

M-11

**MINUTES OF A MEETING OF THE COUNCIL OF
THE RURAL MUNICIPALITY OF HILLSDALE NO. 440,**
held in the Municipal Office at 39 L.E. Gibbons Centre Street
in Neilburg, Saskatchewan on
Tuesday, November 14, 2017 at 9:00 a.m. MST.

Call to Order

Reeve Glenn Goodfellow called the meeting to order.

Members Present

Reeve Glenn Goodfellow; Councillors Trevor McCrea, Jerry Petovello,
Bernadette Poppleton, Floyd Whitney, Vincent Murphy and Chip Chibri;
Foreman Cliff Stewart; Administrator Janet Black.

Agenda

259/17 BERNADETTE POPPLETON

That the agenda be approved as presented.

Motion Carried.

Minutes

260/17 TREVOR MCCREA

That the minutes of the October 5, 2017 meeting be adopted as
circulated.

Motion Carried.

Financial Activities

261/17 JERRY PETOVELLO

That the Statement of Financial Activities for the month of October 2017
and the Bank Reconciliation for October 2017 be approved as presented.

Motion Carried.

Accounts

262/17 VINCE MURPHY

That the accounts be approved and authorized for payment and a list of
cheques numbered 6062-6129 inclusive and payroll direct deposits
DD#1538-1566 inclusive, totaling \$1,417,184.02 be presented in
Schedule 'A' to these minutes.

Motion Carried.

Cliff Stewart gave his Foreman's report as presented in Schedule 'B' to these minutes.

Safety Program Report approved as circulated.

Highways Mowing

263/17 FLOYD WHITNEY

That the Rural Municipality of Hillsdale No. 440 communicate their desire
to contract with Sask Highways in regards to the Ditch Mowing and/or
Chemical Vegetation Program for 2018.

Motion Carried.

Councilor Chibri entered the meeting at 10:00 a.m.

Opt into SARM/AAMDC Program

264/17 JERRY PETOVELLO

That the Rural Municipality of Hillsdale No. 440 opt into the
SARM/AAMDC National Account Program for purchasing.

Motion Carried.

Relinquish Pasture Lease-Silvio Bertoia

265/17 TREVOR MCCREA

That the Council of the Rural Municipality of Hillsdale No. 440 accept the release of pasture land SE 9-46-23 W3M from Silvio Bertoia.

Motion Carried.

Correspondence

TruGreen Metal Recycling	Re: Metal Recycling
Ministry of Government Relations	Re: CETA
Agland	Re: Greenlight Certified Inspections
Wendy Trask	Re: SAMA Board Election Candidate
Ministry of Justice	Re: Changes Fine Options Program
SARM	Re: SAMA Board Election
WCMGC	Re: August Minutes
WCMGC	Re: September Minutes
WCMGC	Re: October Minutes
Ministry of Government Relations	Re: Changes to Building Codes
SARM	Re: Response to Speech from the Throne
SARM	Re: Change of Address
SARM	Re: Self Insurance Program
NCTPC	Re: Minutes
TAXervice	Re: Property Tax Arrears Recovery
all-net Municipal Solutions	Re: Municipal Innovations Publication
Sask Labour Law Review	Re: Seminar
Director of Legal Services	Re: Lawsuit Update
Ministry of Highways & Infrastructure	Re: Annual Ditch Mowing Program
WCMGC	Re: Annual General Meeting
Canada Culvert	Re: Steel Defect
SARM	Re: Tire Program
Ministry of Finance	Re: Changes to EPT Return
Silvio Bertoia	Re: Relinquish Lease
SARM	Re: Aggregate Resource Manual
SARM	Re: Self-Insurance Plan
SARM	Re: Sasktip Annual Membership Fee
SARM	Re: Southwest Wildfires
CLL Holdings Ltd.	Re: Dust Control Price List
SARM	Re: 2018 Suggested Salary Schedule
SARM	Re: Legal Services
Ombudsman Saskatchewan	Re: Conflict of Interest
BAR Engineering	Re: Stockpile Measurements
Ministry of Highways	Re: 2017 Winter Weights
Cut Knife Recreation Board	Re: 2017/2018 Requisition
Sask Safety Council	Re: Safety Training Program

Public Hearing-Development Permit 4-2017

266/17 FLOYD WHITNEY

That the Council meeting be suspended to open a Public Hearing for Development Permit No. 4-2017 at 10:30 a.m. MST.

Motion Carried.

Two people in attendance.

Resume Regular Meeting

267/17 CHIP CHIBRI

That the Public Hearing be closed and the council meeting resume at 10:50 a.m.

Motion Carried.

In Camera

268/17 CHIP CHIBRI

That the meeting proceed in camera at 11:00 a.m. as per Section 16(1) of the *Local Authority Freedom of Information and Protection of Privacy Act* to discuss outstanding legal matters.

Motion Carried.

Members Present: Reeve Goodfellow; Councillors McCrea, Petovello, Poppleton, Murphy, Whitney and Chibri; and Administrator Black

Meeting Reconvenes

269/17 BERNADETTE POPPLETON

That the Council came out of camera at 11:05 a.m.

Motion Carried.

Recreation Board Grants

270/17 FLOYD WHITNEY

That the Rural Municipality of Hillsdale No. 440 provide grants to the following recreation boards and facilities:

Neilburg Recreation Board	\$66,765.00
Maidstone Recreation Board	\$5,000.00
Cut Knife Recreation Board	\$17,896.00
Baldwinton Hall	\$3,200.00
Carruthers Hall	\$800.00
Lilydale School Historical Society	\$400.00

Motion Carried.

Seasonal Employee Benefits

271/17 TREVOR MCCREA

That the Rural Municipality of Hillsdale No. 440 continue to provide Short Term Disability and extended Health and Dental benefits for seasonal employees Monique Dyck, Harold Durning, Justin O'Beirne and Alan Johnson.

Motion Carried.

Cemetery Grants

272/17 BERNADETTE POPPLETON

That the Rural Municipality of Hillsdale No. 440 pay the 2017 cemetery grants as follows:-

Baldwinton Cemetery Committee	\$400.00
Carruthers Hillcrest Cemetery	\$400.00
East Manitou Woodlawn Cemetery	\$400.00
Neilburg Cemetery	\$200.00

Motion Carried.

Fire Board Mill Rate

273/17 BERNADETTE POPPLETON

That the mill rate for the Neilburg Fire Board be adjusted to 0.75 providing a grant of \$57,457.52.

Motion Carried.

2017 Manitou Fire & Rescue Grant

274/17 JERRY PETOVELLO

That the Rural Municipality of Hillsdale No. 440 pay a grant in the amount of \$18,803.50 to Manitou Fire & Rescue.

Motion Carried.

Protective Services Account

275/17 VINCE MURPHY

That the Rural Municipality of Hillsdale No. 440 set up a reserve capital protective services account in the amount of \$35,988.00.

Motion Carried.

Council broke for lunch at 12:00 p.m.

Council reconvened from lunch at 12:50 p.m.

Bylaw 7/2017 – First Reading

276/17 FLOYD WHITNEY

That Bylaw 7/2017 being a bylaw to authorize the expropriation of land be read a first time.

Motion Carried.

The Bylaw was read by the Administrator.

Bylaw 7/2017 – Second Reading

277/17 VINCENT MURPHY

That Bylaw 7/2017 being a bylaw to authorize the expropriation of land be read a second time.

Motion Carried.

The Bylaw was read by the Administrator.

Bylaw 7/2017 – Third Reading Approval

278/17 BERNADETTE POPPLETON

That Bylaw 7/2017 being a bylaw to authorize the expropriation of land be given three readings at this meeting.

Motion Carried.
Unanimously.

Bylaw 7/2017 – Third Reading

279/17 TREVOR MCCREA

That Bylaw 7/2017 being a bylaw to authorize the expropriation of land be read a third time and adopted.

Motion Carried.

The Bylaw was read by the Administrator.

Cona Resources Ltd.

**Utilize an Existing Approach & Drill Within 75m of Low Grade Gravel Road
Cona Winter HZ 1A1-8-1B2-8-43-25 W3M**

280/17 BERNADETTE POPPLETON

That we approve the request from Cona Resources Ltd. to utilize an existing approach in SE 8-43-25 W3M and drill within 75m of our low grade gravel road for access to Cona Winter HZ 1A1-8-1B2-8-43-25 W3M with the following stipulations:-

- the Industrial Road Use Agreements be signed by a Cona Resources Ltd. representative
- if the existing approach requires upgrading, it be built with a minimum top width of thirty feet and 5:1 side slopes where possible.
- any structures, machinery or other objects shall not be placed within one hundred and fifty feet from the centerline of the road allowance.

Motion Carried.

Baytex Energy Ltd.

Pipeline Crossing and Proximity Request

9-33-46-24-3 to 14-34-46-24-3

281/17 FLOYD WHITNEY

That we approve the request from Baytex Energy Ltd. to:

- 1] cross our medium grade gravel road allowance (Rge Rd 3243) with a pipeline between 9-33-46-24-3 W3M and 14-34-46-24 W3M with the following stipulation:

-that the pipeline be bored and buried a minimum depth of 2.5 metres where it crosses the road allowances and right of way.

- 2] construct a pipeline in close proximity to our medium grade gravel road with the following stipulation:

-that any structures, machinery or other objects shall not be placed within one hundred and fifty feet from the centerline of the road allowance.

Motion Carried.

Kaisen Energy Corp.

Powerline Crossing and Temporary Work Space

NE 9-46-23-3 to NW 10-46-23-3

282/17 TREVOR MCCREA

That we authorize Kaisen Energy Corp. to cross our low grade road allowance Range Road 3233 with a powerline from NE 9-46-23-3 to NW 10-46-23-3 and to abut said road allowance with a temporary work space with the stipulation that the area be returned to its original state on completion of the job.

Motion Carried.

**Cona Resources Ltd.
Padsite in SE 8-43-25 W3M
Utilize an Existing Approach**

283/17 BERNADETTE POPPLETON

That we approve the request from Cona resources Ltd. to utilize an existing approach in SE 8-43-25 W3M for access to:

Cona Winter HZ 20A2-8-3B4-8-43-25 W3M
Cona Winter HZ 24A-2-8-4A4-8-43-25 W3M
Cona Winter HZ 1a1-8-1B2-8-43-25 W3M

With the following stipulations:-

- the Industrial Road Use Agreements be signed by a Cona Resources Ltd. representative.
- if the existing approach requires upgrading, it be built with a minimum top width of thirty feet and 5:1 side slopes where possible.

Motion Carried.

**Baytex Energy Ltd.
2 Wells Drilled Horizontally from SW 25-46-24 W3M
Utilize an Existing Approach**

284/17 FLOYD WHITNEY

That we approve the request from Baytex Energy ltd. to utilize an existing approach in SW 25-46-24 W3M for access to horizontally drilled wells

Baytex Soda Lake 6HZ 11A4-25-3a12-24-46-24 W3M
Baytex Soda Lake 3HZ 15A-4-25-8a12-24-46-24 W3M

With the following stipulations:-

- the Industrial Road Use Agreements be signed by a Baytex Energy Ltd. representative
- if the existing approach requires upgrading, it be built with a minimum top width of thirty feet and 5:1 side slopes where possible.

Motion Carried.

Payment to Topcon Positioning Systems

285/17 CHIP CHIBRI

That the Rural Municipality of Hillsdale No. 440 pay Topcon Positioning Systems in the amount of \$1,962.00 USD for 4 annual and 9 quarterly GPS subscriptions via wire transfer.

Motion Carried.

Development Permit #4-2017

286/17 CHIP CHIBRI

That the Development Permit #4-2017 for Guy Turnbull in SE 20-45-25 W3M, be approved as a discretionary use under Table 6-1 A-Agriculture District Development Standards; Commercial Uses; Section 11 Outfitter Base Camps.

Motion Carried.

Southeast College Training Modules

287/17 TREVOR MCCREA

That the Administrator Janet Black and Office Staff member Tracey Zweifel be authorized to register in the following Southeast College Training Modules: Conducting Effective Meetings on February 27, 2018 and Presentation Skills on June 4 & 5, 2018 in Saskatoon.

Motion Carried.

E.I. Rebate

288/17 CHIP CHIBRI

That the Rural Municipality of Hillsdale No. 440 give each employee on the Employment Reduction Plan a ham or turkey and a \$100.00 Co-op gift card in lieu of a cash rebate.

Motion Carried.

Grader Purchase

289/17 JERRY PETOVELLO

JB
\$435,000.00
That the Rural Municipality of Hillsdale No. 440 accept the tender from Brandt Tractor Ltd. for a 2017 John Deere 872G grader at a cost of ~~\$250,000.00~~ plus applicable taxes. Brandt Tractor Ltd. will accept the trade in of a 2013, JD 872G #1 with a value of \$185,000.00 including the stipulation that Brandt Tractor Ltd. replace the head on the 2013, JD 872G #3 as preventative maintenance.

Motion Carried.

Village of Neilburg Snow Removal

290/17 GLENN GOODFELLOW

That the Rural Municipality of Hillsdale No. 440 discuss the Village of Neilburg snow removal tender which was not listed on the approved agenda.

Motion Carried.
2/3 Majority.

Submit Snow Removal Tender

291/17 FLOYD WHITNEY

That the Rural Municipality of Hillsdale No. 440 submit a tender to the Village of Neilburg for the hauling of snow piles within the Village. Rates are as follows:-

\$125.00 truck/hour
\$250.00 grader/hour
\$215.00 loader/hour

Tender shall stipulate that the roads within the rural municipality take precedence and that the speed bumps located in front of the school must be removed.

Motion Carried.

Foreman Stewart left the meeting at 2:05 p.m.

In Camera

292/17 VINCE MURPHY

That the meeting proceed in camera at 2:07 p.m. as per Section 16(1) of the *Local Authority Freedom of Information and Protection of Privacy Act* to discuss human resources.

Motion Carried.

Members Present: Reeve Goodfellow; Councillors McCrea, Petovello, Poppleton, Murphy, Whitney and Chibri; and Administrator Black

Councillor Poppleton left the meeting at 2:35 p.m.

Councillor Poppleton re-entered the meeting at 2:43 p.m.

Reeve Goodfellow left the meeting at 2:43 p.m.

Reeve Goodfellow re-entered the meeting at 2:47 p.m.

Meeting Reconvenes

293/17 GLENN GOODFELLOW

That the Council came out of camera at 3:30 p.m.

Motion Carried.

Foreman Termination

294/17 BERNADETTE POPPLETON

That the employment of Foreman Cliff Stewart be terminated as of Wednesday, November 15, 2017 with six weeks' pay and benefits payable until December 31, 2017.

Motion Carried.

Request Joint Meeting

295/17 TREVOR MCCREA

That the Rural Municipality of Hillsdale No. 440 request a joint meeting with the Council of the Village of Neilburg before the end of November to discuss winter snow and office operations, at a mutually agreed upon date.

Motion Carried.

Adjourn

296/17 CHIP CHIBRI

That this meeting adjourns at 4:02 p.m. MST

Motion Carried.


Reeve


Administrator

Schedule 'A'

DD#1538-DD#1554	45,467.99
DD#1555-DD#1558	4,000.00
DD#1559-DD#1566	3,508.68
6062 Minister of Finance-PST	749.23
6063 CUETS Financial	462.21
6064 Receiver General for Canada	22,004.91
6065 Municipal Employees Pension Plan	11,342.58
6066 Keri Bratkowski	238.00
6067 Bee J's Stationers Inc.	543.22
6068 Canada Post	955.50
6069 Crop Production Services	16,873.96
6070 Elaine Etson	1,152.00
6071 Fort Garry Industries Ltd.	6.93
6072 Hydrodig Canada Inc.	843.60
6073 Janet Black	585.00
6074 Karrie Blackbeard	398.15
6075 Lilydale Creek Enterprises Ltd.	8,158.50
6076 Living Sky School Division #202	1,432.91
6077 Voided by the Print Process	0.00
6078 Lloydminster Co-operative Ltd.	2,279.97
6079 M.R. Website Development	160.95
6080 Marling Farms Ltd.	3,000.00
6081 Meridian Surveys (Alta) Ltd.	1,470.00
6082 Midway Distributors Ltd.	49.88
6083 Minister of Finance	141.75
6084 Munisoft	10.50
6085 Naomi McGladdery	1,293.00
6086 Neilburg Composite School	39.00
6087 Neilburg Legion	100.00
6088 Northwest School Division #203	7,199.14
6089 Pat Gibbons	2,053.76
6090 Randy Flicek	7,754.25
6091 Sask Energy	335.00
6092 Sask Power	761.96
6093 Sask Tel	480.08
6094 Sask Tel Mobility	78.33
6095 Sperle's Tire & Battery	116.55
6096 The Lloydminster Source	430.50
6097 Van Houtte Coffee Services Inc.	117.28
6098 Vercomm Wireless	735.00
6099 Village of Neilburg	234.00
6100 West Yellowhead Waste Resource	4,125.85
6101 Xerox Canada Ltd.	610.18
6102 Zee Medical Service Co.	119.34
6103 AECOM Canada Ltd.	863.10
6104 Bee J's Stationers Inc.	17.74
6105 Brandt Tractor Saskatoon Branch	12,435.51
6106 Glen McGladdery	933.20
6107 K & S Asphalt Services Ltd.	457,932.72
6108 M & G Oilfield Services Ltd.	1,098.90
6109 McIntosh Garage & Auto Body Ltd.	3,669.99
6110 Meridian Surveys Ltd.	13,497.75
6111 Minister of Finance	19,977.86
6112 Pat Gibbons	735.22
6113 SARM	12,345.54
6114 Shred-It International ULC	169.66
6115 Thomcat Management Ltd.	417,242.34
6116 Ministry of Agriculture	1,584.43
6117 Venture Construction Inc.	150,338.40
6118 Baldwinton Cemetery Committee	400.00
6119 Baldwinton Community Hall	3,200.00
6120 Carruthers Cemetery Committee	400.00
6121 Carruthers Community Hall	800.00

6122	Cut Knife Recreation Board	17,896.00
6123	East Manitou Lake Cemetery Committee	400.00
6124	Lilydale School Historical	400.00
6125	Maidstone Recreation Board	5,000.00
6126	Manitou Fire & Rescue	18,803.50
6127	Neilburg Cemetery Committee	200.00
6128	Neilburg Fire Board	57,457.52
6129	Neilburg Recreation Board	66,765.00

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JL

Schedule 'B'

Foreman's Report

- north/south construction-couple spots
- compaction 97%-plus
- east/west construction-culverts in
 - ditches cleaned up for spring
- radios are working
- culvert at Baldwinton in; Glen Hinch approach is in
- #2 dropped valve 5500 hours
- #1 problems at same # hours last year
- 6155R tractor-oil leak on 3 point hitch, back still leaks --send back to Lloydminster
- water truck winter works-change water pump; extend spray bars
- build stair for backhoe-cleaning culverts
- loaner grader-had problems, we pay tire cost-Brandt will credit us

Handwritten initials in blue ink, possibly "JL" and "JB".

M-11


BYLAW 7/2017

A BYLAW TO AUTHORIZE THE EXPROPRIATION OF LAND

The Council for the Rural Municipality of Hillsdale No. 440 in the Province of Saskatchewan enacts as follows:

1. The Council of the Rural Municipality of Hillsdale No. 440 deems it necessary to acquire 2.55 acres on the West of NW 6-45-24 W3M, shown as Parcel D on the attached proposed Plan, for the purpose of acquiring right of way for the reconstruction and widening of Range Road 3250.12 to 3250.15 and cannot do so by agreement with the landowner who is deceased.
2. It shall be lawful for Council of the Rural Municipality of Hillsdale No. 440 to expropriate said property; and to proceed in accordance with the provisions of *The Municipal Expropriation Act*.
3. This bylaw shall come into force and take effect upon the date the official plan of survey is endorsed by the Ministry of Government Relations.
4. Bylaw 6, 2017 is hereby repealed.


Reeve


Administrator