3M Ext 0	Lot 7 Blk/Par 2 Plan R3750 Ext 0
Blk/Par A Plan No. 102129689 Ext 0	Lot 8 Blk/Par 2 Plan R3750 Ext 0
Lot 1 Blk/Par 3 Plan No. BK9517 Ext 0	

Motion Carried.

Tax Enforcement

107/19 JERRY PETOVELLO

That the Council of the Rural Municipality No. 440 delete any tax arrears equal to or less than one half of the previous year's levy to form the Tax Enforcement List.

Motion Carried.

Beaver Program

108/19 FLOYD WHITNEY

That the Council of the Rural Municipality No. 440 authorize Glen McGladdery and Daniel Biondo to hunt beavers deemed as pests in the municipality.

Motion Carried.

Wiebe Subdivision NE 33-44-25 W3M

109/19 BERNADETTE POPPLETON

That the Council of the Rural Municipality of Hillsdale No. 440 inform Community Planning that the municipality does not require a servicing agreement in regards to the residential subdivision for Patrick and Cheryl Wiebe as this is a private driveway. The municipality will accept a cash payment of \$500.00 in lieu of the hectare requirement for municipal reserve.

Motion Carried.

Tracey Zweifel presented the safety meeting report as disclosed in Schedule 'C' to these minutes.

ASIST Training

110/19 JERRY PETOVELLO

That the Council of the Rural Municipality No. 440 authorize Karrie Blackbeard to attend IMT Training Block II in Cold Lake, AB on April 16 & 17, 2019 and IMT Training Block III in Lloydminster, SK on May 7-9, 2019.

Motion Carried.

Council broke for lunch at 11:50 a.m.

Council reconvened from lunch at 12:30 p.m.

Councillor Chibri left the meeting at 1:35 p.m.

2019 Budget

111/19 BERNADETTE POPPLETON

That the Council of the Rural Municipality No. 440 approve the Operating and Capital Budget and set the mill rate at 6.06 mills for 2019.

Motion Carried.



Grass/Hay Land Tender

112/19 TREVOR MCCREA

That the Council of the Rural Municipality No. 440 call for tenders for haying the portion of grass/hay land owned by the municipality on the South half of 17-44-24 W3M totaling 108 acres. Successful bidder is required to prepare the land for haying as well as purchasing and seeding to grass (approved blend). Tender will include the number of years required for investment to be redeemed.


Motion Carried.

Adjourn

113/19 BERNADETTE POPPLETON

That this meeting adjourns at 3:00 p.m.

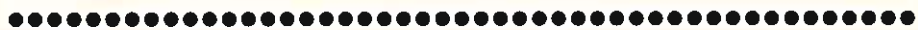
Motion Carried.


Reeve


Administrator

Schedule 'A'

DD#1886-DD#1895	27,179.17
DD#1896-DD#1902	5,895.45
7047 Receiver General for Canada	17,042.51
7048 Municipal Employees Pension	8,096.04
7049 Mackenzie Houk	295.00
7050 Bee J's Stationers Inc.	139.74
7051 Janet Black	2,043.75
7052 Brandt Tractor Saskatoon Branch	109.12
7053 Elaine Etson	1,279.20
7054 General Credit Services	4,878.48
7055 Great Plains College	819.00
7056 John Deere Financial	95.45
7057 Voided by the Print Process	0.00
7058 Lloydminster Co-operative Ltd.	1,879.32
7059 McIntosh Garage & Auto Body Ltd.	2,024.93
7060 Meridian Source	133.88
7061 Midway Distributors Ltd.	52.49
7062 M.R. Website Develoment	31.08
7063 Nutrien Ag Solutions	3,143.48
7064 Justin O'Beime	248.95
7065 Red Willow Ranch Ltd.	2,805.00
7066 Rutherford Agencies Ltd.	65.72
7067 SARM	3,306.74
7068 Ryan Scoular	3,000.00
7069 Kevin Scoular	3,000.00
7070 SGI	3,843.00
7071 Stuart Wright Ltd.	29.97
7072 Triod Supply 2011 Ltd.	415.94
7073 Van Houtte Coffee Services	100.74
7074 Vercomm Wireless	367.50
7075 Xerox Canada Ltd.	931.12
7076 Tracey Zweifel	325.00
7077 Bee J's Stationers Inc.	144.86
7078 Brandt Tractor Saskatoon Branch	1,201.52
7079 Crystal Glass Ltd.	1,237.99
7080 Cut Knife Courier	80.52
7081 Eagle Ridge Electric	2,891.55
7082 Fort Garry Industries Ltd.	361.10
7083 Lilydale Creek Enterprises	499.50
7084 Lloydminster Co-operative Ltd.	31.40
7085 Lloydminster Co-operative Ltd.	64.88
7086 Lloydminster Nut & Bolt	382.17
7087 Majic Environmental Ltd.	22,200.00
7088 Minister of Finance	30.00
7089 Northwest Heavy Oil	100.00
7090 Shred-It International ULC	172.62
7091 Village of Neilburg	271.50
7092 Wood Environment & Infrastructure	22,935.64
7093 Rivers West DSCR	20.00
7094 Saskatchewan 4-H Foundation	250.00
7095 The Royal Canadian Legion Sask	205.00
58038 Collabria	6,428.17
60378 Sask Energy	225.00
60379 Sask Energy	115.00
60380 Sask Power	346.70
60381 Sask Power	393.41
60382 Sask Power	144.99
60383 Sask Power	57.71
60384 Sask Tel	297.02
60385 Sask Tel	172.17



[Handwritten initials/signature]

Schedule 'B' Public Works Report

March Melt is on

Began the month snowplowing, then started opening back roads, now opening culverts, steaming and beginning to grade roads.

New lights inside old shop light it up like the sun!

Incident Report – 675 South Rail Crossing

Ulmer Construction plans to be here before April 15 and will be moving equipment up through April.

W.F. Botkin Construction are getting their paperwork in order to complete acceptance letter.

Attending Convention Trade Show was good.

- compared grader, saw road sprayer
- looked at a wing mounted reclaimer
- talked with Capital I/Handy Hitch in regards to rubbing wheels on packer
- Brent chatted with Degalman about improvements to mowers
- had a look at the JD Link new profile
- Willy enjoyed jumping in all the new equipment
- connected with Canada Dewatering
- connected Cynthia from PA 911 Dispatch in regards to Civic Addressing

Attended Safety Breakfast in Lloydminster

This season I hope to learn more of the RM visually. However, this may mean some time in the truck by myself.

Resumes – no extra personnel needed for this season

Making a 'Watch for in Spring' List

- Back roads not to open
- Culverts that always plug
- Culverts upstream to watch

Ryan and Darrell started back April 1, 2019

Baldwinton Grid barricades – water will be over road soon, going to be placing road ban signs or blocking off road soon.

Grass Seeding on Construction sites

Brushing jobs are started and will be the only ones done this year

- 5 corners
- Sunny's cut across
- McCrea Road

Fencing for season

5-year plan Road Construction

Schedule 'C' Safety Meeting Report

Safety Meeting for the Rural Municipality of Hillsdale No. 440

Held on Wednesday, March 20, 2019 @ 2:00 p.m.

Location: Municipal Office, 39 Centre St. Neilburg SK

In attendance:

Councillor(s): Trevor McCrea

Supervisor(s): Bob Dillion
Brent Black

Outside Staff: Willy Durning
Justin O'Beirne
Ryan Scoular

Admin Staff: Tracey Zweifel

Topics of Discussion:

1. Discuss MEPP and how to read annual statement
2. Robberies and Vandalism
3. Employers responsibility for safety
4. Operating Equipment
 - a. Distracted Driving
 - b. Moving equipment safely
5. Discuss any unusual events

Solutions that arose from the meeting:

- Improve security around the municipal shop to deter theft
- For better visibility, store equipment on the west side of the shop in the compound with improved lighting
 - Install brighter lights in the shop yard
 - Contact SaskPower to install power in the compound at the shop and incorporate a pole with outdoor lighting
- Motion activated lights
- Infrared camera
- Upgrade security cameras to high definition
- Rent shop space to store equipment
- Install a pole and outdoor light above the fuel tank in Baldwinton

Adjourn meeting at: 2:45 p.m.