

M-11

**MINUTES OF A MEETING OF THE COUNCIL OF
THE RURAL MUNICIPALITY OF HILLSDALE NO. 440,**

held in the Municipal Office at 39 L.E. Gibbons Centre Street
in Neilburg, Saskatchewan on

Thursday, December 6, 2018 at 9:12 a.m. MST.

Call to Order

Reeve Glenn Goodfellow called the meeting to order.

Members Present

Reeve Glenn Goodfellow; Councillors: Trevor McCrea, Jerry Petovello,
Bernadette Poppleton, Vincent Murphy, Floyd Whitney and Chip Chibri;
Administrator Janet Black and Public Works Coordinator Karrie Blackbeard.

Agenda

391/18 BERNADETTE POPPLETON

That the following additions be added to the agenda.

Conduct of Meeting

Motion Carried.

Minutes

392/18 JERRY PETOVELLO

That the minutes of the November 8, 2018 meeting be adopted as
circulated.

Motion Carried.

Financial Activities

393/18 TREVOR MCCREA

That the Statement of Financial Activities for the month of November
2018 and the Bank Reconciliation for November 2018 be approved as
presented.

Motion Carried.

Councillor Murphy declared a pecuniary interest in payment # 6878
to himself in the amount of \$1,640.31 and left the meeting at 9:47 a.m.

Payment # 6878 Approval

394/18 JERRY PETOVELLO

That payment # 6878 to Vincent Murphy in the amount of \$1,640.31 be
approved.

Motion Carried.

Councillor Murphy returned to the meeting at 9:48 a.m.

Councillor Whitney declared a pecuniary interest in payment # 6884
to himself in the amount of \$1,356.29 and left the meeting at 9:47 a.m.

Payment # 6884 Approval

395/18 CHIP CHIBRI

That payment # 6884 to Floyd Whitney in the amount of \$1,356.29 be
approved.

Motion Carried.

Councillor Whitney returned to the meeting at 9:50 a.m.

Accounts

396/18 FLOYD WHITNEY

That the accounts be approved and authorized for payment and a list of cheques numbered 6830-6890 inclusive and payroll direct deposits 1809-1826 inclusive and online payments 803368, 808377, 833882, 833883, 835359, 835360, 835362-835364, 835371 and 835372 totaling \$700,181.05 be presented in Schedule 'A' to these minutes.

Motion Carried.

Safety Report was presented by Office Staff Member Tracey Zweifel

NHOM Meeting

397/18 FLOYD WHITNEY

That the Council of the Rural Municipality of Hillsdale No. 440 authorize Reeve Goodfellow, Administrator Black and Office Staff Member Zweifel to attend the Northwest Heavy Oil Municipalities Committee meeting in Lloydminster, AB on Friday, December 7, 2018 beginning at 1:30 p.m. CST.

Motion Carried.

2019 Meeting Schedule

398/18 TREVOR MCCREA

That the 2019 meeting schedule of the Council of the Rural Municipality of Hillsdale No. 440 be as follows:

- Thursday, January 10, 2019
- Thursday, February 7, 2019
- Thursday, March 7, 2019
- Thursday, April 4, 2019
- Thursday, May 9, 2019
- Thursday, June 6, 2019
- Thursday, July 4, 2019
- Thursday, August 8, 2019
- Thursday, September 5, 2019
- Thursday, October 3, 2019
- Thursday, November 7, 2019
- Thursday, December 5, 2019

Motion Carried.

Office Holiday Hours

399/18 VINCE MURPHY

That the Council of the Rural Municipality of Hillsdale No. 440 implement the following holiday schedule for the Municipal Office located at 39 L.E. Gibbons Centre Street:

Monday, December 24, 2018	Closed
Tuesday, December 25, 2018	Closed
Wednesday, December 26, 2018	Closed
Thursday, December 27, 2018	8:30 am to 4:30 pm MST
Friday, December 28, 2018	8:30 am to 4:00 pm MST
Monday, December 31, 2018	8:30 am to 4:30 pm MST
Tuesday, January 1, 2018	Closed

Motion Carried.

Council broke for break at 10:23 a.m.

Council reconvened from break at 10:30 a.m.

GIC Investment

400/18 BERNADETTE POPPLETON

That the Council of the Rural Municipality of Hillsdale No. 440 invest \$3,000,000.00 into a Guaranteed Investment Certificate for a one year term with Synergy Credit Union at a rate of 3.15%.

Motion Carried.

Road Abandonment – AF1788

401/18 JERRY POPPLETON

That the Council of the Rural Municipality of Hillsdale No. 440 approves the road abandonment: - Road Plan No.AF1788; Registered Plan No.; Land Description SW 7-46-24 W3M and SE 12-46-25 W3M. This Proposed abandonment will not affect access of other property owners in the area, and no public utilities above or below the ground will be affected in the transfer. The old road will be transferred back to the adjacent land owners, who are in agreement to the transfer.

Motion Carried.

Correspondence

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|--------------------------------------|--|
| APAS | Re: Membership |
| SARM | Re: Trespassing Legislation |
| Claycrete Global | Re: Road Stabilizer |
| Ronald McDonald House Charities | Re: Community Connections |
| SARM | Re: MSMP Funding |
| SARM | Re: In Memoriam Form |
| Gravelock | Re: Soil Consolidation Aid |
| SARM | Re: Lieutenant Governor's Award |
| SASKTIP | Re: Newsletter |
| United Rentals | Re: United Rentals Overview |
| AECOM | Re: Asset Management Plan |
| Industrial Machine Inc. | Re: Green Climber |
| Saskatchewan Safety Council | Re: Industrial Safety Seminar |
| Ministry of Highways | Re: Winter Weights |
| SARM | Re: Saskatchewan Municipal Awards |
| Sask Assoc. of Conservation Officers | Re: Convention |
| SASKTIP | Re: Membership |
| Ministry of Parks, Culture & Sport | Re: Heritage Forum |
| Munisoft | Re: Community Project Initiative |
| SaskPower | Re: Outages |
| STARS | Re: Future Plans |
| SARM | Re: Submit Resolutions 2019 Convention |
| NCTPC | Re: Workshop |
| Cut Knife Recreation Board | Re: Financial Statements |
| R.M. Of Mervin No. 499 | Re: NHOM Meeting |
| NCTPC | Re: Municipal Support Program |
| STARS | Re: Acknowledgment |
| Colleen Fennig PAg | Re: Sample Clubroot Bylaw |
| APAS | Re: Annual General Meeting |

Hire Jorin Black

402/18 TREVOR MCCREA

That the Council of the Rural Municipality of Hillsdale No. 440 employ Jorin Black as general office staff for data entry at a rate of \$15.00 per hour starting Monday, December 17, 2018 for a term of three weeks.

Motion Carried.

**BAYTEX ENERGY LTD.
REQUEST FOR AN EXTENSION / ADDITION**

Notice of Well

Request to Utilize an Existing Approach

BAYTEX SODA LAKE HZ 9D9-33-1D12-35-46-24 W3M

BAYTEX SODA LAKE HZ 13D9-33-4D9-34-46-24 W3M

(both from a surface location in 9-33-46-24 W3M)

403/18 CHIP CHIBRI

That we acknowledge the request from Baytex Energy Ltd. to add the second well, HZ 13D9-33-4D9-34-46-24 W3M and grant the continued extension of 1 year until July 4, 2019. The following stipulations still apply:-

- the RM's Industrial Road Use Agreement is signed by a Baytex Energy Ltd. representative
- that the approach have a minimum top width of thirty feet and 5:1 side slopes
- any structures, machinery or other objects shall not be placed within one hundred and fifty feet from the centerline of the road allowance.

Motion Carried.

Council broke for lunch at 12:03 p.m.

Council reconvened from lunch at 12:30 p.m.

Husky Reimbursement

404/18 VINCE MURPHY

That the Council of the Rural Municipality of Hillsdale No. 440 reimburse Husky Oil Operations Ltd. a total of \$36,121.81 for a successful appeal of assessment on LSD 15-27-45-23- W3M and LSD 08-34-45-23 W3M granted by the Board of Revision.

	Municipal	School	Discount	Total
LSD 15-27-45-23 W3M Levy	16,463.38	2,888.51	823.17	18,528.72
LSD 08-34-45-23 W3M Levy	15,647.65	2,727.82	782.38	17,593.09

Motion Carried.

Karrie Blackbeard presented the public works report as disclosed in Schedule 'B' to these minutes.

In Camera

405/18 TREVOR MCCREA

That the meeting proceed in camera at 2:48 p.m. as per Section 16(1) of the Local Authority Freedom of Information and Protection of Privacy Act to discuss human resources.

Motion Carried.

Present: Reeve Goodfellow, Councillors: McCrea, Petovello, Poppleton, Murphy, Whitney and Chibri and Administrator Black.

Meeting Reconvenes

406/18 VINCE MURPHY

That Council come out of camera at 3:08 p.m.

Motion Carried.

Wage Increase

407/18 TREVOR MCCREA

That the Council of the Rural Municipality of Hillsdale No. 440 increase the wage for the Public Works Coordinator, Karrie Blackbeard an additional \$0.15 per hour effective January 1, 2019.

Motion Carried.

Adjourn

408/18 JERRY PETOVELLO

That this meeting adjourn at 3:15 p.m.

Motion Carried.


Reeve


Administrator

Schedule 'A'

DD#1809-DD#1819	29,004.44
DD#1820-DD#1826	5,304.54
6830 Glen McGladdery	26.85
6831 Receiver General for Canada	11,286.83
6832 Municipal Employees Pension	7,937.12
6833 Mackenzie Houk	270.00
6834 Bee J's Stationers Inc.	294.15
6835 Janet Black	411.50
6836 Karrie Blackbeard	248.67
6837 Brandt Tractor Saskatoon Branch	26.38
6838 Carruthers Cemetery Committee	220.00
6839 Elaine Etson	1,176.00
6840 Fort Garry Industries Ltd.	299.78
6841 Jay's Transportation Group	60.09
6842 Lilydale Creek Enterprises Ltd.	6,993.00
6843 Voided by the Print Process	0.00
6844 Lloydminster Co-operative Ltd.	2,960.05
6845 Meridian Source	252.53
6846 Midway Distributors Ltd.	65.57
6847 Ministry of Agriculture	2,034.91
6848 Neilburg Seniors	60.00
6849 Nutrien Ag Solutions	12,407.93
6850 Pat Gibbons Ltd.	515.79
6851 Ed Pedersen	300.00
6852 Princess Auto	94.33
6853 Kim Putnam	300.00
6854 RM of Britannia No. 502	171.15
6855 RM of Wilton No. 472	52.50
6856 SARM	2,393.73
6857 Brady Segin	50.00
6858 Shred-It International ULC	174.10
6859 Tirecraft Lloydminster	512.62
6860 Van Houtte Coffee Services	105.25
6861 Vercomm Wireless	637.50
6862 Xerox Canada LTD.	903.89
6863 Zee Medical Service Co.	31.58
6864 Tracey Zweifel	325.00
6865 ALH Contracting Ltd.	93,264.82
6866 Kim Bertoia	921.30
6867 Brent Black	600.00
6868 Karrie Blackbeard	263.43
6869 Brandt Tractor Saskatoon Branch	674.45
6870 Canadian Dewatering LP	5,053.28
6871 Robert Dillion	200.00
6872 Hydrodig Canada Inc.	888.00
6873 K&S Asphalt Services Ltd.	8,658.00
6874 L-Con Transit	5,841.30
6875 Lloydminster Co-operative Ltd.	36.42
6876 Voided by the Print Process	0.00
6877 McIntosh Garage & Auto Body Ltd.	81,777.10
6878 Vincent Murphy	1,640.31
6879 Neilburg Fire Board	1,170.00
6880 Prairie Steel Products	11,814.95
6881 Reinbold Electric Ltd.	686.53
6882 Tirecraft Lloydminster	1,035.52
6883 Village of Neilburg	234.00
6884 Floyd Whitney	1,356.29
6885 Wood Environmental & Infrastructure	22,045.74
6886 Wood Environmental & Infrastructure	5,877.00
6887 Lloydminster Co-operative Ltd.	8.99
6888 Thomcat Management Ltd.	304,379.20

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6889	West Yellowhead Waste Resource	922.15
6890	Husky Oil Operations	36,121.81
803368	Minister of Finance-PST	61.43
808377	CUETS Financial	2,839.38
833882	Minister of Finance-NWSD	18,718.57
833883	Minister of Finance-Living Sky	3,618.84
835359	Sask Energy	335.00
835360	Sask Energy	115.00
835362	Sask Power	658.24
835363	Sask Power	204.40
835364	Sask Power	57.71
835371	Sask Tel	292.78
835372	Sask Tel	171.33



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Schedule 'B' Public Works Report

This month brought winter. But before freeze up we were able to finish a couple more jobs. 53 work orders completed throughout summer season. (9 left on list, low priority)

Contracted ALH to improve road to Cody Dillon's yard site.

Did a ditch improvement by culvert installed by Marty Poppleton's.

Installed stop signs on Birch Lake road and at Gregoire Construction as order took time.

Gravel testing at Poppleton Pit and Freemont Stockpile.

Ryan and Darnell were laid off for winter season.

Installed Wings on Graders

Beginning to get ready for equipment servicing.

Having an employee policy manual review December 12.

Snow trapping will begin when paper work is completed.

Public Works program data entry to start, ASAP.

Map agreement with iHunter App.

HL
AB