

M-11

**MINUTES OF A MEETING OF THE COUNCIL OF  
THE RURAL MUNICIPALITY OF HILLSDALE NO. 440,**  
held in the Municipal Office at 39 L.E. Gibbons Centre Street  
in Neilburg, Saskatchewan on  
Thursday, March 9, 2017 at 9:00 a.m. MST.

**Call to Order**

Reeve Glenn Goodfellow called the meeting to order.

**Members Present**

Reeve Glenn Goodfellow; Councillors Trevor McCrea, Jerry Petovello, Bernadette Poppleton, Vincent Murphy, Floyd Whitney and Chip Chibri; Administrator Janet Black.

**Agenda**

74/17 FLOYD WHITNEY  
That the agenda be approved as presented.

Motion Carried.

**Declaration of Interest**

Councillor Bernadette Poppleton declared an interest in the Poppleton Subdivision.

Councillor Floyd Whitney declared an interest in the Pasture Tender.

Councillor Chip Chibri declared an interest in the Pasture Tender.

**Minutes**

48/17 BERNADETTE POPPLETON  
That the minutes of the February 7, 2017 meeting be adopted as circulated.

Motion Carried.

**Financial Activities**

49/17 VINCE MURPHY  
That the Statement of Financial Activities for the month of February 2017 and the Bank Reconciliation for February 2017 be approved as presented.

Motion Carried.

Councillor Trevor McCrea entered meeting at 9:15 a.m.

**Accounts**

50/17 VINCENT MURPHY  
That the accounts be approved and authorized for payment and a list of cheques numbered 5603 to 5655 inclusive and payroll direct deposits 1346 to 1363 inclusive, totaling \$104,741.16 be presented in Schedule 'A' of these minutes.

Motion Carried.

**Correspondence**

|                                  |                               |
|----------------------------------|-------------------------------|
| McCullough Management Consulting | Re: Good Governance Workshop  |
| SARM                             | Re: SMHI Banquet & Dance      |
| Canada Culvert                   | Re: Hospitality Invitation    |
| Finning Cat                      | Re: Hospitality Invitation    |
| Redhead Equipment                | Re: Hospitality Invitation    |
| Amec Foster Wheeler              | Re: Hospitality Invitation    |
| Prairie Steele Products          | Re: Hospitality Invitation    |
| STARS                            | Re: Open House Invitation     |
| Maxim                            | Re: SARM Tradeshow Invitation |
| Flaman                           | Re: SARM Tradeshow Invitation |

**Correspondence Continued**

|                                      |  |
|--------------------------------------|--|
| Saskatchewan Now!                    | Re: Newsletter                           |
| SARM                                 | Re: Weekly Bulletin                      |
| Water Security Agency                | Re: Bill 44-Drainage                     |
| University of Saskatchewan           | Re: Annual Meeting                       |
| SaskPower                            | Re: Office Closure                       |
| Pacific Enzymes Inc.                 | Re: Distributor                          |
| Stars and Stripes Heavy Equipment    | Re: Road Maintenance Techniques          |
| Lloydminster Co-op Agro              | Re: Investing in Agro Division           |
| John Deere Financial                 | Re: Air Miles Reward Program             |
| Ombudsman Saskatchewan               | Re: Conflict of Interest                 |
| Communities in Bloom                 | Re: Invitation to Participate in Program |
| Metalman Art and Design              | Re: Custom Metal Work                    |
| Cypher Environmental                 | Re: Long Term Dust Control               |
| Evolution Training & Consulting Ltd. | Re: Maintain Safe Gravel Roads           |
| WCMGC                                | Re: Minutes                              |
| Hotsy                                | Re: Sale                                 |
| Clark's Supply & Service Ltd.        | Re: Sale Prices                          |
| SARM                                 | Re: Envirotec Name Change                |
| Northwest School Division            | Re: Annual Meeting                       |
| SaskEnergy                           | Re: Meter Read Changes                   |
| SGI                                  | Re: Business Discount                    |
| SARM                                 | Re: Tradeshow Hours                      |
| NCTPC                                | Re: Minutes                              |
| NCTPC                                | Re: Annual Meeting                       |
| Baldwinton Hall                      | Re: Financials                           |
| SARM                                 | Re: SARM Annual Convention               |
| SARM                                 | Re: Matters Pertaining to SARM           |
| TJ Consulting                        | Re: Little Pine Land Purchase            |
| SARM                                 | Re: Crime Stoppers Contribution          |
| Doug Wright                          | Re: Noise Complaint                      |
| Community Planning                   | Re: Cayford Subdivision                  |
| Ministry of Agriculture              | Re: 2017 Lease                           |
| Ministry of Agriculture              | Re: 2017 Lease                           |
| Hudson Bay Association               | Re: Annual Meeting                       |
| Prairie North Health Region          | Re: Poppleton Subdivision                |
| Prairie North Health Region          | Re: Ambulance Delay Complaint            |
| CCA Construction Code Authority      | Re: Liability Deductible                 |
| SAMA                                 | Re: 2017 Annual Meeting                  |
| Saskatchewan Pest Control Assoc.     | Re: 2017 Seminar Registration            |
| BUH Foundation                       | Re: Fundraising                          |
| David Chura                          | Re: Temporary Accommodation              |
| SCGA                                 | Re: Contractor Safety Breakfast          |
| Ministry of Highways                 | Re: Review of Lands                      |
| SARM                                 | Re: Annual Pest Control Convention       |
| Royal Canadian Legion Saskatchewan   | Re: Advertising                          |
| SARM                                 | Re: TLE Trust Fund                       |
| ASIST                                | Re: Meeting                              |
| SARM                                 | Re: 2016 Financial Report-Convention     |
| SARM                                 | Re: Public-Industry Partnership Program  |
| Ministry of Government Relations     | Re: Building Standards Workshop          |
| SARM                                 | Re: Policing In Rural Areas              |
| SARM                                 | Re: Bill 44 Water Management Strategy    |

**Correspondence Continued**

WellTraxxRM  
Armtec  
Gillian Churn

Re: Oil and Gas Software  
Re: Hospitality Invitation  
Re: Letter to Council

Cliff Stewart's foreman's report was read in his absence and is presented in Schedule 'B' to these minutes.

Minutes from the February 23, 2017 safety minutes were read.

**Saskatchewan Crime Stoppers Support**

51/17 TREVOR MCCREA

That the Council of the Rural Municipality of Hillsdale No. 440 participate in the voluntary sponsorship program by donating \$200.00 towards the Saskatchewan Crime Stoppers program.

Motion Carried.

**Noise Complaint**

52/17 VINCE MURPHY

That the Council of the Rural Municipality of Hillsdale No. 440 respond to Doug Wright that the municipality has written to all pit owners and crushers that we are aware of, reminding them about the Noise Bylaw. We would also request he let us know when a crusher moves into the gravel pit.

Motion Carried.

**David Chura Temporary Accommodations**

53/17 BERNADETTE POPPLETON

That the Council of the Rural Municipality of Hillsdale No. 440 write to David Chura that adding a temporary residence in his yardsite is not allowable under the RM Zoning Bylaw. The council could approve a development for an addition to his existing building.

Motion Carried.

**Royal Canadian Legion Saskatchewan Ad Sponsorship**

54/17 JERRY PETOVELLO

That the Council of the Rural Municipality of Hillsdale No. 440 sponsor a business card size ad in the Military Service Recognition Book at a rate of \$205.00.

Motion Carried.

**ASIST Meeting**

55/17 TREVOR MCCREA

That the Council of the Rural Municipality of Hillsdale No. 440 register Karrie Blackbeard and one council member to attend the ASIST Meeting on March 31, 2017 at the Lloydminster Ops Centre 10:00 a.m.

Motion Carried.

**Gillian Churn Concern**

56/17 TREVOR MCCREA

That the Council of the Rural Municipality of Hillsdale No. 440 send a letter to Gillian Churn detailing that we have sent a reminder letter to all pit owners and known gravel crushers about the noise bylaw.

Motion Carried.

**Terry Carlton Clay**

57/17 TREVOR MCCREA

That the Council of the Rural Municipality of Hillsdale No. 440 offer to pay Terry Carlton \$0.75 per cubic yard for 10,000 cubic yards of clay, as estimated by Transit Technical, from NW 36-43-24 W3M. The RM will be responsible to seed the land to grass in the spring. The temporary fence shall remain in place until the grass grows. Terry Carlton shall be responsible for the construction of new fence through the slough.

Motion Carried.

**Development Permit #2-2017**

58/17 FLOYD WHITNEY

That the Council of the Rural Municipality of Hillsdale No. 440 send a letter to Guy Turnbull with the development permit approval stipulating that they shall follow the RM access requirements. That they are responsible for their access from Township Road 454.18 and any upgrades that may be required for their development.

Motion Carried.

**Pasture Lease Applications**

59/17 BERNADETTE POPPLETON

That the Council of the Rural Municipality of Hillsdale No. 440 invite all pasture lease applicants to check their application and sign off on the assessment information as completed by municipal staff with their applications to be returned to the Municipal Office by Friday, March 24, 2017.

Applicants will also be invited to attend a meeting to inform them of the RM scoring policy and individual points on Tuesday, March 28, 2017 at 1:30 p.m. at the Municipal Office, Neilburg, SK.

Motion Carried.

**Transfer Station Sign**

60/17 TREVOR MCCREA

That the Council of the Rural Municipality of Hillsdale No. 440 purchase a new sign for the Transfer Station from Ultra Print at a cost of \$398.00 plus taxes.

Motion Carried.

**Bylaw 1/2017 – First Reading**

61/17 VINCE MURPHY

That Bylaw 1/2017, being a bylaw to provide for the closing and selling of a municipal road, be read a first time.

Motion Carried.

The Bylaw was read by the Administrator.

**Bylaw 2/2017 – First Reading**

62/17 TREVOR MCCREA

That Bylaw 11/2016, being a bylaw to provide for the closing and selling of a municipal road, be read a first time.

Motion Carried.

The Bylaw was read by the Administrator.

Council broke for lunch at 12:10 p.m.

Council reconvened from lunch at 1:10 p.m.

**Munisoft Webinars**

63/17 BERNADETTE POPPLETON

That the Council of the Rural Municipality of Hillsdale No. 440 register to the following Munisoft Webinars:

Assessment Processing – February 23, 2017

MS Windows 10/Office 2013 – March 23, 2017

Computers in the Munisoft Office – April 6, 2017

Levy SK – May 4, 2017

MS Excel: Macros and VBA – June 23, 2017

Motion Carried.

**Standard First Aid**

64/17 FLOYD WHITNEY

That the Rural Municipality of Hillsdale No. 440 schedule Lloydminster Training Centre to instruct a two day, Standard First Aid CPR-A course on April 10 and 11, 2017 for all employees.

Motion Carried.

**Transfer to Reserves**

65/17 BERNADETTE POPPLETON

That the Rural Municipality of Hillsdale No. 440 transfer \$500,000.00 to reserves effective December 31, 2016.

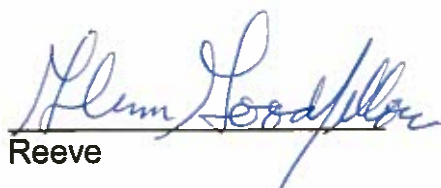
Motion Carried.

**Adjourn**

66/17 BERNADETTE POPPLETON

That this meeting does now adjourn at 3:43 p.m.

Motion Carried.

  
Reeve

  
Administrator

Schedule 'A'

|                                      |           |
|--------------------------------------|-----------|
| <del>DD1348</del> <del>DD1362</del>  | 3,255.62  |
| DD01353 – DD1363                     | 27,249.82 |
| 5603 Voided by the print process     | 0.00      |
| 5604 CUETS Financial                 | 1,635.54  |
| 5605 Receiver General for Canada     | 14,807.92 |
| 5606 Municipal Employees Pension     | 6,807.50  |
| 5607 Keri Bratkowski                 | 191.25    |
| 5608 SPPI                            | 100.00    |
| 5609 BAR Engineering                 | 3,984.86  |
| 5610 Bee J's Stationers Inc.         | 596.64    |
| 5611 Crop Production Services        | 804.64    |
| 5612 East Manitou Cemetery Committee | 1,000.00  |
| 5613 Elaine Eton                     | 1,152.00  |
| 5614 Information Services            | 450.00    |
| 5615 Jay's Transportation Group      | 52.65     |
| 5616 Karrie Blackbeard               | 121.89    |
| 5617 Lamb's Door Service Ltd.        | 6,319.32  |
| 5618 Lilydale Creek Enterprises Ltd  | 945.00    |
| 5619 Voided by the print process     | 0.00      |
| 5620 Lloydminster Co-operative Ltd   | 1,160.68  |
| 5621 Midway Distributors Ltd.        | 285.77    |
| 5622 Munisoft                        | 231.67    |
| 5623 Myterra Ventures Inc.           | 1,225.46  |
| 5624 North Central Transportation    | 600.00    |
| 5625 Northwest School Division #203  | 964.96    |
| 5626 Pat Gibbons Ltd                 | 663.01    |
| 5627 Princess Auto                   | 206.64    |
| 5628 Receiver General for Canada     | 41.00     |
| 5629 Ryan Scoular                    | 202.42    |
| 5630 Sask Energy                     | 335.00    |
| 5631 Sask Power                      | 1,699.10  |
| 5632 Sask Tel                        | 540.11    |
| 5633 SGI                             | 137.00    |
| 5634 Shred-it International ULC      | 163.42    |
| 5635 Sperle's Tire & Battery Ltd     | 674.05    |
| 5636 The Battleford News-Optimist    | 213.44    |
| 5637 The Lloydminster Source         | 393.86    |
| 5638 Tracey Zweifel                  | 260.00    |
| 5639 Triod Supply 2011 Ltd           | 12,970.15 |
| 5640 Van Houtte Coffee Services Inc  | 121.54    |
| 5641 Village of Neilburg             | 468.00    |
| 5642 West Yellowhead Waste Resource  | 1,181.36  |
| 5643 Bee J's Stationers Inc.         | 1,588.80  |
| 5644 Crop Production Services        | 1,274.55  |
| 5645 General Credit Services         | 1,226.93  |
| 5646 Janet Black                     | 390.00    |
| 5647 John Deere Financial            | 2,661.18  |
| 5648 Lloydminster Co-operative Ltd   | 44.44     |
| 5649 Sask Tel Mobility               | 51.51     |
| 5650 SARM                            | 209.68    |
| 5651 Shred-it International ULC      | 189.28    |
| 5652 Xerox Canada Ltd.               | 1,290.50  |
| 5653 Munisoft                        | 110.00    |
| 5654 Saskatchewan Crime Stoppers     | 200.00    |
| 5655 SGI                             | 1,291.00  |

*JB HS*

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**Schedule 'B'**

**Foreman's Report**

Darryl with Cypher Road Stabilizer will meet us at SARM

Ordering Blades from Triod. Should we order 100 or 200?

Rock Haul by John Davis for Gregoire Road Construction finished. 2000 m<sup>3</sup>

Drilling for clay is proceeding next week

Bob will be at work by himself next week. Should we call in a seasonal employee?

Brant came on Monday, worked on 872 #3 Grader. Compression test on engine was all good.

Ex valve #5 cylinder was too tight

5 valves were too loose

Reset

Advise Bob to call in Justin if needed

Bob to check equipment and go home if everything is well