

M-11

**MINUTES OF A MEETING OF THE COUNCIL OF  
THE RURAL MUNICIPALITY OF HILLSDALE NO. 440,**

held in the Municipal Office at 39 L.E. Gibbons Centre Street  
in Neilburg, Saskatchewan on  
Wednesday, January 10, 2018 at 9:00 a.m. MST.

**Call to Order**

Reeve Glenn Goodfellow called the meeting to order.

**Members Present**

Reeve Glenn Goodfellow; Councillors Jerry Petovello,  
Bernadette Poppleton, Vincent Murphy, Floyd Whitney and Chip Chibri;  
Administrator Janet Black.

**Agenda**

1/18 BERNADETTE POPPLETON

That the agenda be approved with the following additions:

Brushing

Motion Carried.

**Minutes**

2/18 VINCE MURPHY

That the minutes of the December 7, 2017 meeting be adopted as  
circulated.

Motion Carried.

**Financial Activities**

3/18 CHIP CHIBRI

That the Statement of Financial Activities for the month of December  
2017 and the Bank Reconciliation for December 2017 be approved as  
presented.

Motion Carried.

**Accounts**

4/18 VINCENT MURPHY

That the accounts be approved and authorized for payment and that a list  
of cheques numbered 6183-6234 inclusive and payroll direct deposits  
1584-1614 inclusive, totaling \$808,674.86 be presented in Schedule 'A'  
to these minutes.

Motion Carried.

**Correspondence**

SARM Re: Fidelity Bond Self-Insurance Plan  
SARM Re: Legal/Community Planning Fees  
SARM Re: Landfill Advisory Team  
WCB Re: 2018 Premium Rate Notice  
Triod Supply Ltd. Re: 2018 Mower Blade Booking Order  
Dow AgroSciences Re: Range & Pasture Products  
SARM Re: Smart Cities Challenge  
NCTPC Re: Minutes  
Communities In Bloom Re: Registration Form  
CPWA Re: Annual Conference  
WCMGC Re: Minutes  
Dow AgroSciences Re: Industrial Vegetation Management  
Team  
PFA Canada Re: Price Increase  
Surface Flow Control Re: Quotes Per Request  
U of S Re: Farm Safety Presentation  
DionCo Sales Re: Mower Blades

Warren Kaeding PAg	Re: Internet Service
Rivers West	Re: Event Planning Workshop
Rivers West	Re: Sport Taping Workshop
SARM	Re: Trading Services Update
SARM	Re: Liability Self-Insurance Plan
SARM	Re: 2018 Membership
SK Federation of Police Officers	Re: Letter of Request
Holm Raiche Oberg	Re: Engagement Letter
Lorne's Welding & Fabricating Ltd.	Re: Bridge Construction
SARM	Re: PDAP Assistance for Wildlife Loss
Borderlands Emergency Preparedness Partnership	Re: Stakeholder Meeting
WCMGC	Re: Meeting
Urlacher Construction	Re: Truck Scale/Gravel Pit
NCTPC	Re: Workshops
United Rentals	Re: Used Fleets
Hudson Bay Route	Re: Membership

**Hudson Bay Route Membership**

5/18 JERRY PETOVELLO

That the Rural Municipality of Hillsdale No. 440 purchase a membership with the Hudson Bay Route with an annual fee of \$300.00.

Motion Carried.

Karrie Blackbeard presented the public works report as disclosed in Schedule 'B' to these minutes.

**Bylaw 1/2018 – First Reading**

6/18 FLOYD WHITNEY

That Bylaw 1/2018 being a bylaw to authorize the expropriation of land be read a first time.

Motion Carried.

The Bylaw was read by the Administrator.

**Bylaw 1/2018 – Second Reading**

7/18 CHIP CHIBRI

That Bylaw 1/2018 being a bylaw to authorize the expropriation of land be read a second time.

Motion Carried.

The Bylaw was read by the Administrator.

**Bylaw 1/2018 – Third Reading Approval**

8/18 VINCE MURPHY

That Bylaw 1/2018 being a bylaw to authorize the expropriation of land be given three readings at this meeting.

Motion Carried.  
Unanimously.

**Bylaw 1/2018 – Third Reading**

9/18 BBERNADETTE POPPLETON

That Bylaw 1/2018 being a bylaw to authorize the expropriation of land be read a third time and adopted.

Motion Carried.

The Bylaw was read by the Administrator.

**Bylaw 2/2018 – First Reading**

10/18 JERRY PETOVELLO

That Bylaw 2/2018 being a bylaw to license the excavation of gravel from gravel pits be read a first time.

Motion Carried.

The Bylaw was read by the Administrator.

**Bylaw 2/2018 – Second Reading**

11/18 CHIP CHIBRI

That Bylaw 2/2018 being a bylaw to license the excavation of gravel from gravel pits be read a second time.

Motion Carried.

The Bylaw was read by the Administrator.

**Bylaw 2/2018 – Third Reading Approval**

12/18 VINCE MURPHY

That Bylaw 2/2018 being a bylaw to license the excavation of gravel from gravel pits be given three readings at this meeting.

Motion Carried.  
Unanimously.

**Bylaw 2/2018 – Third Reading**

13/18 FLOYD WHITNEY

That Bylaw 2/2018 being a bylaw to license the excavation of gravel from gravel pits be read a third time and adopted.

Motion Carried.

The Bylaw was read by the Administrator.

**Indemnity Rates**

14/18 CHIP CHIBRI

That the rate for Council Indemnity and Supervision for 2018 be set at \$240.00 per day and \$0.65 per kilometer for gravel roads travelled plus \$105 per month communication allowance.

Motion Carried.

**Administrator**

15/18 JERRY PETOVELLO

That Janet Black be appointed as Administrator for 2018.

Motion Carried.

**Assessor**

16/18 BERNADETTE POPPLETON

That Janet Black be appointed as Assessor and Tax Collector for 2018.

Motion Carried.

**Returning Officer**

17/18 FLOYD WHITNEY

That Janet Black be appointed as Returning Officer for 2018.

Motion Carried.

**Taxable Indemnity**

18/18 BERNADETTE POPPLETON

That one third of the total sum paid by the municipality to each member of council in the current year for his/her services shall be designated incidental to the discharge of his/her duties as a member, incurred by such member, as authorized by subsection 82(2) of *The Municipalities Act*.

Motion Carried.

**Council Workers Compensation**

19/18 VINCE MURPHY

That the rate of coverage under Workers Compensation for the Reeve and Councillors for 2018 be set at \$ 34,764.00 each per annum.

Motion Carried.

**Road Ban**

20/18 FLOYD WHITNEY

That the Rural Municipality of Hillsdale No. 440 remain in the Department of Highways Road Ban program for 2018.

Motion Carried.

**Agriculture Councillor & ADD Committee**

21/18 FLOYD WHITNEY

That Jerry Petovello be appointed as Agricultural Councillor for the Rural Municipality of Hillsdale No. 440 for 2018;

and that the Rural Municipal Agriculture, Development and Diversification Committee be appointed as follows for 2018:-

Division One	Robin McCrea
Division Two	Carla Schmidt
Division Three	Kim Putnam
Division Four	Earl Ducherer
Division Five	Aaron Paton
Division Six	Brian Gibb

Motion Carried.

**ADD Committee Remuneration**

22/18 VINCE MURPHY

That the ADD Committee members be paid \$240.00 per day and \$120.00 per half day meeting and \$0.65 per kilometer.

Motion Carried.

**ADD Board Representative**

23/18 JERRY PETOVELLO

That Glenn Goodfellow be appointed as representative of the Rural Municipality of Hillsdale No. 440 to the Rural Municipal Agriculture Development and Diversification District Board for 2018 and that Kim Putnam be appointed as the alternate member.

Motion Carried.

**Cemetery Managers**

24/18 GLENN GOODFELLOW

That the following Cemetery Managers be appointed for 2018:-

Ed Pedersen	Carruthers Hillcrest Cemetery
Kim Putnam	Woodlawn East Manitou Cemetery

and that the annual fee of \$300.00 be paid to each.

Motion Carried.

**Poundkeeper**

25/18 CHIP CHIBRI

That Barry McConnell be appointed Poundkeeper for 2018.

Motion Carried.

**Emergency Management Organization**

26/18 FLOYD WHITNEY

That Karrie Blackbeard be appointed as the Emergency Management Organization Coordinator.

Motion Carried.

**Fire Chiefs**

27/18 JERRY PETOVELLO

That we appoint Fire Chief(s) for 2018 for the following areas:-

Cut Knife & District Rural Fire Area	Brett Robertson
Maidstone Waseca District Fire Area	Murray Lundquist
Neilburg Fire Association	Marty Bowes

Motion Carried.

**Neilburg Fire Board Representatives**

28/18 CHIP CHIBRI

That Miles O'Grady, Brian Gibb and Scott Downie be appointed as representatives of the Rural Municipality of Hillsdale No. 440 to the Neilburg Fire Board for 2018.

Motion Carried.

**Maidstone Waseca Fire Board Representative**

29/18 VINCE MURPHY

That Laurie Wakefield be appointed as representative of the Rural Municipality of Hillsdale No. 440 to the Maidstone Waseca Fire Board for 2018.

Motion Carried.

**Cut Knife Fire Board Representative**

30/18 VINCE MURPHY

That Trevor McCrea be appointed as representative of the Rural Municipality of Hillsdale No. 440 to the Cut Knife and District Fire Association for 2018.

Motion Carried.

**Highway 40 Health Holdings**

31/18 BERNADETTE POPPLETON

That Jerry Petovello be appointed as representative of the Rural Municipality of Hillsdale No. 440 to the Highway 40 Health Holdings Board for 2018.

Motion Carried.

**NWMA Representative**

32/18 VINCE MURPHY

That Glenn Goodfellow be appointed as representative of the Rural Municipality of Hillsdale No. 440 to the North West Municipalities Association for 2018.

Motion Carried.

**NHOM Representative**

33/18 JERRY PETOVELLO

That Glenn Goodfellow be appointed as representative of the Rural Municipality of Hillsdale No. 440 to the Northwest Heavy Oil Committee for 2018.

Motion Carried.

**WYWRA Representative**

34/18 BERNADETTE POPPLETON

That Glenn Goodfellow be appointed as representative of the Rural Municipality of Hillsdale No. 440 to the West Yellowhead Waste Resource Authority for 2018.

Motion Carried.

**Vet Service Board Representative**

35/18 VINCE MURPHY

That Bernadette Poppleton be appointed representative of the Rural Municipality of Hillsdale No. 440 to the Neilburg Veterinary Service Board for 2018.

Motion Carried.

**Lakeland Library Board Representative**

36/18 CHIP CHIBRI

That Wendy Worman be appointed as representative of the Rural Municipality of Hillsdale No. 440 to the Lakeland Library Regional Board for 2018.

Motion Carried.

**Weed Inspector**

37/18 VINCE MURPHY

That Tannis Chibri be appointed as weed inspector for 2018.

Motion Carried.

**Auditor Appointment**

38/18 BERNADETTE POPPLETON

That the firm Holm Raiche Oberg be appointed as auditor for 2018.

Motion Carried.

**Council Committees**

39/18 CHIP CHIBRI

That following committees be appointed for 2018:-

**Finance** – Glenn Goodfellow, Chip Chibri, Jerry Petovello and Bernadette Poppleton

**Bylaw 4/84** – Glenn Goodfellow and Bernadette Poppleton

**Human Resources** – Glenn Goodfellow, Chip Chibri, Floyd Whitney and Trevor McCrea

**Road** – Glenn Goodfellow, Vincent Murphy, Bernadette Poppleton and Trevor McCrea (alternate)

**Machinery** – Glenn Goodfellow, Vincent Murphy, Jerry Petovello and Trevor McCrea

**Asset Management** – Glenn Goodfellow, Trevor McCrea, Floyd Whitney, Jerry Petovello and Bernadette Poppleton

Motion Carried.

**Board of Revision**

40/18 JERRY PETOVELLO

That Gord Krismer and Associates Ltd. be appointed as the District Board of Revision for the Rural Municipality of Hillsdale No. 440 for 2018.

Members: Clinton Krismer (Chair), Gordon Krismer (Vice-Chair), Jeff Hutton, Charmain Luscombe, Brian Lynch, Reg Skinner and Don Van Beseleare.

Motion Carried.

**Board of Revision Secretary**

41/18 VINCE MURPHY

That Christine Krismer be appointed Secretary of the Board of Revision for 2018.

Motion Carried.

**Pest Control Services**

42/18 CHIP CHIBRI

That we contract Glen McGladdery to provide Pest Control Services within the Rural Municipality of Hillsdale No. 440 for 2018 at a rate of \$28.00 per hour and \$0.65 per kilometer.

Motion Carried.

**Janitor Contract**

43/18 FLOYD WHITNEY

That we contract Keri Bratkowski to provide Janitorial Services for the Rural Municipality of Hillsdale No. 440 office at a rate of \$17.00 per hour for 2018.

Motion Carried.

**Transfer Station Attendant**

44/18 FLOYD WHITNEY

That we contract Elaine Etson to provide Transfer Station Attendant duties for the Rural Municipality of Hillsdale No. 440 at a rate of \$24.00 per hour for 2018, payable before the 15<sup>th</sup> of the following month.

Motion Carried.

**Short Term Disability Updates**

45/18 JERRY PETOVELLO

That the Rural Municipality of Hillsdale No. 440 update the short-term disability coverage as follows:

Janet Black	\$88,500
Karrie Blackbeard	\$48,000
Tracey Zweifel	\$48,000
Brent Black	\$77,000
Bob Dillon	\$77,000
Monique Dyck	\$50,000

Motion Carried.

**Bond**

The Administrator placed the Administration Bond before the Council for inspection.

Councillor Murphy declared a pecuniary interest in the discussion regarding outstanding pasture lease fees and left the meeting at 11:43 a.m.

**Outstanding Pasture Lease Fees**

46/18 BERNADETTE POPPLETON

That the Rural Municipality of Hillsdale No. 440 send a register letter to all pasture patrons with outstanding lease fees stipulating that fees must be paid in full by January 31, 2018 or the lease will be revoked as of January 1, 2018.

Motion Carried.

Councillor Murphy returned to the meeting at 11:50 a.m.

Council broke for lunch at 11:50 a.m.

Council reconvened from lunch at 1:05 p.m.

**Cona Resources Ltd.****Notice of Well and Utilize an Existing Approach**

Cona et al Winter HZ 6B3-5-7C5-31-42-25 W3M

Cona et al Winter HZ 10B3-5-3C5-31-42-25 W3M

Cona et al Winter HZ 14B3-5-4D8-36-42-26 W3M

47/18 BERNADETTE POPPLETON

That we approve the request from Cona Resources Ltd. to utilize an existing approach in SE 5-43-25 W3M for access to Cona et al Winter 3-5-43-25 W3M with the following stipulations:-

- the Industrial Road Use Agreement be signed by a Cona Resources Ltd. representative
- if the existing approach requires upgrading, it be built with a minimum top width of thirty feet and 5:1 side slopes where possible.

Motion Carried.



**Baytex Energy Ltd.  
Notice of Well and Utilize an Existing Approach  
Baytex Soda Lake 4HZ 3B11-26-2D3-35-46-24 W3M**

48/18 FLOYD WHITNEY

That we approve the request from Baytex Energy Ltd. to utilize an existing approach in NW 26-46-24 W3M for access to Baytex Soda Lake 11-26-46-24 W3M with the following stipulations:-

- the Industrial Road Use Agreement be signed by a Baytex Energy Ltd. representative
- if the existing approach requires upgrading, it be built with a minimum top width of thirty feet and 5:1 side slopes where possible.

Motion Carried.

**Baytex Energy Ltd.  
Notice of Well  
Construct New Approach  
Install a Gate at Approach  
Baytex Soda Lake 5HZ 1D1-33-1D9-28-46-24 W3M**

49/18 FLOYD WHITNEY

That we approve the request from Baytex Energy Ltd. to construct an approach for access to Baytex Soda Lake 5HZ 1D1-33-1D9-28-46-24 W3M drilled from a surface location in 1-33-46-24 W3M with the following stipulations:-

- the RM's Industrial Road Use Agreement is signed by a Baytex Energy Ltd. representative
- that the approach have a minimum top width of thirty feet and 5:1 side slopes

Motion Carried.

**Baytex Energy Ltd.  
Notice of Well and Utilize an Existing Approach  
Baytex Soda Lake 8-18-46-23 W3M**

50/18 VINCE MURPHY

That we approve the request from Baytex Energy Ltd. to utilize an existing approach in SE 18-46-23 W3M for access to Baytex Soda Lake 18-18-46-23 W3M with the following stipulations:-

- the Industrial Road Use Agreement be signed by a Baytex Energy Ltd. representative
- if the existing approach requires upgrading, it be built with a minimum top width of thirty feet and 5:1 side slopes where possible.

Motion Carried.

**Baytex Energy Ltd.  
Notice of Well and Utilize an Existing Approach  
Baytex Soda Lake 7-17-46-23 W3M**

51/18 VINCE MURPHY

That we approve the request from Baytex Energy Ltd. to utilize an existing approach in NW 17-46-23 W3M for access to Baytex Soda Lake 7-17-46-23 W3M with the following stipulations:-

- the Industrial Road Use Agreement be signed by a Baytex Energy Ltd. representative
- if the existing approach requires upgrading, it be built with a minimum top width of thirty feet and 5:1 side slopes where possible.

Motion Carried.

**Baytex Energy Ltd.  
Notice of Pipeline  
7-17-46-23 W3M to 16-17-46-23 W3M**

52/18 VINCE MURPHY

That we acknowledge the notice of pipeline from Baytex Energy Ltd. from 7-17-46-23 W3M to 16-17-46-23 W3M.

Motion Carried.

**Allowance for Uncollectable Taxes  
53/18 BERNADETTE POPPLETON**

That the Rural Municipality of Hillsdale No. 440 increase the allowance for uncollectible taxes by \$250,000.00.

Motion Carried.

**Transfer to Reserves  
54/18 JERRY PETOVELLO**

That the Rural Municipality of Hillsdale No. 440 transfer \$1,500,000.00 to Reserves.

Motion Carried.

**Brandt Tractor Maintenance Program  
55/18 VINCE MURPHY**

That the Rural Municipality of Hillsdale No. 440 enroll the JD 872G Grader in the 5000 hour ProActive Maintenance Program.

Motion Carried.

Councillor Chibri left the meeting at 2:09 p.m.

**Delegations**


- 1] Donald Rutherford – Rutherford Agencies – 11:00 a.m.

**Adjourn**

56/18 JERRY PETOVELLO

That this meeting does now adjourn.

Motion Carried.

  
Reeve

  
Administrator

**Schedule 'A'**

DD1584 – DD1607	36,738.44
DD1608 – DD1614	2,593.23
6183 Minister of Finance-PST	119.37
6184 CUETS Financial	1,348.41
6185 Receiver General for Canada	15,317.83
6186 Municipal Employees Pension Plan	8,508.10
6187 AECOM Canada Ltd.	559.65
6188 Amec Foster Wheeler	6,531.52
6189 Bee J's Stationers Inc.	325.02
6190 Brandt Tractor Saskatoon Branch	30,771.10
6191 Carruthers Cemetery Committee	50.00
6192 Crop Production Services	5,845.92
6193 Cut Knife Courier	32.81
6194 Elaine Etson	1,248.00
6195 G/O Yaworenko	1,484.70
6196 Janet Black	156.00
6197 Keri Bratkowski	153.00
6198 Lilydale Creek Enterprises Ltd.	945.00
6199 Linde Canada Limited C3199	235.76
6200 Living Sky School Division #202	42,614.44
6201 Voided by the Print Process	0.00
6202 Lloydminster Co-Operative Ltd.	1,124.86
6203 Voided by the Print Process	0.00
6204 McIntosh Garage & Auto Body Ltd.	74,636.62
6205 Munisoft	736.81
6206 Northwest School Division #203	119,822.36
6207 Purolator Courier Ltd.	50.72
6208 Reinbold Electric Ltd.	566.10
6209 Sask Energy	338.96
6210 Sask Power	1,265.14
6211 Sask Tel	478.98
6212 Sask Tel Mobility	73.07
6213 SARM	252.95
6214 Shred-It International ULC	170.39
6215 Texas Refinery Corp. of Canada	765.90
6216 The Lloydminster Source	131.25
6217 Thomcat Management Ltd.	96,900.06
6218 Tracey Zweifel	38.83
6219 Triod Supply 2011 Ltd.	259.47
6220 Van Houtte Coffee Services Inc.	58.64
6221 Village of Neilburg	234.00
6222 West Yellowhead Waste Resource Authority	2,294.43
6223 Brandt Tractor Saskatoon Branch	277,859.10
6224 Elite Equipment Hauling	1,488.38
6225 Kn/a HR Consulting	782.95
6226 Brandt Tractor Saskatoon Branch	339.74
6227 City of Prince Albert	691.25
6228 Federation of Canadian Municipalities	248.86
6229 Karrie Blackbeard	331.28
6230 Lloydminster Co-Operative Ltd.	96.33
6231 Munisoft	8,585.85
6232 RMAA	425.00
6233 SARM	60,666.33
6234 West Yellowhead Waste Resource	1,381.95

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*[Handwritten initials]*

**Schedule 'B'**

**Public Works Report**

Had a meeting last Friday with only Brent and Willy.  
Bob and Justin were sick.

Brent and I chatted and believe the way things are going at the moment work well.  
We have a concern regarding spring when it gets busier.  
He will be out in equipment and not have all the time he has now.

New Grader was received.

Equipment Record binders have been updated and staff are good with the plan moving forward to continue to update them as repairs and maintenance is done.

A tool inventory was done by Willy.

An Equipment meeting was held.  
All outside staff are concerned with Chev mileage. 23L per 100 km.  
It was discussed to sell/trade the 2015 Mower and tender for a new one.  
Other equipment to possibly sell

- Chipper
- 2, Self-propelled packers
- Forks form 6715 tractor
- Bucket mounted sweeper
- Pull type sweeper

Brent is looking into getting Bluetooth for the equipment that do not have it.

Patrick McGladdery has looked at washroom at shop and is putting together prices and info for us.

Discussed time lines for 2018

- Possibly start gravelling before road bans
- April 2 to October 31 Seasonal Employees
- Beginning of April to end of May pull-shoulders
- Beginning of May do Chip sealing and repairs
- Beginning of May make Gravel Map with Staff and Council
- Beginning of June do Dust Control
- After July 8th Mowing begins

Bob made maps for road names for shop and office.

Brent and Bob are making various maps regarding grading, mowing, construction, etc.

Civic Address signs are almost all installed in Division 1 and 2.

Fire Extinguishers are being done today.

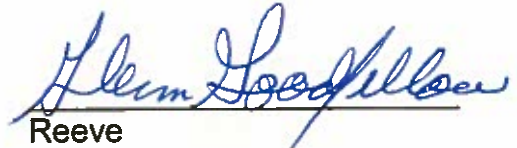
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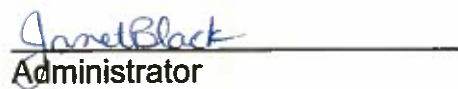
**BYLAW 1/2018**

**A BYLAW TO AUTHORIZE THE EXPROPRIATION OF LAND**

The Council for the Rural Municipality of Hillsdale No. 440 in the Province of Saskatchewan enacts as follows:

1. The Council of the Rural Municipality of Hillsdale No. 440 deems it necessary to acquire 2.55 acres on the West of NW 6-45-24 W3M, shown as Parcel D on the attached Plan of Survey, for the purpose of acquiring right of way for the reconstruction and widening of Range Road 3250.12 to 3250.15 and cannot do so by agreement with the landowner who is deceased.
2. It shall be lawful for Council of the Rural Municipality of Hillsdale No. 440 to expropriate said property; and to proceed in accordance with the provisions of *The Municipal Expropriation Act*.
3. This bylaw shall come into force and take effect upon the date adopted by Council.
4. Bylaw 7, 2017 is hereby repealed.

  
Reeve

  
Administrator

## BYLAW 2/2018

### A BYLAW TO LICENSE THE EXCAVATION OF GRAVEL FROM GRAVEL PITS

The Council of the Rural Municipality of Hillsdale No. 440, in the Province of Saskatchewan, enacts as follows:-

1. This bylaw shall be referred to as the Gravel Licensing Bylaw.
2. In this bylaw:
  - (a) "administrator" shall mean the administrator of the municipality;
  - (b) "contractor" includes any person, firm or corporation, including those persons, firms or corporations engaged by the Crown, but does not include the Crown;
  - (c) "council" shall mean the council of the municipality;
  - (d) "gravel" includes rock, stone, sand and other material in excess of 105 microns in diameter;
  - (e) "municipality" shall mean the Rural Municipality of Hillsdale No. 440;
  - (f) "premise" includes any pit, site or location within the municipality, in which gravel is excavated.
3. No contractor shall operate or offer for hire any machine, tractor, truck or other appliance used in excavation of gravel from any premise within the municipality without having first obtained a license to do so from the municipality.
4. Any contractor requiring a license under provision of this bylaw shall each year, make written application to the Administrator of the municipality stating the name and address of the applicant, the location of each premise from which the gravel is to be excavated and an estimate of the amount to be excavated within the current year; and paying in advance a fee of:
  - (a) \$0.165 per cubic meter for each cubic metre, or
  - (b) \$0.126 per cubic yard for each cubic yard, or
  - (c) \$0.089 per tonne for each tonne, or
  - (d) \$0.082 per ton for each ton of gravel excavated from the premise.
5. Where the contractor estimates that the volume of gravel to be extracted will exceed 10,000 tonnes, the contractor shall pay a pre-extraction fee equal to the estimated volume of gravel to be extracted multiplied by the rate prescribed in section 4.
6. Subject to the right of Council to suspend or revoke the same as provided by *The Municipalities Act*, every license shall remain in force or in effect until and including the 31<sup>st</sup> day of December in the year of issue.
7. On or before December 31<sup>st</sup> of the year in which the license has been issued the contractor shall make a return under oath, in form shown in Schedule "A" attached hereto, to the Administrator of the municipality showing the quantity of gravel, in the agreed units of measurement, excavated from each premise and pay the prescribed fee as set out in Section 4 of the bylaw.
8. The municipality shall refund to the contractor any fees collected under this bylaw for estimated quantities of gravel not excavated from the premise and for which the license fee has been paid.

- 9. Any person found guilty of an infraction of any of the provisions of this bylaw shall be liable on summary conviction to the penalties imposed by the general penalty bylaw of the municipality.
- 10. This bylaw shall come into effect on January 1, 2018.
- 11. Bylaw 2/2016 is hereby repealed.

  
Reeve

  
Administrator