

M-11

**MINUTES OF A MEETING OF THE COUNCIL OF  
THE RURAL MUNICIPALITY OF HILLSDALE NO. 440,**  
held in the Municipal Office in Neilburg on  
Thursday, February 4, 2016 at 9:00 a.m. MST.

**Call to Order**

Reeve Glenn Goodfellow called the meeting to order.

**Members Present**

Reeve Glenn Goodfellow; Councillors Trevor McCrea,  
Bernadette Poppleton, Vincent Murphy, Floyd Whitney and Chip Chibri;  
Foreman Cliff Stewart; Administrator Janet Black and Assistant Administrator  
Natalie Sousa-Pelley.

**Agenda**

58/16 TREVOR MCCREA

That the agenda be approved with the following additions:

- Aaron Gibbons letter to council
- Power poles on Twp 432.14 and 432.15

Motion Carried.

**Minutes**

59/16 VINCE MURPHY

That the minutes of the January 7, 2016 meeting be adopted as  
circulated.

Motion Carried.

**Financial Activities**

60/16 CHIP CHIBRI

That the Statement of Financial Activities for the month of January 2016  
and the Bank Reconciliation for January 2016 be approved as presented.

Motion Carried.

**Accounts**

61/16 BERNADETTE POPPLETON

That the accounts be approved and paid as presented in Schedule 'A' to  
these minutes.

Motion Carried.

Cliff Stewart gave his foreman's report as presented in Schedule 'B' to these minutes

**Correspondence**

WCMGC

Re: Membership 2016

NCTPC

Re: Municipal Support Program

SK Library Trustees Association

Re: Support for Libraries Matter

Agricultural Health & Safety Network

Re: Steering Committee Member

Western Asphalt

Re: High Float Surface & Micro  
Surfacing

SK Growing Forward 2

Re: Weed Management Workshop

SARM

Re: Bridge End Hazard Markers

Hudson Bay Route Association

Re: Annual General Meeting

SK Municipal Hail Insurance

Re: 2015 Losses & Annual General  
Meeting

Capital I Industries

Re: Road Groomer & Sloper/Gravel  
Reclaimer

SARM

Re: Federal Priorities for Rural  
Saskatchewan

SARM

Re: 2016-2017 Provincial Budget

PatchWork Group

Re: Americhem Clay Stabilizer

Ministry of Parks, Culture & Sport

Re: Workshop

- |                         |                                 |
|-------------------------|---------------------------------|
| ekpass                  | Re: Operator Training           |
| SARM                    | Re: 2016 Fire/Extrication Rates |
| Kuemper Construction    | Re: Earthwork Company           |
| Blue Hill Excavating    | Re: Gravel Crushing             |
| Erin McGladdery         | Re: Shooting for Worlds         |
| SARM                    | Re: Convention Agenda           |
| Robin McCrea            | Re: Crown Land Purchase         |
| Carla Schmidt           | Re: Crown Land Purchase         |
| Kelly Foster            | Re: Crown Land Purchase         |
| amec foster wheeler     | Re: Service Capabilities        |
| WCMGC                   | Re: Minutes                     |
| Lakeland Library Region | Re: Library Requisition         |

Councillor Whitney left the meeting at 9:25 am.

**SARM Convention**

62/16 TREVOR MCCREA

That we authorize Jerry Petovello, Janet Black and Natalie Sousa-Pelley to attend the SARM Convention in Regina, March 7-10, 2016.

Motion Carried.

**Purchase of Crown Land**

63/16 VINCE MURPHY

That the Council of the Rural Municipality of Hillsdale No. 440 approve the application from Robin McCrea to purchase the following crown land:  
NE 24-43-24 W3M

Motion Carried.

**Purchase of Crown Land**

64/16 TREVOR MCCREA

That the Council of the Rural Municipality of Hillsdale No. 440 approve the application from Carla Schmidt to purchase the following crown land:  
SW 11-44-24 W3M

Motion Carried.

**Purchase of Crown Land**

65/16 CHIP CHIBRI

That the Council of the Rural Municipality of Hillsdale No. 440 approve the application from Kelly Foster to purchase the following crown land:  
NW 34-43-24 W3M

Motion Carried.

**Security Cameras**

66/16 CHIP CHIBRI

That we get a quote for the installation of cameras for both entrances of the municipal office to be added to our existing system.

Motion Carried.

Councillor Whitney returned to the meeting at 10:10 am.

**Break for Lunch**

67/16 FLOYD WHITNEY

That we break for lunch at 11:20 am.

Motion Carried.

Reeve Glenn Goodfellow called the meeting back to order at 12:25 pm.

**Approval for Subdivision File #R0967-15S**

68/16 BERNADETTE POPPLETON

That we approve the use of the co-existence agreement for subdivision File No. R09767-15S, Parcel A Plan 102071090 Ext 0 and proposed Parcel B in the NE 15-45-23 W3M.

Motion Carried.

**Rapid Growth Communities Meeting**

69/16 FLOYD WHITNEY

That we authorize the Reeve Glenn Goodfellow, Councillors: Trevor McCrea and Jerry Petovello along with the Administrator Janet Black to attend the Rapid Growth Communities meeting in Edam on Wednesday, February 17, 2016.

Motion Carried.

**Budget Meeting**

70/16 TREVOR MCCREA

That the Finance Committee meet at 9:00 a.m. on Friday, February 19, 2016 in the Municipal Office in Neilburg to discuss the preliminary budget.

Motion Carried.

**ROW Purchases**

71/16 TREVOR MCCREA

That the Reeve and Administrator be authorized to sign the right-of-way for the 2016 construction on Range Road 3250.9 – 3250.12.5 as follows:

Gary & Jacqueline Grisbrook			
NW 30-44-24 W3M	2.55 ac @	708.24	1,806.02
SW 30-44-24 W3M	2.55 ac @	565.70	1,442.54
SW 31-44-24 W3M	2.55 ac @	1,086.58	2,770.77
Raymond & Joan Herbert			
NW 19-44-24 W3M	2.55 ac @	822.71	2,097.91
SW 19-44-24 W3M	2.55 ac @	580.52	1,480.31
Bruce Graham			
NW 18-44-24 W3M	2.55 ac @	728.19	1,856.89
SE 18-44-24 W3M	2.55 ac @	842.73	2,148.96
Glen & Carolyn Harris			
NE 13-44-25 W3M	2.55 ac @	934.38	2,382.68
SE 13-44-25 W3M	2.55 ac @	937.48	2,390.58

Motion Carried.

**Purchase Right of Way**

72/16 VINCE MURPHY

That we purchase 100 foot right of way on Township Road 432.14 & .15 for the construction of the new Sask Powerline.

Motion Carried.

**Letter to Aaron Gibbons**

73/16 VINCE MURPHY

That the Rural Municipality of Hillsdale No. 440 send a written reply to Aaron Gibbons regarding his concern about the foreman's report.

Motion Carried.

**In Camera**

74/16 TREVOR MCCREA

That the meeting proceed in camera at 3:45 pm as per Section 16(1) of the *Local Authority Freedom of Information and Protection of Privacy Act* to discuss human resource issues.

Present: Reeve Glenn Goodfellow; Councillors Trevor McCrea, Bernadette Poppleton, Vincent Murphy, Floyd Whitney and Chip Chibri;

Assistant Administrator Natalie Sousa-Pelley was present from 3:45 pm to 4:15 pm and left the in camera session; Administrator Janet Black returned and was present from 4:15 to 4:25 pm, then left the in camera session.

Motion Carried.

Administrator Janet Black returned to the meeting at 4:40 pm.

**Meeting Reconvenes**

75/16 Floyd Whitney

That the Council come out of camera at 4:40 pm.

Motion Carried.

Councillor Whitney left the meeting at 4:40 pm.

**RMAA Executive Director Application**

76/16 TREVOR MCCREA

That the Council of the Rural Municipality of Hillsdale No. 440 supports the application of the Administrator for the Executive Director position for the Rural Municipal Administrator Association.

Motion Carried.

**LGA Tuition Costs**

77/16 CHIP CHIBRI

That the Rural Municipality of Hillsdale No. 440 pay the tuition costs for the LGA 204 course for Natalie Sousa-Pelley at a cost of \$770.00.

Motion Carried.

**Delegations**

- 1] Don Rutherford, Rutherford Agencies
- 2] Gene Helmer, Car Rental Rep
- 3] Jeff Gibney, Brandt Tractor
- 4] Randy Flicek

**Adjournment**

78/16 VINCENT MURPHY

That this meeting adjourn at 5:00 pm.

Motion Carried.

  
 \_\_\_\_\_  
 Reeve

  
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 Administrator

Schedule 'A'

DD# 1068-1072	2,428.61
DD# 1073-1077	5,000.00
DD# 1078-1087	24,112.66
DD# 1088-1092	2,209.51
4780 CUETS Financial	1,586.18
4781 Lloydminster Co-operative Ltd.	18.76
4782 SARM	309.63
4783 West Yellowhead Waste Resource	2,509.40
4784 Amec Foster Wheeler	10,196.79
4785 Receiver General for Canada	15,462.50
4786 Municipal Employees Pension Plan	7,358.50
4787 Ruby Flicek	350.00
4788 Brandt Tractor	816.18
4789 Crop Production Services	1,826.20
4790 Elaine Etson	1,248.00
4791 Fort Garry Industries Ltd.	1,898.82
4792 Gord Krismer & Associates Ltd.	315.00
4793 Kal Tire	1,217.92
4794 Lakeland IT Consulting Ltd.	99.75
4795 Lilydale Creek Enterprises Ltd.	945.00
4796 Living Sky School Division No. 202	1,233.27
4797 Lloydminster Co-operative Ltd.	79.06
4798 Manitou Pioneers Museum	5,000.00
4799 McIntosh Garage & Auto Body Ltd.	2,151.63
4800 Myterra Ventures Inc.	1,723.86
4801 Northwest School Division No. 203	1,031.34
4802 Pat Gibbons Ltd.	15.16
4803 SARM	32,041.77
4804 Sask Energy	1,368.30
4805 Sask Power	1,037.00
4806 Sask Tel	1,179.80
4807 SGI	959.00
4808 Universal Consulting Group Ltd.	5,250.00
4809 Van Houtte Coffee Services Inc.	60.54
4810 Village of Neilburg	234.00
4811 West Yellowhead Waste Resources	1,800.69
4812 West Central Municipal	225.20
4813 Xerox Canada Ltd.	604.69
4814 Bee J's Stationers Inc.	154.77
4815 Brandt Tractor Saskatoon Branch	79.28
4816 Bruce Graham	4,206.14
4817 Gary and Jacqueline Grisbrook	6,320.30
4818 Glen and Carolyn Harris	5,011.92
4819 Ray and Joan Herbert	3,757.13
4820 Lakeland Library Region	3,462.45
4821 Lilydale Creek Enterprises Ltd.	906.75
4822 Lloydminster Co-operative Ltd.	430.06
4823 Marsden Public Library	165.00
4824 Nor West Distributors 2015	58.12
4825 Saskatchewan Assessment Mgmt. Agency	13,885.00
4826 Sask Tel Mobility	50.17
4827 Ryan Scoular	393.82
4828 Vince Murphy	360.50
4829 Chip Chibri	526.01
4830 Natalie Sousa-Pelley	770.00

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*[Handwritten initials]*

**Schedule 'B'**

**Foreman's Report**

- Robert Kohlman-top soil pile still not surveyed, Cactus Environmental believes the amount of top soil is adequate
- blue lights on graders-2 way blue & amber, purchased from Fort Garry Industries
- fencing for shop yard
- fence posts-semi load, April 1 delivery
  - 7-8" – 8ft
  - 3-4" – 6ft
- new salesman from Brandt
- extension for breather on graders installed, we had been pulling air filters out every night to dry
- Bob-next doctor appointment end of February
- Willy-never checked into Class 1; hire him back
- Human Resources – additional grader operator
- culverts order
- gravel pit for municipality
- plow board

