

**MINUTES OF A MEETING OF THE COUNCIL OF
THE RURAL MUNICIPALITY OF HILLSDALE NO. 440**
held in the Municipal Office at 39 L.E. Gibbons Centre Street
in Neilburg, Saskatchewan on
Thursday, July 5, 2018 at 9:00 a.m. MST.

Call to Order

Reeve Glenn Goodfellow called the meeting to order.

Members Present

Reeve Glenn Goodfellow; Councilors: Trevor McCrea, Jerry Petovello, Bernadette Poppleton and Vincent Murphy; Administrator Janet Black & Public Works Coordinator Karrie Blackbeard.

Agenda

218/18 JERRY PETOVELLO

That the agenda be approved with the following additions:

Overweight Permit Increases
Election Appointments

Motion Carried.

Declaration of Interest

Reeve Goodfellow declared an interest in payment #6530.

Minutes

219/18 BERNADETTE POPPLETON

That the minutes of the June 7, 2018 meeting be adopted as circulated.

Motion Carried.

Financial Activities

220/18 TREVOR MCCREA

That the Statement of Financial Activities for the month of June 2018 and the Bank Reconciliation for June 2018 be approved as presented.

Motion Carried.

Reeve Goodfellow declared a pecuniary interest in payment #6530 payable to himself in the amount of \$468.41 and left the meeting at 10:22 a.m.

Payment #6530 – Glenn Goodfellow

221/18 BERNADETTE POPPLETON

That payment #6530 to Glenn Goodfellow in the amount of \$468.41 be approved for payment.

Motion Carried.

Reeve Goodfellow returned to the meeting at 10:23 a.m.

Accounts

222/18 VINCE MURPHY

That the accounts be approved and authorized for payment and that a list of cheques numbered 6517-6574 inclusive with online payments 506928, 512835, 535168 and payroll direct deposits 1708-1731 inclusive, totaling \$568,720.90 be presented in Schedule 'A' to these minutes.

Motion Carried.

Goodfellow Road Tender

223/18 BERNADETTE POPPLETON

That the Council of the Rural Municipality of Hillsdale No. 440 tender the construction of 6.3 kilometers of municipal road on Twp Rd. 460.12 & .13 & Rge Rd 3250.19 & .20 with the Rural Municipality of Manitou Lake No. 442 compensating R.M. of Hillsdale No. 440 for Twp Rd 460.13.

Motion Carried.

Poppleton Road Tender

224/18 JERRY PETOVELLO

That the Council of the Rural Municipality of Hillsdale No. 440 tender the construction of 3.6 kilometers of municipal road on Twp Rd. 440.16 & .17.

Motion Carried

Special Meeting

225/18 TREVOR MCCREA

That the Council for the Rural Municipality of Hillsdale No. 440 hold a special meeting on Thursday, July 19, 2018 at 10:00 a.m. to open construction tenders and any other business of the municipality.

Motion Carried.

Council broke for lunch at 12:10 p.m.

Council reconvened from lunch at 1:15 p.m.

Correspondence

Dow AgroSciences

Dow AgroSciences

SARM

SARM

Ministry of Government Relations

CPS

SARM

SARM

WSA

STARS

SaskPower

SARM

SARM

Plant Health Officer-Division 6

SASK Municipal Awards

Sask Waste Reduction Council

WCMGC

CPWA

R.M. of Cut Knife

NSRBC

City of Lloydminster

WYWRA

Re: Stewardship Plan

Re: Management Guide

Re: Division 6 Meeting Key Topics

Re: The Voice

Re: Revenue Sharing Grant

Re: Fuel Update

Re: SASK Hospital New Beginnings Campaign

Re: Carbon Tax

Re: Application

Re: Updates

Re: Smart Meters

Re: Weekly Policy Bulletin

Re: Rural Crime Watch Program

Re: Meeting

Re: Nominations

Re: 2018 Fall Workshops

Re: Minutes

Re: Snow Conference

Re: Division 6 Golf Tournament

Re: Membership

Re: 2018 Waste Round-Up

Re: Updates

Karrie Blackbeard presented the public works report as disclosed in Schedule 'B' to these minutes.

Appoint Pest Control Officers

226/18 JERRY PETOVELLO

That the Rural Municipality of Hillsdale No. 440 appoint Katey Makohoniuk, Joanne Kwasnicki, Betty Johnson, Lynne Roszell, Chelsea Baraniecki, and Coleen Fenning as Pest Control Officers for the purpose of monitoring Clubroot in the municipality for 2018.

Motion Carried.

Comprehensive Warranty 6155 Tractor

227/18 TREVOR MCCREA

That the Rural Municipality of Hillsdale No. 440 purchase comprehensive, 3 year warranty for the John Deere 6155R tractor from Agland, Lloydminster at a cost of \$2,980.00 plus GST plus a cost of \$850.00 for inspection and oil samples.

Motion Carried.

Salute to the Ratepayers

228/18 BERNADETTE POPPLETON

That the Council host a luncheon as a salute to the ratepayers of the Rural Municipality of Hillsdale No. 440 on Friday, August 10, 2018 from 11:00 a.m. to 1:00 p.m.

Motion Carried.

Tax Title Property Sale

229/18 VINCE MURPHY

That the Council of the RM of Hillsdale No. 440 authorize the Administrator Janet Black to advertise Tax Title Property for sale by tender Lot 1 Blk/Par 2 Plan No. AC827 Extension 0 and Lot 2 Blk/Par 2 Plan No. AC827 Extension 0, with tender to be received in the Municipal Office by Wednesday, August 8, 2018 at 4:00 p.m.

Motion Carried.

Letter to Jordon Stasiuk

230/18 BERNADETTE POPPLETON

That we write a letter to Jordon Stasiuk regarding the damage to his sprayer. The Rural Municipality of Hillsdale No. 440 does not pay for damages sustained to vehicles or equipment travelling on municipal roads.

Motion Carried.

Sale of Pasture Land

231/18 TREVOR MCCREA

That the Council of Rural Municipality of Hillsdale No. 440 write a letter to Sabine Sloan that we are not willing to sell the 5.42 acres of pasture land south of Baldwinton at this time, for the price offered.

Motion Carried.

Payment to Topcon

232/18 TREVOR MCCREA

That the Council of the Rural Municipality of Hillsdale No. 440 authorize a wire transfer to Topcon Positioning Systems for GPS subscriptions in the amount of \$860.94.

Motion Carried.

Councillor Murphy requested a recorded vote.

Road Repairs

233/18 VINCE MURPHY

That The Rural Municipality of Hillsdale No. 440 approach Baytex Energy Ltd. to build the road through Section 16-46-23 W3M to the wells located on 12-10-46-23 W3M due to safety concerns.

For:
Vince Murphy
Jerry Petovello
Trevor McCrea
Bernadette Poppleton
Glenn Goodfellow

Against:

Motion Carried.

Tax Compromise-TLE Little Pine

234/18 JERRY PETOVELLO

That the Council for the Rural Municipality of Hillsdale No. 440 grant a tax compromise to TLE Little Pine for lands transferred into reserve status as of March 28, 2018 as follows:

	Levy	Municipal	School
SE 23-44-24 W3M	388.43	307.81	80.62
Tax Compromise	<u>296.90</u>	<u>235.28</u>	<u>61.62</u>
Total Owing	91.53	72.53	19.00
SW 23-44-24- W3M	476.72	377.78	98.94
Tax Compromise	<u>364.40</u>	<u>288.77</u>	<u>75.63</u>
Total Owing	112.32	89.01	23.31

Motion Carried.

Tax Compromise for Nadine Holstine

235/18 TREVOR MCCREA

That the Council of the Rural Municipality of Hillsdale No. 440 grant a tax compromise to Nadine Holstine for additional assessment under Section 293 of *The Municipalities Act*: -

	Levy	Municipal	School
SE 13-44-24 W3M	677.94	537.24	140.70
Tax Compromise	<u>530.10</u>	<u>418.95</u>	<u>111.15</u>
Total Owing	147.84	118.29	29.55

Motion Carried.

Tax Compromise-Ryan Scoular

236/18 BERNADETTE POPPLETON

That the Council for the Rural Municipality of Hillsdale No. 440 grant a tax compromise to Ryan Scoular for economic development in 2018 as follows:

	Levy	Municipal
NW 16-45-24 W3M	5064.90	4643.41
Tax Compromise	<u>4398.73</u>	<u>4104.67</u>
Total Owing	666.17	538.74

Motion Carried.

Handwritten initials: JLP, JB

Lease Termination Notice

237/18 GLENN GOODFELLOW

That the Council of the Rural Municipality of Hillsdale No. 440 give notice to Scott Downie that effective December 31, 2018 the lease on the following lands be terminated:

NE 25-44-25 W3M Extension 0
 SE 25-44-25 W3M Extension 1
 SE 25-44-25 W3M Extension 2
 SE 25-44-25 W3M Extension 3

Motion Carried.

In Camera

238/18 TREVOR MCCREA

That the meeting proceed in camera at 2:50 p.m. as per Section 16(1) of the *Local Authority Freedom of Information and Protection of Privacy Act* to discuss human resources.

Motion Carried.

Members Present: Reeve Goodfellow, Councilors: McCrea, Petovello, Poppleton, Murphy, Administrator Black and Public Works Coordinator Blackbeard.

Motion Carried.

Meeting Reconvenes

239/18 BERNADETTE POPPLETON

That the Council came out of camera at 3:18 p.m.

Motion Carried.

Baytex Energy Ltd.**Notice of Pipeline****Request to Cross Road Allowance with Pipeline****Between SE 28 & SW 27-46-24 W3M**

240/18 JERRY PETOVELLO

That we approve the request from Baytex Energy Ltd. to:

1] cross our medium grade gravel road allowance (Rge Rd 3243) with a pipeline between 1-28-46-24-3 W3M and 3-27-46-24 W3M with the following stipulation:

-that the pipeline be bored and buried a minimum depth of 2.5 meters where it crosses the road allowances and right of way.

2] construct a pipeline in close proximity to our medium grade gravel road with the following stipulation:

-that any structures, machinery or other objects shall not be placed within one hundred and fifty feet from the centerline of the road allowance.

Motion Carried.

Baytex Energy Ltd.

Notice of New Wellsite

Request to Utilize an Existing Approach in the 15-23-46-23 W3M

BAYTEX SODA LAKE 5HZ 11D15-23-3A7-23-46-24 W3M

241/18 JERRY PETOVELLO

That we approve the request from Baytex Energy Ltd. to utilize an existing approach in NE 23-46-24 W3M for access to Baytex Soda Lake 5HZ 11D15-23-3A7-23-46-24 W3M with the following stipulations:-

- the Industrial Road Use Agreement be signed by a Baytex Energy Ltd. representative
- if the existing approach requires upgrading, it be built with a minimum top width of thirty feet and 5:1 side slopes where possible.

Motion Carried.

Overweight Permit Rates

242/18 VINCE MURPHY

That the Council of the Rural Municipality of Hillsdale No. 440 comply with the Ministry of Highways and update the overweight permit rates effective July 16, 2018 as follows:

- \$50.00 single trip with the exception of spring road ban season
- \$100.00 single trip during spring road ban season
- \$300.00 for an annual permit

Motion Carried.

Election Appointments

243/18 TREVOR MCCREA

That the Council of Rural Municipality of Hillsdale No. 440 appoint Office Staff member Tracey Zweifel as Deputy Returning Officer and Public Works Coordinator Karrie Blackbeard as Poll Clerk for 2018. Elections to be held in the Municipal Office located at 39 Centre Street Neilburg, SK with remuneration set at \$33.00 per hour.

Motion Carried.

Delegations

- 1) Kim and Rhonda Bertoia


Adjourn

244/18 JERRY PETOVELLO

That this meeting adjourn at 2:35 p.m.

Motion Carried.


Reeve


Administrator

Schedule 'A'

DD#1708 – DD#1724	40,230.75
DD#1725 – DD#1731	5,143.20
6517 Keri Bratkowski	93.50
6518 Receiver General for Canada	16,645.13
6519 Void	0.00
6520 Municipal Employees Pension	7,359.60
6521 McKenzie Houk	170.00
6522 Receiver General for Canada	4,677.87
6523 Municipal Employees Pension	465.88
6524 Bee J's Stationers Inc.	157.68
6525 Janet Black	200.16
6526 Karrie Blackbeard	14.11
6527 City of Lloydminster	698.39
6528 Crop Production Services	14,743.23
6529 Fort Garry Industries Ltd.	256.67
6530 Glenn Goodfellow	468.41
6531 Husky Oil Marketing Company	50.00
6532 Voided by the Print Process	0.00
6533 Lloydminster Co-operative Ltd.	1,579.87
6534 Munisoft	144.30
6535 Neilburg Legion	58.00
6536 Nor West Distributors 2015	148.59
6537 Princess Auto	83.97
6538 Roadway PC Holdings Ltd.	3,720.00
6539 Rutherford Agencies Ltd.	2,097.74
6540 Sask Energy	459.00
6541 Sask Power	918.64
6542 Sask Tel	532.79
6543 Shred-It International ULC	174.10
6544 Southeast College	850.00
6545 SUMA	47.25
6546 The Lloydminster Source	65.63
6547 Triod Supply 2011 Ltd.	26.60
6548 Tracey Zweifel	647.31
6549 Avelino Bertoia	250.00
6550 Janet Black	126.75
6551 Karrie Blackbeard	171.60
6552 Brandt Tractor Saskatoon Branch	3,655.34
6553 Tannis Chibri	314.21
6554 Cool Zone Oilfield Services Ltd.	3,998.22
6555 Crop Production Services	2,144.52
6556 Elaine Etson	1,298.50
6557 Information Services Corporation	724.00
6558 Edmonton Kenworth Ltd.	3,381.35
6559 K&S Asphalt Services Ltd.	74,303.40
6560 Lilydale Creek Enterprises Ltd.	9,657.00
6561 Lloydminster Co-operative Ltd.	520.17
6562 Jaden Mantie	494.76
6563 McCrea Farm Ltd.	184,000.00
6564 Glen McGladdery	394.96
6565 Voided by the Print Process	0.00
6566 Voided by the Print Process	0.00
6567 McIntosh Garage & Auto Body Ltd.	156,466.99
6568 Meridian Surveys Ltd.	12,600.00
6569 Munisoft	336.26
6570 Sask Tel Mobility	73.43
6571 Southeast College	425.00
6572 Village of Neilburg	304.00
6573 Cool Zone Oilfield Services	2,156.28
6574 John Deere Financial Inc.	3,971.94

Handwritten initials/signature

506928 Minister of Finance-PST	245.59
512835 CUETS Financial	3,517.10
535168 Living Sky School Division #202	261.26
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Handwritten initials

Schedule 'B' Public Works Report

Busy month.

-Road inspection July 15

John Herbert Road. John Davis left a mess on slopes of road. Trimming up is pretty impossible for ditches. Bailey picked quite a lot of rocks. Bob did give it a grade.

Council Road Inspection

Kim & Rhonda Bertoia	Lilydale
Baldwinton Grid	Devil's Lake Fix
Jessie's cut across fix	Gregoire Construction
Birch Lake	Lease drainage options
Water on 444.07	

-Gregoire Slough Road Inspection before start up was done with Tanner – Thomcat, Dave – Wood PLC, Trevor - Councillor Division 1, Bob Dillion – Public Works Supervisor. Many things were noted.

North/South Road

Road sides and slopes need a lot of work

Culverts need attention

Large culvert had a breach

Rocks need to be either dug down or removed from slopes

Rip Rap needs to be done better

Side slopes of fields need the drop offs eliminated, black dirt replaced

Ditch is too deep on the north end

Area near railway tracks needs to be reshaped so water does not sit

Erosion blanket on East side grass has grown, but not on West side

Black dirt was spread before inspection

East/West Road

Culvert washed out this spring

Base still looks good

Must be packed every 6-8"

Thomcat would like it surveyed for inverts at culvert

Thomcat needs to be watched when they pull equipment out, to ensure they fill in holes in the land we are purchasing

Note: Fairley's have seeded ditches

Spraying of ditches will be done ASAP

Dave will be checking on progress weekly, unless authorized to check more frequently

-Waseca Bridge Upgrade was completed.

-G&C to do 675 north fixes

-ACP to crack fill other pavement

-K&S to do holes on Baldwinton grid, Lilydale Grid

-Open Cut on Pig Barn road in Division 3 was done on Monday and finished on Tuesday, by Plains Midstream fixing the pipeline. Extra loads are being hauled because of pipeline maintenance. We are watching road and attending to soft spots.

-Possible dewatering slough projects

Slough on side of Twp Rd 440.05 pumped north on SW 5-44-23w3

Pump Alida Lake into Collie Lake

Bus route by Horvath's

-Mowing, not entering into agreement with highways to do top cut, we will in 2019

-Equipment Warranty

-Work Order Review

Approaches were caught up this week

Dust Control will be done week of July 16

School Track will be scheduled

Mulching 3250.21 & .22 – Budget?

-Baldwinton Grid deterioration

-Draft Tenders for new road construction

JB