

M-11

**MINUTES OF A MEETING OF THE COUNCIL OF
THE RURAL MUNICIPALITY OF HILLSDALE NO. 440,**

held in the Municipal Office in Neilburg on
Thursday, October 6, 2016 at 9:12 a.m. MDT.

Call to Order

Reeve Glenn Goodfellow called the meeting to order.

Members Present

Reeve Glenn Goodfellow; Councillors Trevor McCrea, Jerry Petovello, Bernadette Poppleton, Vincent Murphy, Floyd Whitney and Chip Chibri; Foreman Cliff Stewart; Administrator Janet Black and Administrator in Training, Natalie Sousa-Pelley

Agenda

267/16 CHIP CHIBRI

That the agenda be approved with the following additions:

1. Election Procedures

Motion Carried.

Declaration of Interest

Councillor Bernadette Poppleton declared an interest in the Subdivision Application – Poppleton.

Minutes

268/16 BERNADETTE POPPLETON

That the minutes of the September 8, 2016 meeting be adopted as circulated.

Motion Carried.

Financial Activities

269/16 FLOYD WHITNEY

That the Statement of Financial Activities for the month of September 2016 and the Bank Reconciliation for September 2016 be approved as presented.

Motion Carried.

Accounts

270/16 JERRY PETOVELLO

That the accounts be approved and paid as presented in Schedule 'A' to these minutes.

Motion Carried.

Gravel Invoices

271/16 BERNADETTE POPPLETON

That the account with McIntosh Garage & Auto Body Ltd., invoices numbered 17379, 17380, 17381 and 17382 be paid after all calculations have been checked.

Motion Carried.

Cliff Stewart gave his foreman's report as presented in Schedule 'B' to these minutes

Correspondence

Sask Power
Government of Saskatchewan
Kaisen Energy Corp

Re: Sustainable Power Future
Re: Leafy Spurge Solutions Symposium
Re: Hawk Exploration Acquired



| | |
|------------------------------|---|
| RM Dundurn/Reno/Heart's Hill | Re: Request for Support Mount Hope |
| SARM | Re: Simply Ag Solutions Inc. |
| SARM | Re: Opposition to Federal Carbon Tax |
| Municipal Health Holdings | Re: Financial Statement |
| WCMGC | Re: August Minutes |
| MLDP | Re: Strategic & Financial Planning |
| Government of Saskatchewan | Re: Crown Land Lessee Update |
| SARM | Re: Weekly Policy Bulletin |
| R.M. of Britannia No. 502 | Re: Dealing With Difficult People Workshop |
| SARM | Re: Weekly Policy Bulletin |
| Highway 40 Courier | Re: Ad in Courier |
| Saskatchewan Hospital | Re: Request for Support |
| FTI Consulting | Re: Twin Butte Energy Ltd. |
| Transport Canada | Re: Grade Crossings Regulations |
| SARM | Re: Federal Priorities |
| Ministry of Agriculture | Re: Rabies Response Program |
| SARM | Re: Investment in Agriculture |
| SARM | Re: Federal Investment in U of S |
| University of Saskatchewan | Re: SARM Scholarship |
| APAS | Re: Farmer's Voice |
| FCM | Re: Pathways to Reconciliation |
| SARM | Re: Member Engagement in Advocacy |
| Manitou Lake Park Board | Re: Financials as of December 2015 |
| SK Community Planning | Re: Proposed Subdivision - Poppleton |
| Revering Law Office | Re: RJK Holdings Inc. |
| SARM | Re: Safety Manual Template |
| SK Community Planning | Re: Subdivision Application – Kohlman |
| Alex Herle | Re: Winter Maintenance-Pavement |

Councillor Poppleton left the meeting at 11:15 a.m. due to the declaration of interest in Residential Subdivision File R0801-16S.

Residential Subdivision File R0801-16S

272/16 TREVOR MCCREA

That the Council of the Rural Municipality of Hillsdale No. 440 approve for Municipal purposes, the application identified as Community Planning File R0801-16S, to subdivide one parcel – Proposed Parcel A Residential in NW 20-43-25-W3M, 3.082 hectares; and that we recommend approval by Community Planning under section 3.7.2.2 Single Parcel Country Residential Development, Policy d(ii)(b); and further that we respond to Community Planning's concerns over contravention of the zoning bylaw and drainage as follows:

- 1.) The second house on the property is not fit for habitation and slated for demolition
- 2.) Council doesn't foresee a flooding issue due to the existing drainage to the east; we don't require a surface drainage plan or a servicing agreement as this was an existing homestead.

Motion Carried.

Councillor Bernadette Poppleton returned to the meeting at 11:19 a.m.



Revering Law Office Letter Acknowledgment

273/16 VINCENT MURPHY

That we acknowledge the letter from Revering Law Office regarding the gravel pit reclamation and ask Robert & Lorna Kohlman to attend the November meeting to discuss the letter and invoice. Further, that we have an inspection of the gravel pit with RM representatives, Allen Hewko and Robert & Lorna Kohlman prior to that meeting if possible.

Motion Carried.

Safety Manual Pilot Group

274/16 TREVOR McCREA

That the Rural Municipality of Hillsdale No. 440 would like to opt in to the pilot group to develop a Safety Manual Template through SARM and the Saskatchewan Safety Council.

Motion Carried.

Snow/Ice Removal on Pavement

275/16 TREVOR McCREA

That we contact Saskatchewan Ministry of Highways for their policy and requirements of snow/ice removal on pavement structures. When we receive the information it shall be forwarded to McIntosh Sand and Gravel. *and Urlacher and Sons Construction.*

KL JB

Motion Carried.

Council broke for lunch at 11:44 a.m.

Council reconvened from lunch at 1:25 p.m.

Grazing Lease Fees

276/16 VINCENT MURPHY

That the 2016 grazing lease fee on Crown Lease LCM49387 and LAM12559 and the lease fee charged on municipal lands be increased by \$0.40 per acre over the 2015 fees.

Motion Carried.

Baldwinton Postal Box Schedule

277/16 TREVOR MCCREA

That we write a letter to Canada Post requesting a cut-off time for postal pickup at the Baldwinton Community Mailboxes.

Motion Carried.

Red Willow Farms Ltd. Fence

278/16 VINCENT MURPHY

That we write a letter to Red Willow Farms Ltd. to inform them that their fence was constructed on the shoulder of the road on Range Road 3232 and the RM is not responsible for any damage caused by our employees, equipment or contractors in the normal operations of the municipality.

Motion Carried.

KL JB

Mantie Road Closure

279/16 TREVOR MCCREA

That we write a letter to Jeffrey and Angela Mantie that we wish to have the expenses of \$5,335.00, incurred by the municipality to close the road as per their request, reimbursed by them. The municipality is willing to enter into an agreement for a payment plan and we ask them to contact the municipality.

Motion Carried.

Christmas Party

280/16 FLOYD WHITNEY

That we host the RM Christmas Party on December 10, 2016 at the Neilburg Legion Hall social hour commencing at 5:00 pm MST and supper at 6:00 pm MST.

Motion Carried.

Election Procedures

281/16 TREVOR MCCREA

That we discuss election procedures which was not listed on the approved agenda.

Motion Carried.
Unanimously.

Advance Polls

282/16 JERRY PETOVELLO

That we hold advance polls for the upcoming October 26, 2016 election on Thursday, October 13, 2016 and Tuesday, October 18, 2016 between the hours of 9:00 a.m. and 4:00 p.m.

Motion Carried.

Baytex Energy Ltd.

Surface Location in SE 28-46-24 W3M

Approach Approval Extension

283/16 FLOYD WHITNEY

That we approve the request from Baytex Energy Ltd. to grant an extension to the approach approval issued July 23, 2015/November 16, 2015 for access to Baytex Soda Lake 2HZ 2D1-28-1A1-27-46-24 W3M and Baytex Soda Lake 4HZ 6D1-28-1D1-27-46-24 W3M to be drilled from a surface location in 1-28-46-24 W3M with the stipulations that:

- the extension will expire September 15, 2017
- that the approach be built with a minimum top width of thirty feet and 5:1 side slopes where possible.

Motion Carried.

Baytex Energy Ltd.

Baytex Soda Lake 3HZ 11A4-25-1B4-25-46-24 W3M

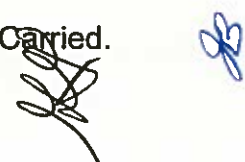
Utilize an Existing Approach Approval Extension

284/16 FLOYD WHITNEY

That we approve the request from Baytex Energy Ltd. to extend the consent issued November 20, 2014 to utilize an existing approach in SW 25-46-24 W3M for access to Baytex Soda Lake 3HZ 11A4-25-1B4-25-46-24 W3M with the following stipulations:-

- the Industrial Road Use Agreement signed will remain in effect
- if the existing approach requires upgrading, it be built with a minimum top width of thirty feet and 5:1 side slopes where possible.

Motion Carried.



Baytex Energy Ltd.

Baytex Soda Lake 2HZ 3A1-32-1D1-33-25-46-24 W3M

Utilize an Existing Approach Approval Extension

285/16 FLOYD WHITNEY

That we approve the request from Baytex Energy Ltd. to extend the consent issued July 23, 2015 to utilize an existing approach in SE 32-46-24 W3M for access to Baytex Soda Lake 2HZ 3A1-32-1D1-33-25-46-24 W3M with the following stipulations:-

- the Industrial Road Use Agreement signed will remain in effect
- if the existing approach requires upgrading, it be built with a minimum top width of thirty feet and 5:1 side slopes where possible.

Motion Carried.

In Camera

286/16 CHIP CHIBRI

That the meeting proceed in camera at 3:00 p.m. as per Section 16(1) of the *Local Authority Freedom of Information and Protection of Privacy Act* to discuss human resources.

Motion Carried.

Present: Glenn Goodfellow, Trevor McCrea, Jerry Petovello, Bernadette Poppleton, Vincent Murphy, Floyd Whitney, Chip Chibri and Cliff Stewart

Foreman Cliff Stewart left the meeting at 3:17 p.m.

Administrator Janet Black returned to the meeting at 4:12 p.m.

Meeting Reconvenes

287/16 FLOYD WHITNEY

That Council come out of camera at 4:12 p.m.

Motion Carried.

Lay-Off Notices

288/16 FLOYD WHITNEY

That the Rural Municipality of Hillsdale No. 440 send lay-off notices to David Stasiuk, Harold (Willy) Durning and Justin O'Bierne effective November 4, 2016 and to Monique Dyck effective November 8, 2016.

Motion Carried.

Human Resource Committee Meeting

289/16 TREVOR MCCREA

That the Human Resource Committee meet on Tuesday, October 11, 2016 beginning at 9:00 a.m.

Motion Carried.

Safety Minutes

290/16 BERNADETTE POPPLETON

That we discuss safety minutes which was not on the agenda.

Motion Carried.
Unanimously.

Tracey Zweifel, Safety Officer attended the meeting at 4:30 p.m.

Safety Meeting Minutes

291/16 BERNADETTE POPPLETON

That we accept the Safety Meeting Minutes for August 10, 2016 and September 27, 2016 as presented.

Motion Carried.

Adjourn

292/16 JERRY PETOVELLO

That this meeting adjourn at 5:00 p.m.

Motion Carried.


Reeve


Administrator

Schedule 'A'

| | |
|--|------------|
| DD1249 – DD1260 | 40,631.33 |
| DD1261 – DD1265 | 2,281.36 |
| 5275 CUETS | 1,464.47 |
| 5276 David Stasiuk | 2,697.56 |
| 5277 Receiver General for Canada | 20,761.71 |
| 5278 Municipal Employees Pension Plan | 10,717.34 |
| 5279 G Force Diesel | 5,044.54 |
| 5280 Amec Foster Wheeler | 7,140.13 |
| 5281 Bee J's Stationers Inc. | 286.96 |
| 5282 Brent L. Black | 120.00 |
| 5283 Crop Production Services | 9,526.07 |
| 5284 David Stasiuk | 9.33 |
| 5285 Dustin Zweifel | 270.00 |
| 5286 Elaine Etson | 1,169.00 |
| 5287 Elite Equipment Hauling | 1,312.50 |
| 5288 G.D. Extermination Ltd. | 2,377.10 |
| 5289 Heitt's Plumbing & Heating | 851.33 |
| 5290 Information Services Corporation | 947.00 |
| 5291 Janet Black | 272.50 |
| 5292 Jay Dee AgTech | 2,480.24 |
| 5293 Karrie Blackbeard | 142.33 |
| 5294 Living Sky School Division #202 | 2,020.31 |
| 5295 Void | 0.00 |
| 5296 Lloydminster Co-Operative Ltd. | 1,415.66 |
| 5297 Manitou Section, Suffern Lake Regional Park | 7,000.00 |
| 5298 Ministry of Agriculture | 12,633.31 |
| 5299 Municipal Leadership Development Program | 425.25 |
| 5300 Myron Smarter Business Gifts | 338.11 |
| 5301 Northwest School Division #203 | 48,666.36 |
| 5302 Nutbrown Brothers Trenching | 210.00 |
| 5303 Rutherford Agencies Ltd. | 14.00 |
| 5304 Sask Energy | 735.00 |
| 5305 Sask Power | 747.80 |
| 5306 Sask Tel | 481.15 |
| 5307 Sask Tel Mobility | 52.80 |
| 5308 Shred-It International ULC | 150.19 |
| 5309 Tannis Chibri | 671.70 |
| 5310 The Lloydminster Source | 276.89 |
| 5311 Tracey Zweifel | 1,113.85 |
| 5312 Triod Supply 2011 Ltd. | 1,434.74 |
| 5313 Van Houtte Coffee Services Inc. | 108.79 |
| 5314 West Yellowhead Waste Resource Authority | 4,867.96 |
| 5315 Void | 0.00 |
| 5316 Chip Chibri | 405.35 |
| 5317 Vincent Murphy | 360.50 |
| 5318 Bee J's Stationers Inc. | 37.57 |
| 5319 Bernier Millwork Ltd. | 2,639.07 |
| 5320 Brandt Tractor Saskatoon Branch | 11,486.56 |
| 5321 Crop Production Services | 4,484.10 |
| 5322 D & R Contracting | 12,887.44 |
| 5323 Glen McGladdery | 4,096.95 |
| 5324 Lilydale Creek Enterprises Ltd. | 1,417.50 |
| 5325 Lloydminster Co-Operative Ltd. | 20.32 |
| 5326 McIntosh Garage & Auto Body Ltd. | 121,437.52 |
| 5327 Midway Distributors Ltd. | 6.17 |
| 5328 Northwind Radio Ltd. | 119.95 |
| 5329 Pat Gibbons Ltd. | 380.72 |
| 5330 Prairie North Construction Ltd. | 68,916.75 |
| 5331 Randy Flicek | 8,733.38 |
| 5332 Sask Municipal Hail Insurance | 19,692.46 |
| 5333 Triod Supply 2011 Ltd. | 6,696.02 |

| | | |
|-------|----------------------------------|-----------|
| 5334 | Village of Neilburg | 234.00 |
| 5335 | Brandt Tractor Saskatoon Branch | 830.34 |
| 5336 | Lash Enterprises | 239.65 |
| 5337 | Lloydminster Co-Operative Ltd. | 11.00 |
| 5338 | RJK Holdings Ltd. | 2,992.50 |
| 5339 | The Lloydminster Source | 276.88 |
| 5340 | Tirecraft Lloydminster | 1,529.90 |
| 5341 | Crystal Glass Ltd. | 8.35 |
| 5342 | McIntosh Garage & Auto Body Ltd. | 4,521.16 |
| 5343 | McIntosh Garage & Auto Body Ltd. | 49,708.63 |
| 5344 | Midway Distributors Ltd. | 20.06 |
| | | |

Schedule 'B'

Foreman's Report

- Baldwinton and PG 675 railway crossings have been raised
- gravel out of our pit – Evan started graveling back roads
- mowing – 1 week left if snow goes
- Kenworth – turbos gone – G Force for best price
- Bump signs needed
- 2" gravel for transfer site