

M-11

**MINUTES OF A SPECIAL MEETING OF THE COUNCIL OF
THE RURAL MUNICIPALITY OF HILLSDALE NO. 440,**

held in the Municipal Office at 39 L.E. Gibbons Centre Street
in Neilburg, Saskatchewan on
Thursday, October 4, 2018 at 8:00 a.m. MST.

Call to Order

Reeve Glenn Goodfellow called the meeting to order.

Members Present

Reeve Glenn Goodfellow; Councillors Trevor McCrea, Jerry Petovello,
Bernadette Poppleton, Vincent Murphy and Chip Chibri; Administrator
Janet Black and Public Works Coordinator Karrie Blackbeard.

Agenda

318/18 CHIP CHIBRI

That the agenda be approved as presented.

Motion Carried.

Minutes

319/18 BERNADETTE POPPLETON

That the minutes of the September 6, 2018 meeting be adopted as circulated.

Motion Carried.

Financial Activities

320/18 JERRY PETOVELLO

That the Statement of Financial Activities for the month of September 2018 and the
Bank Reconciliation for September 2018 be approved as presented.

Motion Carried.

Councillor Chibri declared a pecuniary interest in payment #6731
to Cool Zone Oilfield Service in the amount of \$587.53 and left the meeting
at 8:17 a.m.

Payment #6731 Approval

321/18 VINCE MURPHY

That payment #6731 to Cool Zone Oilfield Service in the amount of \$587.53 be
approved.

Motion Carried.

Councillor Chibri returned to the meeting at 8:18 a.m.

Accounts

322/18 VINCE MURPHY

That the accounts be approved and authorized for payment and a list of cheques
numbered 6702-6759 inclusive and payroll direct deposits 1770-1788 inclusive and
online payments 680538, 696000, 712629, 712630 totaling \$481,110.60 be
presented in Schedule 'A' to these minutes.

Motion Carried.

Purchase 2019 Ford F150

323/18 TREVOR MCCREA

That the Council of the Rural Municipality of Hillsdale No. 440 authorize
Administration and Foremen to purchase a 2019 Ford F150 from Pat Gibbons Ltd.
with a budget of \$50,000.00 due to the fact that the truck purchase as per
resolution no. 310/18 was unable to be completed.

Motion Carried.

Tax Tools/Road Maintenance Agreement Meeting

324/18 BERNADETTE POPPLETON

That the Council of the Rural Municipality of Hillsdale No. 440 authorize the Reeve and Councillors Petovello and Chibri to attend a tax tools/road maintenance agreement meeting in the Rural Municipality of Wilton No. 472 office on Thursday, October 18, 2018 at 1:00 p.m.

Motion Carried.

Financial Support-Maidstone Waseca & District Fire Board

325/18 TREVOR MCCREA

That Rural Municipality of Hillsdale No. 440 agree in principle to lend money to the Maidstone Waseca & District Fire Board for the Responder Pumper Unit.

Motion Carried.

SVFFA Donation

326/18 JERRY PETOVELLO

That the Council of the Rural Municipality of Hillsdale No. 440 donate \$281.50 towards the Saskatchewan Volunteer Fire Fighters Association.

Motion Carried.

STARS Donation

327/18 TREVOR MCCREA

That the Council of the Rural Municipality of Hillsdale No. 440 donate \$5,000.00 to STARS.

Motion Carried.

Grazing Lease Fees

328/18 CHIP CHIBRI

That the 2018 grazing lease fee on Crown Lease LCM 49387 and LAM 12559 and the lease fee charged on municipal lands be increased by 0.75 per acre over the 2017 fees.

Motion Carried.

Letter to Farnham West Stolee Kambeitz LLP

329/18 TREVOR MCCREA

That the Rural Municipality of Hillsdale No. 440 write a letter to law office Farnham West Stolee Kambeitz LLP instructing their clients, Guy and Lisa Turnbull, on the proper procedure for appealing their assessment on SE 20-45-25 W3M.

Motion Carried.

Reserve Status-NE 14-44-24 W3M

330/18 CHIP CHIBRI

That the Council of the Rural Municipality of Hillsdale No. 440 grant a tax compromise to Little Pine TLE Holdings Co. Inc. land NE 14-44-24 W3M due to reserve creation effective September 16, 2018.

	Municipal	School	Total
Levy	428.23	112.15	540.38
Total Owing	<u>303.87</u>	<u>79.58</u>	<u>383.45</u>
Tax Compromise	124.36	32.57	156.93

Motion Carried.

Surface Lease NW 9-46-23 W3M

331/18 TREVOR MCCREA

That the Reeve and Administrator be authorized to sign the surface lease agreement for NW 9-46-23 W3M for access road.

Motion Carried.

Correspondence

APAS	Re: Livestock Tax Deferral
SARM	Re: Tire Sale
NSRBC	Re: Newsletter
NWSD	Re: Board Highlights
Western Canada Growth Strategy	Re: Input
Rock Solid Heavy Hauling Ltd.	Re: Amalgamation
Western Heritage	Re: Update
Sask Heavy Construction Assoc.	Re: Annual Conference
SARM	Re: Signal Industries
Government of Saskatchewan	Re: Farm Stewardship Program
U of S	Re: Webinar Series
NCTPC	Re: Minutes
Rivers West District	Re: Workshops
Western Asphalt Products	Re: Investing in Preservation
SaskEnergy TransGas	Re: Test Station Install
SARM	Re: Prairie Wheel & Manufacturing
Brock White	Re: Newsletter
Rivers West	Re: District News
SARM	Re: MLDP Workshop
APAS	Re: Election
SARM	Re: Bulletin
ALS North America	Re: Water Testing
SPCOA	Re: Pest Control
SARM	Re: Update
SARM	Re: FMA Fuel
SARM	Re: SEPA Annual Conference
SARM	Re: ATS Traffic
Ministry of Government Relations	Re: Emergency Services
Coleen Fennig	Re: Plant Health Officer
WCMGC	Re: Minutes
RM of Wilton No. 472	Re: Meeting
Maidstone Waseca & District Fire BD	Re: Purchase Responder Pumper Unit
SARM	Re: Funding Challenge
SARM	Re: Gravel Measurement Sale

Support for RM of Eyehill No. 382 Resolution

332/18 BERNADETTE POPPLETON

That the Council of the Rural Municipality of Hillsdale No. 440 is in support of the resolution put forth by the Rural Municipality of Eyehill No. 382 as follows:

WHEREAS Oil and other companies have an appeal mechanism in place to which they can appeal the municipality's required installation depth of pipe or any other underground facility to be installed to the Saskatchewan Ministry of Highways and infrastructure. The Ministry may then overrule the municipality's depth and allow the pipe or any other underground facility to be installed at the provincially recognized depth; and

WHEREAS municipalities do not have an appeal mechanism in place to try and explain the importance of the deeper depth of installation; and

BE IT RESOLVED that SARM lobby the Saskatchewan Government to put in place an appeal mechanism for any party involved to appeal a separate and impartial agency.

Motion Carried.

Support for RM of Eyehill No. 382 Resolution

333/18 JERRY PETOVELLO

That the Council of the Rural Municipality of Hillsdale No. 440 is in support of the resolution put forth by the Rural Municipality of Eyehill No. 382 as follows:

WHEREAS the current provincially recognized depth for a pipeline or any other underground facility to be installed is at 1.2 meters below the low point of the ditch and at least 1.5 meters below the roadway surface. This depth is not adequate should a municipality need to build the road above that installed pipe or any other underground facility in the future; and

WHEREAS many municipalities have longstanding policies in place requiring pipelines or any other underground facility be installed at a depth to which construction if required on the road above the pipe would be safe and far less likely to require the pipe or any other underground facility to be lowered; and

WHEREAS once a pipeline or any other underground facility is installed the municipality must then abide by each and every condition placed on by the owner of the pipeline or any other underground facility in order to make necessary alterations/or construction of the road within the municipality's own road allowance, in an effort to provide an expected level of service to its ratepayers. In following each and every condition or having to wait for the pipeline or any other underground facility to be lowered it may in many cases delay or possibly cancel that construction project.

BE IT RESOLVED that SARM lobby the Saskatchewan Government to have the depths of pipeline or any other underground facility installations be changed to a more suitable depth.

Motion Carried.

Tax Enforcement-Mark Leppky

334/18 VINCE MURPHY

That the Administrator be authorized to proceed with title acquisition under the *Tax Enforcement Act* on the following lots:

- Lot 2 Blk/Par 1 Plan No. AC827 Ext 0
- Lot 3 Blk/Par 1 Plan No. AC827 Ext 0
- Lot 4 Blk/Par 1 Plan No. AC827 Ext 0
- Lot 5 Blk/Par 1 Plan No. AC827 Ext 0
- Lot 6 Blk/Par 1 Plan No. AC827 Ext 0
- Lot 7 Blk/Par 1 Plan No. AC827 Ext 0
- Lot 8 Blk/Par 1 Plan No. AC827 Ext 0

Motion Carried.

Tax Enforcement-Andrew Brenda

335/18 TREVOR MCCREA

That the Administrator be authorized to proceed with title acquisition under the *Tax Enforcement Act* on the following lots:

- Lot 7 Blk/Par 3 Plan No. BK9517 Ext 0
- Lot 8 Blk/Par 3 Plan No. BK9517 Ext 0
- Lot 9 Blk/Par 3 Plan No. BK9517 Ext 0
- Lot 10 Blk/Par 3 Plan No. BK9517 Ext 0
- Lot 11 Blk/Par 3 Plan No. BK9517 Ext 0
- Lot 12 Blk/Par 3 Plan No. BK9517 Ext 0
- Lot 13 Blk/Par 3 Plan No. BK9517 Ext 0
- Lot 14 Blk/Par 3 Plan No. BK9517 Ext 0

Motion Carried.

**BAYTEX ENERGY LTD.
NOTICE OF PIPELINE**

**Request to cross undeveloped road allowance with
pipeline from SW 15-46-23-W3M to NW 10-46-23 W3M
Baytex 4-15-46-23 W3M to 12-10-46-23 W3M**

336/18 JERRY PETOVELLO

That we approve the request from Baytex Energy Ltd. to cross our undeveloped road allowance with pipeline between SW 15-46-23 W3M and NW 10-46-23 W3M with the following stipulations:-

- that the pipeline be bored and buried at a minimum depth of 2.5 meters where it crosses the road allowance and right of way.
- any structures, machinery or other objects shall not be placed within one hundred and fifty feet from the centerline of the road allowance.

Motion Carried.

**BAYTEX ENERGY LTD.
REQUEST TO CONSTRUCT APPROACHES (X2)
Baytex Freemont HZ 2A3-33-3A13-27-43-24 W3M
Baytex Freemont HZ 3A3-33-2D13-27-43-24 W3M**

337/18 VINCE MURPHY

That we approve the request from Baytex Energy Ltd. to construct approaches for access to Baytex Freemont HZ 2A3-33-3A13-27-43-24 W3M and HZ 3A3-33-2D13-27-43-24 W3M in addition to the previously approved utilization of existing approach in SE 34-43-24 W3M with the following stipulations:-

- the RM's Industrial Road Use Agreement is signed by a Baytex Energy Ltd. representative
- that the approach have a minimum top width of thirty feet and 5:1 side slopes

Motion Carried.

**BAYTEX ENERGY LTD.
NOTICE OF WELL
REQUEST TO CONSTRUCT APPROACHES (X4)
REQUEST TO PARALLEL UNDEVELOPED ROAD ALLOWANCE WITH ACCESS ROAD
Baytex Soda Lake DD 3B15-8-3D11-8-46-23 W3M**

338/18 VINCE MURPHY

That we approve the request from Baytex Energy Ltd. to construct approaches for access to Baytex Soda Lake DD 3B15-8-3D11-8-46-23 W3M and construct access road which will parallel undeveloped road allowance with the following stipulations:-

- the RM's Industrial Road Use Agreement is signed by a Baytex Energy Ltd. representative
- that the approach have a minimum top width of thirty feet and 5:1 side slopes

Motion Carried.

Southeast College Leadership Skills Workshop

339/18 TREVOR MCCREA

That the Council of the Rural Municipality of Hillsdale No. 440 authorize Administrator Janet Black to attend the Southeast College Leadership Skills workshop in Saskatoon, SK on October 15 & 16, 2018.

Motion Carried.

Southeast College Time Management Workshop

340/18 JERRY PETOVELLO

That the Council of the Rural Municipality of Hillsdale No. 440 authorize Tracey Zweifel to attend the Southeast College Time Management workshop in St. Walburg, SK on Wednesday, October 17, 2018.

Motion Carried.

CUETS MasterCard Change

341/18 TREVOR MCCREA

That the Council approve the Rural Municipality of Hillsdale No. 440 applying for a new Collabria Financial Services Ltd. MasterCard to replace the existing CUETS Financial MasterCard. That we apply for a credit increase to raise the limit to \$25,000.00 and order a supplementary card for Public Works Coordinator Karrie Blackbeard and Office Staff member Tracey Zweifel with a \$15,000.00 limit.

Motion Carried.

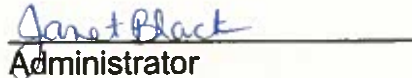
Adjourn

342/18 JERRY PETOVELLO

That this meeting adjourn at 10:46 a.m.

Motion Carried.


Reeve


Administrator

Schedule 'A'

DD#1770-DD#1781	31,451.42
DD#1782-DD#1788	3,522.66
6702 Receiver General for Canada	14,258.73
6703 Municipal Employees Pension	8,682.22
6704 Mackenzie Houk	330.00
6705 Bee J's Stationers Inc.	952.59
6706 Karrie Blackbeard	121.83
6707 Howard Erb's Trucking Ltd.	5,233.20
6708 Jay's Transportation Group	79.64
6709 John Deere Financial	842.94
6710 Lloydminster Co-operative Ltd.	1,823.12
6711 Glen McGladdery	5,602.00
6712 Midway Distributors Ltd.	54.05
6713 Ministry of Agriculture	13,295.13
6714 Nor West Distributors 2015	270.07
6715 Northwind Radio Ltd.	76.43
6716 Nutrien Ag Solutions	14,655.44
6717 Robanna Farms Ltd.	47.65
6718 SARM	1,625.13
6719 Sask Energy	459.18
6720 Sask Power	882.34
6721 Sask Tel	484.36
6722 Torben & Diane Sorenson	1,401.87
6723 Stuart Wright Ltd.	682.06
6724 Van Houtte Coffee Services	83.50
6725 Vercomm Wireless	735.00
6726 Village of Neilburg	234.00
6727 Tracey Zweifel	325.00
6728 ALH Contracting Ltd.	111,925.46
6729 Karrie Blackbeard	83.20
6730 Brandt Tractor Saskatoon Branch	8,724.91
6731 Cool Zone Oilfield Services	587.53
6732 Cut Knife Courier	141.08
6733 Elaine Etson	1,421.00
6734 Hardy Services Inc.	1,837.50
6735 Information Services Corporation	432.00
6736 K&S Asphalt Services Ltd.	54,758.52
6737 Lilydale Creek Enterprises Ltd.	17,815.50
6738 Lloydminster Co-operative Ltd.	421.85
6739 Manitou Flush-By Services Ltd.	5,721.60
6740 Jaden Mantie	97.50
6741 Voided by the Print Process	0.00
6742 McIntosh Garage & Auto Body Ltd.	99,061.62
6743 McIntosh Garage & Auto Body Ltd.	7,743.15
6744 Meridian Surveys Ltd.	892.50
6745 Meridian Source	308.71
6746 M.R. Website Development	101.57
6747 OK Tire (Marsden)	1,729.75
6748 Prairie Steel Products	34,950.60
6749 Void	0.00
6750 Roadway PC Holdings Ltd.	3,720.00
6751 SARM	83.25
6752 Shred-It International ULC	212.73
6753 United Rentals of Canada Inc.	5,054.76
6754 Village of Neilburg	234.00
6755 West Yellowhead Waste Resource	1,727.69
6756 Zee Medical Service Co.	152.62
6757 Void	0.00
6758 SVFFA-Courtney Edwards	281.50
6759 SARM	5,000.00

Handwritten initials and a small symbol.

680538	Minister of Finance-PST	1,103.07
696000	CUETS Financial	1,491.34
712629	Minister of Finance-NWSD	4,421.90
712630	Minister of Finance-Living Sky	660.63
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Handwritten initials/signature

Schedule 'B' Public Works Report

This month we were able to get a few things checked off the list

The culvert was installed at Kim & Rhonda Bertoia's shop driveway by Hardy Service Inc. to the 95.1 m elevation. When Bertoia's continue with yard landscaping, a culvert will be installed in their home driveway. Once field on SE 28-45-23w3 has dried enough fixing will be completed to drainage trench.

Husky Energy did upgrades to lease on NW 34-46-23w3 to improve drainage. A culvert was installed across Rge Rd 3233 with a makeshift gate to allow water to control the flow of water to prevent field washout.

Met with Darren Tyler, Josh Tyler and Barry McConnell to determine drainage for slough on N ½ 32-46-23w3.

Re-rented 6" Pump to pump at various sloughs to lower the level in hopes to accommodate for spring run off

Terry Carlton's, Larry Worman's, Glenn Goodfellow's, Jason Goodfellow's
There are a few more under consideration, like Baldwinton Grid Slough Construction

Gregoire Slough – Final Inspection was done Tuesday, October 2, 2018. A list of was given to Thomcat to do before completed. Bob says progress is good.
We need to decide next step, seeding grass, weed control, signs

Poppleton Road – Friday, September 28, 2018 pipeline crossing was allowed with daylighting lines and an on-site representative from Plains Midstream. ALH is progressing well and is awaiting final grade surveys on a portion of the road.

Goodfellow Road – no work has been done yet. Robert Ulmer contacted me and they are trying to finish their current job to move here to install large culvert. They have equipment to put it in if light frost happens early. Husky Pipeline Crossing Agreement is still in progress of being approved.

G&C began pavement fixes on 675 north.
K&S will be starting on more fixes at Lilydale Road next week.
Bridge cracking has yet to be looked at.

Our crew has been trying to keep up with grading of roads and mowing. The wet weather in the middle of September allowed them to reposition signs throughout the municipality and finish inventory in shop. As the weather has been improving a couple operators are putting in shorter hours to get harvest done.

The school track has suffered from the damp weather. However, the large hill was able to be moved/made and Ian has been working on fixing up the elementary parking space. A few more loads of clay will go in here and then, as soon as weather permits, grading, base material, packing and grass seeding can proceed.

Look into fixing first mile of Waseca off highway where bad spots are.

Discussed work order list.